

CITY OF ST. FRANCIS  
CITY COUNCIL AGENDA  
**Tuesday, September 4, 2018**  
ST FRANCIS AREA SCHOOLS DISTRICT OFFICE  
4115 Ambassador Blvd NW  
6:00 pm

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF AGENDA
4. **CONSENT AGENDA** - *All matters listed within the Consent Agenda are considered routine items to be enacted upon by one motion by the City Council. Items on the Consent Agenda are reviewed in total by the City Council and may be approved through one motion with no further discussion by the Council. Any item may be removed by any Council Member, staff member or person from the public for separate consideration.*
  - A. City Council Minutes – August 20, 2018
  - B. City Council Work Session Notes – August 20, 2018
  - C. Payment of Claims
5. MEETING OPEN TO THE PUBLIC
6. **SPECIAL BUSINESS**
  - A. Presentation of Certificates of Appreciation from the 79<sup>th</sup> Military Police Co.
7. **PUBLIC HEARINGS**
  - A. Riverbank Lane/Kings Hwy Street Improvement
8. **OLD BUSINESS**
  - A.
9. **NEW BUSINESS**
  - A. Woodhaven 6 – Permit Fees
  - B. Schedule Work Session
10. MEETING OPEN TO THE PUBLIC
11. **REPORTS**
  - A. Councilmember Reports -
  - B. Upcoming Events –

Sept 8	City-Wide Garage Sales
Sept 15	Recycling Event @ LePage & Sons 9 am to Noon
Sept 17	City Council Meeting @ 6 pm
Sept 19	Planning Commission Meeting @ 7 pm
Oct 1	City Council Meeting @ 6 pm
12. **ADJOURNMENT**

# MEMO

TO: Mayor & City Council

FROM: Joe Kohlmann, City Administrator

RE: Agenda Memorandum – September 4<sup>th</sup>, 2018 Council Meeting

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## Agenda Items:

### 4. **CONSENT AGENDA:**

- a. City Council Minutes – August 20<sup>th</sup>, 2018
- b. City Council Work Session Notes – August 20<sup>th</sup>, 2018
- c. Payment of Claims –

### 6. **Special Business:**

- A. Certificates of Appreciation – presented to St. Francis Police Department.

### 7. **PUBLIC HEARINGS**

- A. Kings Highway and Riverbank Lane Project – Improvement Hearing. Allow the City Engineer to present the materials. Allow the Council to ask questions. Open up for public comment. Once all of the comments are received, close the public comment portion of the hearing. Allow the City Council to ask questions and debate the materials.

### 8. **OLD BUSINESS**

- A. None

### 9. **NEW BUSINESS**

- A. Woodhaven 6 Permit Fees – Review and discuss.
- B. Schedule a Worksession – Schedule a worksession to discuss 2019 Budget. Staff suggests September 10<sup>th</sup>.

### 11. **Reports:**

- A. Public Works –
- B. Council Member Reports
- C. Attorney Report –

### 12. **Adjournment**



CITY OF ST. FRANCIS  
ST. FRANCIS MN  
ANOKA COUNTY

CITY COUNCIL MINUTES  
AUGUST 20, 2018

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The regular City Council meeting was called to order at 6:10 pm by Mayor Steve Feldman.

2. ROLL CALL

Members present: Mayor Steve Feldman, Councilmember Rich Skordahl, Robert Bauer, Joe Muehlbauer

Members absent: Councilmember Jerry Tveit

Also present: Assistant City Attorney Dave Schaps, (Barna, Guzy & Steffen), City Engineer Craig Jochum (Hakanson Anderson), City Administrator, Joe Kohlmann, Community Development Director, Kate Thunstrom, Police Chief, Todd Schwieger, Fire Chief, Dave Schmidt, Public Works Director, Paul Teicher, Liquor Store Manager, John Schmidt & Acct Tech/Deputy Clerk, Lori Streich

3. APPROVAL OF AGENDA

MOTION TO APPROVE THE REGULAR CITY COUNCIL AGENDA BY MUEHLBAUER, SECONDED BY SKORDAHL; ALL IN FAVOR, MOTION CARRIED.

4. CONSENT AGENDA - *All matters listed within the Consent Agenda are considered routine items to be enacted upon by one motion by the City Council. Items on the Consent Agenda are reviewed in total by the City Council and may be approved through one motion with no further discussion by the Council. Any item may be removed by any Council Member, staff member or person from the public for separate consideration.*

A. City Council Minutes – August 6, 2018

B. Payment of Claims

MOTION TO APPROVE TONIGHT'S CONSENT AGENDA BY BAUER, SECONDED BY SKORDAHL; ALL IN FAVOR, MOTION CARRIED.

