Minimum of 2 Days’ Notice Required for Inspections

A building permit is required to finish all residential basements. The basement finish permit issued by the City will also cover plumbing and heating system modifications to existing or roughed-in systems. In all cases a separate electrical permit will be required.

**Note:** Separate permit and inspections required for electric work.

- Insulate basement exterior walls a minimum R-5.
- Provide a minimum of 30 inches of clear width for toilet installation.
- 24 inches minimum required in front of toilet
- **Smoke Alarms:**
  - Electronically-operated alarms in new basement finish and all bedrooms.
  - Install battery-operated alarms in existing bedrooms and floors not equipped with smoke alarms.
- **Carbon Monoxide Alarms** are required within 10 feet of all sleeping rooms.
- **Label uses** of each room

**Electrical Permit Requirements**

New electrical work requires approval from the State Electrical inspector. Contact Braden “BJ” Trende between 7 - 8:30am Monday through Friday at 763-232-7569 for required permits. Final approval for the basement permit will not be granted until electrical permit requirements are satisfied.

A water heater must be able to be removed with the furnace intact.

**Supply and return air** is required for all habitable rooms.

**Exhaust fan** is required unless there is an openable window. Insulate the fan duct a minimum of 4 feet from the outside of the house rim.

**Protect storage** under stair on closed side with 1/2 inch gypsum board.

**Provide combustion air** to furnace and clear 30 inch working space in front of furnace.

**Original building plan maybe available at City Hall.**

**All new HVAC and Plumbing to meet the 2012 1322.0100 Energy Code.**