5. MEETING OPEN TO THE PUBLIC

NOTHING

6. SPECIAL BUSINESS

NOTHING

7. PUBLIC HEARINGS

NOTHING

8. OLD BUSINESS

NOTHING

9. NEW BUSINESS

- A. Accept and Award Bid for Mill and Overlay – Resolution 2018-28
- B. Emergency Generator for Well House
- C. Disposal of Bio Solids - WWTF
- D. Isanti 183 Acres Land Lease Discussion
- E. Meridian Behavioral Health - Development Agreement

Accept and award bid for mill and overlay-Resolution 2018-28

City Engineer Jochum explained that they have their bids as summarized in the memo. They are about 3% below the Engineer's estimate, and the low bidder was North Valley. The total bid is \$201,794.63. They recommend that the contract be considered to be awarded to North Valley in that amount and approval of Resolution 2018-28.

Muehlbauer asked if the valve box needed to be repaired.

Teicher said the work that would be done there is in our strategic planning. They have identified components of the water and wastewater system that do need to be addressed. These are four valve boxes that are a locking mechanism style and you can't get replacement parts for them, so if they were to fail in the future we would be cutting open a brand new road to make these repairs. This would come out of the water operation and maintenance budget.

MOTION TO ACCEPT AND AWARD BID FOR MILL AND OVERLAY-RESOLUTION 2018-28 TO NORTH VALLEY BY BAUER, SECONDED BY MUEHLBAUER; ALL IN FAVOR, MOTION CARRIED.

Emergency Generator for Well House

Teicher explained that in their packets for their consideration was the purchase of an emergency generator that would be placed at the well house to create some safeguards and make our system more flexible in the event of emergency. Right now we have one generator that we share between our well house and our sanitary sewer lift station. This would give us more flexibility. Initially they considered refurbishing a generator that existed at our old wastewater treatment plant because of its low hours. They've since discovered that useful life on generators is about 20 years, and this one is at 18. In doing some price comparison, they found that purchasing a new natural gas generator is a better, more feasible way to go.

Feldman agrees, especially when they had budgeted in Plan-it Software \$60,000, so that's good. He also likes that this company offers a 3 year warranty versus a 2 year warranty. If the expected life is 20 years and we are going on 18, putting any more money into it would be a waste of money.

Skordahl said it's a good idea and asked Teicher if the existing generator was diesel, rather than natural gas that they are requesting now.

Teicher answered yes, the existing generator from our old building is diesel.

Bauer said it's a savings all the way around. Starting out with a new generator, rather than refurbish an 18 year old generator only makes sense.

Muehlbauer agrees and thanked Teicher for coming in under budget.

MOTION TO APPROVE THE PURCHASE OF AN EMERGENCY GENERATOR FOR THE WELL HOUSE BY MUEHLBAUER, SECONDED BY BAUER; ALL IN FAVOR, MOTION CARRIED.

#### Disposal of Bio Solids-WWTF

Teicher explained the proposal to dewater our current inventory of biosolids and have it hauled to a landfill. They have been working with MPCA for a long term solution but unfortunately they haven't been able to permit any sites yet, and they are nearing capacity so they need to move some of those biosolids now. Teicher is hoping that close to the first of the year he would be bringing another proposal that would be a 6 year contract for land applying these biosolids in nearby farm fields. But for now our option is to land fill it, and we need to de-water prior to land filling. The total capacity of the tanks is 1.5 million gallons, and this is a yearly operation.

Feldman said that it sounds like we are in between a rock and a hard place because we have to do something now, but we will do something better in the future like use our 183 acres, or a site like that, to have it hauled to.

Teicher said they are considering using the 183 acres, but there are some question marks there like the fact that there are three wells on that site, and setbacks that we would need to be aware of.

Skordahl said that there's not much more to discuss on this. Teicher went out and got two competitive quotes, and we have to deal with it.

Bauer agreed with Skordahl that this is something that needs to get done. There may be a pond system freeing up on the east side of town that we could dump some of that stuff in there. He's not sure if that would be a possibility or not. If we move forward with Oak Grove and that system is basically dead, is that land useable for our biosolids. Then we could use and offer them a discount of \$284 per unit to drop our biosolids in there.

MOTION FOR DISPOSAL OF BIOSOLIDS WITH FERGUS POWER PUMP BY SKORDAHL, SECONDED BY MUEHLBAUER; ALL IN FAVOR, MOTION CARRIED.

#### Isanti 183 Acres Land Lease Discussion

Thunstrom explained that the 183 acre Isanti lease with our current tenant is up this year and to adequately prep that tenant, we need to make a decision on how the city plans to move forward. In 2016 we entered into a lease after an RFP process. Our current handling costs of taxes and insurance are \$9500 for 2018 and an appraisal was completed in 2016. To find new and updated value, we would need to have that updated as well. Thunstrom is requesting from Council to provide direction to staff if they would like staff to extend with the current lease tenant, complete a new bid process, market the property to sell, or a combination thereof.

Feldman said that he would like to maintain the lease on a year to year basis. The reason being is the possibility of the biosolids going there. Another reason is that there have been many discussions on doing something with renewable energy on that site to benefit the city but we need the flexibility in order to do that. He suggests keeping it on a year to year basis, and we definitely have to lease it for an amount that pays our overhead on it and not go in the hole to lease it out.

Muehlbauer said a combination of both would be nice. You can continue to lease it year to year, but throw out other options as well, like selling. Keep our options open.

Bauer said he remembers this lease and well repair and we are basically giving the lessee free water, which he was opposed to. The expense definitely needs to get us to zero dollars. The city shouldn't be putting out money that we are using land for lease without recouping our cost. He's for extending the lease year to year because there are a lot of uses for that land in the near future.

Skordahl said he would extend it another year. Staff has better things to do than put this on the market and go fishing for offers that probably aren't out there. He thinks they need to have a plan on what they think they want to do with this land once Teicher gets further down the road with researching for the license for the biosolids. Lease it for a year but don't wait until this time next year if we think we are going to do something different.

Feldman asked if there would be any clause in there that we would have to give the farmer ample time to get their crops out, if we decided to take it back?

Thunstrom answered that the lease actually goes to December 31st, so that allows him to get those crops out, however there is a prepping piece when they take them out to stage for the next year and to be courteous, we would not have him invest those expenses to do another round of crops if we are not going to lease it to him.

MOTION FOR ISANTI 183 ACRES LAND LEASE DISCUSSION ONE YEAR LEASE, YEAR TO YEAR BY SKORDAHL, SECONDED BY MUEHLBAUER; ALL IN FAVOR, MOTION CARRIED.

#### Meridian Behavioral Health Center – Development Agreement

Assistant City Attorney Schaps explained the development agreement with Meridian Behavioral Health. They received their conditional use permit in June and this is just a follow up on that and sending out the responsibilities and getting the proper escrows put in place. Meridian's Attorney did reach out late Friday evening with a couple of comments. The office of Barna, Guzy & Steffen reviewed them and viewed those changes as just terminology and basically cleaning up typos and things like that. They are recommending that City Council approve this, subject to the approval of the City Attorney as to form. They will clean up those little things. If it was anything substantial, they would not be having Council approve it tonight.

Thunstrom said that they have had conversations that they are working on their site plans for permits, so this is the step that they would need to take care of prior to those permits being released. They are looking to break ground this fall, if not with the full project, at least a grading permit.

MOTION TO APPROVE MERIDIAN BEHAVIORAL HEALTH CENTER – DEVELOPMENT AGREEMENT SUBJECT TO APPROVAL OF THE CITY ATTORNEY AS TO FORM BY MUEHLBAUER, SECONDED BY BAUER; ALL IN FAVOR, MOTION CARRIED.

#### 10. MEETING OPEN TO THE PUBLIC

Mike Rodger, 2770 232<sup>nd</sup> Lane – signed up for Nixle and got a text on Saturday stating there was an accident on 299th. It was cool to see the response from all the people that saw that.



Not only does it help the citizens, it also helps the officers and fire fighters to keep the people away from the scene. He thinks this is something that's going to really help the city a lot. Thank you for the Nixle.

Feldman said that there was a question brought up to him on the road closure. He understood it was two-fold. Removal of the person who was injured and then the removal of the vehicle itself so that's why it took a little longer to open up that road. Feldman is very happy to say that there are 327 people now signed up for Nixle. We made a mistake in the first year because we had a lot on our plate. We didn't have time to promote it properly and now we do.

## 11. REPORTS

### A. Department Reports – Public Works

### B. Councilmember Reports -

### C. Upcoming Events –

Sept 3	Labor Day Holiday – City Offices Closed
Sept 4(Tues)	City Council Meeting @ ISD #15 Central Services Center 6 pm
Sept 17	City Council Meeting @ ISD #15 Central Services Center 6 pm
Sept 19	Planning Commission Meeting @ ISD #15 Central Services Center 7 pm

### Department Reports-Public Works

Teicher pointed out that in July they pumped quite a bit of water through our drinking water plant. Over 23 million gallons of water went through the plant that month. In the winter months it averages about 350,000 gallons a day. When you compare that to winter usage, you can see that's a lot more water that could be going on to people's lawns, watering gardens or washing cars. They also processed 132 locates that month, which means things are busy, Thunstrom is busy, so that's a good thing. Also, our parks were busy with over 20 activities going on in the parks. It's nice to see our parks are being used.

Feldman asked about the 52 meter reads and why those are happening. Is it because they cannot access the meter because there's a locked fence gate, or a dog?

Teicher explained that those cases would be in meter re-reads. The 52 meter reads is for our commercial and city meters that we read ourselves.

Feldman said to clarify on the meter re-reads, it could be a two-fold problem. Lack of access to the meter or a misread from the company OPUS. If you see an unusual charge or usage on your bill, call Darcy our Finance Director or Jen at Public Works. We are here to help. Don't get mad we will help you.

### Councilmember Reports

Skordahl said Night to Unite was a great improvement over last year. It was great getting us all back in the park again. It was a good night. Let's build on that. Regarding Nixle, he wanted to applaud staff on reporting when they were all done. That was nice. He feels this will be a very valuable tool and he's glad we did it.

Feldman stated that if you want to know who to thank for Nixle, Lori Roberts from the Police Department and Police Chief Todd Schwieger did a great job coordinating and taking the ball and running with it.

Bauer said that he stopped in to Night to Unite and it was a great event. He also said that anyone that knows him knows that he originally opposed Nixle due to the fact that we dropped the ball. But he signed up for it and really liked the text message about the road closures and just wants to make sure it stays up and running.

Bauer also mentioned that we only had one rag plugging our pumps this past month so it's getting better. Those are man hours and money wasted, so if it shouldn't go down, don't flush it.

Muehlbauer had a great time at Night to Unite and thanked all of the residents and staff for doing everything they did to put it together. He also thanked Kohlmann and Thunstrom for promoting Nixle. When that accident happened there were a lot of posts on the "What's going on in St. Francis" page, and he was able to let people know that they could be getting these updates. One resident even chimed in showing a screenshot of the text.

Feldman said that he agrees with Skordahl that it was so nice to see the road closing and then the message that now you can use the road instead of continuously rerouting yourself. He can't emphasize enough, if you have a concern, call us. Let us address your issue by researching, do our due diligence and give you an honest answer.

Nixle, as he mentioned before, might have been done wrong in the beginning, but as you may recall back then, there was a lot more on their plate with development and prioritization on other things that needed to get done, so it got lost by the wayside. Council is not perfect, we've made mistakes, but the key is to learn from them.

Last Thursday, Feldman said that he went through Aitkin and noticed that they had flowers in their round-about. His wife brought up a great idea about putting perennials in the roundabouts that come back each year. Aitkin did wood chips and perennials, it looked really nice and might be a good idea. We have some restrictions because we are dealing with the County but this is just another option. He would like to see the roundabouts dressed up.

Feldman reminded everyone to enjoy the Labor Day Holiday, be safe and careful. Tuesday, Sept 4<sup>th</sup> will be the next Council Meeting. Please make sure to read the newsletters. They are there to inform you of what's going on in the city. You will find out all the new development going on, when it's coming, and where it is. We also have our Facebook page and our new website, all there to communicate with you.

## 12. ADJOURNMENT

Mayor Steve Feldman adjourned the regular city council meeting at 6:46 pm.

Respectfully Submitted by:

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Lori Streich  
Acct Tech/Deputy Clerk



**CITY OF ST. FRANCIS  
ST. FRANCIS, MN  
ANOKA COUNTY**

**CITY COUNCIL WORK SESSION MINUTES**

**AUGUST 20, 2018**

Mayor Steve Feldman called the work session to order at 5:00 pm.

Members present: Mayor Steve Feldman, Councilmembers Joe Muehlbauer, Robert Bauer, Rich Skordahl

Members absent: Councilmember Jerry Tveit

Also Present: Assistant City Attorney Dave Schaps (Barna, Guzy & Steffen), City Engineer Craig Jochum (Hakanson Anderson), Public Works Director Paul Teicher, and City Administrator Joe Kohlmann

1) Oak Grove Ponds Development Sewer Connection Proposal

Mayor Feldman explained that they were approached by the City of Oak Grove to connect to our Waste Water Treatment Facility. Feldman said that whatever end result they come up with needs to be mutually beneficial to both cities. There are some points that he would like to go over.

To start, in 1998 the engineering company for the City of St. Francis recommended construction of a mechanical activated system for their treatment of wastewater. Instead, the city chose to listen to their Public Works Director at that time, who was apprehensive of that type of system.

In 2005, the City of St. Francis did an upgrade to their existing pond system in the amount of \$736,000. Since then, those ponds have been decommissioned.

In 2007, the City of St. Francis purchased 183 acres in Isanti County for \$2,018,500.00 to construct another pond. That is now valued at less than what the city paid for it and is presently being leased to a farmer on a yearly basis.

St. Francis wasted a total of \$2,754,500 from the pond upgrade and the land purchase. That money should have gone towards the new facility.

Pond systems are more vulnerable to the MPCA requirements and are limited in regards to the future capacity for new development.

The St. Francis Wastewater Treatment Facility is a state of the art, chemically activated system. The Wastewater Treatment Facility just received, from the state, a look back provision protecting it from MPCA future requirements for 16 years or until 2034. New plants are automatically on a 16 year program. We are the only city to retroactively receive this provision.

The City of Oak Grove sued the Met Council and won that decision but as a result they can never connect to the met regional infrastructure.

There are 264 pond systems in the state and the ability of them to meet future MPCA requirements gets more difficult each and every year.

According to the Met Council, no other city can connect to the East Bethel facility because as that city grows their system would become too small to service their needs.

The Cambridge facility is too far from Oak Grove.

It would not be cost effective for the city of Oak Grove to build it's own stand alone wastewater treatment facility.

The benefits for Oak Grove connecting to the St. Francis waste water treatment plant are:

1. No more concerns over MPCA requirements
2. No more concerns over capacity
3. Instead of upgrading the already existing pond system, that money would go towards connecting to the St. Francis facility.
4. The connection cost would be far less expensive than building a stand-alone wastewater treatment facility because of the close proximity to the already existing infrastructure in the ponds development.

As listed in the work session packet, they are estimating a connection cost of \$50,000 to the main and the ponds.

5. No yearly maintenance costs for new stand-alone plant (including chemicals, disposal of bio solids and extra labor costs).

In the 2014, the estimated costs of maintenance would be about \$22,000/year. They wouldn't have to deal with any of that.

Mayor Feldman discussed the breakdown of several alternative number options based off 218 residents at a 2% interest rate over 20 years.

There is a user's rate of \$142,000-\$144,000 that's in play for the next 20 years with them. He looks at the user rate as a good thing as it can stabilize our rates, lock in that 20%, even if a recession comes, we should be protected. It can also be used for further reproduction. But the cash up front for these charges allows us to either put them to our waste water plant for future expansion of our wastewater facility, or put it towards some things we are looking at for our renewable projects.

Kevin Robinson, 23978 Redwood St NW, used to be on the Oak Grove Council, explained what he knew about the current status of the Oak Grove sewer conditions.

Feldman said that Oak Grove talked about building their own plant for only 225 residents, not any extra. He thinks that's a big mistake because they may want to go city sewer and water for commercial or even more residential later, and would have to

add on to later. With us they wouldn't have to worry about any of that. Labor cost savings by having people on hand at the facility, solids to get rid of, and the MPCA requirements that they have future expansion. Feldman also wants to say that he's all for giving them some reduction, but is it really fair to developers out there coming into play right now to pay the full charge of \$4,284. An example would be River's Edge, who has 200 homes that they are paying \$4,284 for each.

One benefit in this agreement would be that they would be part of the region with us and they would share in the cost of our expansion.

For the first time in 20 years, St. Francis is in the driver's seat. Our system has capacity for 2,700 hookups with expansion to go far beyond that. By connecting with us, Oak Grove will save anywhere from \$300,000-\$500,000 on the construction costs of building their own facility, and they will never have to worry about wastewater like we did.

Muehlbauer said that it would help us to solidify our rate reductions or possibly balance it out sooner. He doesn't think Oak Grove should get a huge discount based on the fact that we have developers investing in our city now paying the full rate, and how do you explain to them that we cut Oak Grove this huge break. The yearly usage charges that we are going to get are huge. He agrees with Mayor Feldman that it must be fair and equitable to both sides. He feels that getting money up front is a good idea. For us getting our percentage along with solidifying that contract based on the issues we had with the previous contract for clean water is something we definitely need to look into.

Feldman also wanted to mention that in 1999 a developer approached the City of Oak Grove to develop 412 acres for the golf course. At that time, the Oak Grove council turned it down. The developer then went to the state to see if they could get access to St. Francis. We were on board with that and then Oak Grove took us to court to fight it, so it stopped that annexation. Then it went into a mutual agreement on a communal water system to make it work. We came up with a communal water system once we built our out plant big enough to help work with them. We did five – 5 year terms out to 2027. Before the first 5 year term was up, they tried to break everything on that. They wanted to do away with the 2% usage charge, they wanted to cut the base rate out, they wanted the water for free. We came back and kept the 2% rate, and went to a half base rate instead. That base rate for them helps them maintain their side of the system.

To do an assessment for 20 years with them, Feldman thinks that would be outrageous. Can we trust them? They tried to break a deal in 1999 and they tried to break one in 2006. Cash in hand, we don't have to worry about that.

Bauer said the rates don't look too bad. He would like see our user rates for water and sewer to be the same for those new residents. Work with Oak Grove and try and figure out what that savings looks like to them based on the user rates that we do. Does that mean we may need to maintain some of that, he's not sure. He's all for annexing those homes. He would like to see it equal across the board. Our residents feel the water



rates and if we have a water rate reduction and we lock in this base rate and user rate, he wants to make sure we have the ability to increase the rates with those and also reduce the rates. His understanding to hook that up is \$50,000. He understands we want to do the sac charges but he doesn't really understand that charge. Trying to get \$675,000 in sac charges when they aren't putting in the infrastructure, the new developers have to put all that in, we have to get it to the new homes, all that stuff is already done. It's up to Oak Grove to maintain. Nothing is going to change on their sewer end. He can see them trying to fight the sac charge. Do we need to bring in some funds? Without a doubt. He likes the annual increase in revenue. Bringing a proposal to them is more expensive than building their own system. It needs to be beneficial to them but it also needs to be a revenue stream to our city.

Feldman said that the sac charge is a connection charge for them to hook up to the plant. It isn't beneficial to both sides, only one side. That plant cost us 24 million dollars to build. He wants to be fair with them but we have one opportunity to get some cash up front that is a long term benefit for us and user rates which will benefit them much more down the road.

Skordahl would like to know what we are signing up for. In this agreement are we accepting whatever comes out of the pipe? They own the infrastructure under the streets, they own the existing pumps or whatever might be there. So we are basically going to accept whatever they send us, that's the agreement. They deal with everything upstream. That would still be their problem?

Teicher answered that is true. He said he would assume the next step would be to create a JPA (Joint Powers Agreement), similar to the JPA that we have for the water. In that JPA we would address some of the finer points, like whether there's a surcharge or anything greater than normal domestic wastewater strength, I&I protection, those type of things, making sure we are covered. If they want to add more connections, they need to talk to us first to make sure we have the capacity. And all of what is in their system and in their city remains their infrastructure. It is his understanding that each home has its own lift station and is a pressurized system. Our system is gravity. We wouldn't want to have to maintain every lift station within each home. That would be a huge undertaking. We would want to leave that on their side.

Skordahl said that he thinks a lot of people knew this day was going to come. Those systems aren't going to live forever. He doesn't want to take over all that other stuff. He just wants to take whatever comes from the pipes and deal with it. As far as the sac charge, it's the bill that helps pay for the infrastructure, not just what's under the street in front of your house. You have to pool all that money together to pay for the treatment plant. Every one of these residents in the ponds, baked into the price of their house, is whatever the developer charges for their infrastructure. Buying a house in a neighborhood like that was the risk they ran. That's the risk he runs on his own private septic system.



Skordahl continued that if the agreement is such that we just take in the wastewater, leave everything else to Oak Grove, as far as the sac charge is concerned, he could explain to new developers here why we would charge the ponds less. He doesn't know if he would go with the 30% but some reduction could be warranted, and then he would like to see them pay the same rates as our citizens. If our citizens dollars pay for cleaning up pumps and all that other kind of stuff, whereas their taxes would be paying for Oak Grove and whatever their public infrastructure might be over there, not counting the individual lift stations that they would have to deal with, then he's in favor of moving forward, but doesn't want to price us out of it, and also wants to be fair. So he thinks a reduction in sac fee would be warranted.

Skordahl asked how much capacity we had in our plant.

Feldman said with everything in play we would still have 400 hook ups left over.

Skordahl said we are giving up 1/3 of our capacity to take on residents that we don't get any tax benefit from. We will just get a big check, which if we develop those 600 units in our city, we would get that big check anyway but farther down the road.

Feldman said that it needs to be understood that it's a \$1.3 - \$1.5 million dollar bond that they have to pull. We could save them huge on the construction end. Getting that \$700,000-\$800,000 upfront is good money for us, and they get a lot of bang for their buck. What he's proposing is that we go over the Joint Powers agreement, take out the 2% usage, keep the half rate in, and give them a reasonable offer.

Kevin Robinson suggested encompassing the people on the west and the people on the lake for future because he doesn't know that their systems are up to snuff.

Feldman said that is up to them. We can only go by what they are approaching us on today.

Mike Rodger said that he doesn't want to see us rush into this. We've rushed into too many things too fast and gotten the city in trouble. Let's wrap up a package to them that they can't refuse. Let's take that million and a half dollars that they have to pull a bond for, let's finance it for them. We have nothing to lose on that. If we finance they don't have to go get financing and that would be a 20 year payment coming to us. Now we can go to our developers and say we financed them and that's why we could offer the lower sac rate. If we come in at \$4,000, finance the package for them, we get the 2%, we win all the way. Either way, he doesn't think a decision should be made tonight.

Feldman asked what if the economy falls and they can't make payments? He thinks we should let them take the risk not us.

Rodger asked if the residents could petition to have St. Francis annex their land.

Assistant Attorney Schaps said they could petition their council but that doesn't mean their council will go for that.

Skordahl asked if anyone knows how the land that's still open is zoned. There's still a lot of open land. Does their comprehensive plan or their zoning give us any indication that they think they are going to build out further in city lots? All of that will be developed someday, and if he were Oak Grove, he would once they connect to our infrastructure. That's a lot of land that could be developed.

Feldman said that he would imagine that they would want to decommission that pond just as we've decommissioned our ponds.

Bauer said that he thinks what Skordahl is saying is maybe once they connect to us what's to say that their development doesn't just tack on to the end and just keep going.

Skordahl stated that in the joint powers agreement it is written that they are supposed to come in and get permission. But what city council will tell them that they can't tack on another 200 homes and give them 200 x \$4,000 in sac charges?

Bauer said that it should be left at the \$4284, drop the 2%, and leave the half base rate.

Feldman agrees with that 100%.

Skordahl said that you already gave them a cost break on the base rate of water.

Muehlbauer said that you have to prepare for their expansion.

Council gave direction to staff to put a proposal together for \$4284, take off the 2%, half base rate on the water joint powers agreement, and let's see what they come back at.

Mayor Feldman closed the work session at 6:07 pm.

Respectfully submitted by:

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Lori Streich  
Acct Tech/Deputy Clerk



**CITY COUNCIL  
AGENDA REPORT**

Agenda Item #:

**4 C**

**TO:** Joe Kohlmann, City Administrator  
**FROM:** Darcy Mulvihill, Finance Director  
**SUBJECT:** Bill List to be considered by Council  
**DATE:** 08/30/2018

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**OVERVIEW:**

Attached are the bills received since the last council meeting. Total checks to be written are \$ 98,641.92 plus any additional bills that are handed out on Tuesday night.

**ACTION TO BE CONSIDERED:**

Approved under consent agenda to allow Finance Director to draft checks or ACH withdrawals for the attached bill list. Please note additional bills may be handed out at the council meeting.

**BUDGET IMPLICATION:**

City bills

**Attachments:**

- 09-04-2018 Packet List

## CITY OF ST FRANCIS

08/30/18 10:59 AM

Page 1

## Payments

Current Period: September 2018

Batch Name	AP 09-04-18	User Dollar Amt	\$98,641.92		
	Payments	Computer Dollar Amt	\$98,641.92		
			\$0.00	In Balance	
Refer	119909 DAHLHEIMER DIST. CO. INC.	-			
Cash Payment	E 609-49751-252 Beer For Resale	BEER			\$15,299.45
Invoice	185605 8/22/2018				
Cash Payment	E 609-49751-255 N/A Products	NA			\$43.65
Invoice	185605 8/22/2018				
Transaction Date	8/23/2018	CASH	10100	Total	\$15,343.10
Refer	119910 JJ TAYLOR DISTRIBUTING	-			
Cash Payment	E 609-49751-206 Freight and Fuel Charge	FREIGHT			\$3.00
Invoice	2877175 8/22/2018				
Cash Payment	E 609-49751-252 Beer For Resale	BEER			\$2,085.50
Invoice	2877175 8/22/2018				
Cash Payment	E 609-49751-255 N/A Products	NA			\$49.15
Invoice	2877175 8/22/2018				
Transaction Date	8/23/2018	CASH	10100	Total	\$2,137.65
Refer	119911 MCDONALD DIST CO.	-			
Cash Payment	E 609-49751-252 Beer For Resale	BEER			\$8,767.60
Invoice	458353 8/21/2018				
Cash Payment	E 609-49751-255 N/A Products	NA			\$191.85
Invoice	458353 8/21/2018				
Transaction Date	8/23/2018	CASH	10100	Total	\$8,959.45
Refer	119912 BERNICK COMPANIES, THE	-			
Cash Payment	E 609-49751-252 Beer For Resale	BEER			\$317.60
Invoice	446332 8/17/2018				
Transaction Date	8/23/2018	CASH	10100	Total	\$317.60
Refer	119913 CRYSTAL SPRINGS ICE	-			
Cash Payment	E 609-49751-254 Miscellaneous Merchandi	MISC			\$126.36
Invoice	002.B004710 8/18/2018				
Transaction Date	8/23/2018	CASH	10100	Total	\$126.36
Refer	119914 CRYSTAL SPRINGS ICE	-			
Cash Payment	E 609-49751-254 Miscellaneous Merchandi	MISC			\$91.80
Invoice	002.B004761 8/21/2018				
Transaction Date	8/23/2018	CASH	10100	Total	\$91.80
Refer	119915 AMERICAN WATER WORKS ASSN.	-			
Cash Payment	E 601-49440-433 Dues and Subscriptions	AWWA MEMBERSHIP DUES			\$315.00
Invoice	700193754 7/25/2018				
Transaction Date	8/23/2018	CASH	10100	Total	\$315.00
Refer	119916 CINTAS	-			
Cash Payment	E 609-49750-210 Operating Supplies	SUPPLIES			\$11.26
Invoice	4008852819 8/21/2018				
Transaction Date	8/23/2018	CASH	10100	Total	\$11.26
Refer	119917 GRANITE CITY JOBBING CO.	-			



## CITY OF ST FRANCIS

08/30/18 10:59 AM

Page 2

## Payments

Current Period: September 2018

Cash Payment	E 609-49751-256 Tobacco Products For R	TOBACCO			\$2,151.88
Invoice	103807	8/21/2018			
Cash Payment	E 609-49751-254 Miscellaneous Merchandi	MISC			\$104.14
Invoice	103807	8/21/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$2,256.02
Refer	119918	ST. FRANCIS AREA CHAMBER OF	-		
Cash Payment	E 609-49750-340 Advertising	ADVERTISING			\$100.00
Invoice	00969	8/22/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$100.00
Refer	119919	METRO SALES, INC.	-		
Cash Payment	E 101-41400-200 Office Supplies	COPIES			\$5.00
Invoice	INV1143982	8/15/2018			
Cash Payment	E 101-42400-200 Office Supplies	COPIES			\$5.00
Invoice	INV1143982	8/15/2018			
Cash Payment	E 101-42110-200 Office Supplies	COPIES			\$5.00
Invoice	INV1143982	8/15/2018			
Cash Payment	E 101-43100-200 Office Supplies	COPIES			\$5.00
Invoice	INV1143982	8/15/2018			
Cash Payment	E 101-45200-200 Office Supplies	COPIES			\$5.00
Invoice	INV1143982	8/15/2018			
Cash Payment	E 601-49440-200 Office Supplies	COPIES			\$5.00
Invoice	INV1143982	8/15/2018			
Cash Payment	E 602-49490-200 Office Supplies	COPIES			\$5.00
Invoice	INV1143982	8/15/2018			
Cash Payment	E 609-49750-200 Office Supplies	COPIES			\$5.00
Invoice	INV1143982	8/15/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$40.00
Refer	119920	MY ALARM CENTER	-		
Cash Payment	E 609-49750-445 Security	LIQUOR STORE ALARM			\$39.15
Invoice	11040396	9/1/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$39.15
Refer	119921	ROYAL SUPPLY	-		
Cash Payment	E 101-41940-210 Operating Supplies	SUPPLIES			\$15.53
Invoice	24105	8/20/2018			
Cash Payment	E 101-42110-217 Other Operating Supplie	SUPPLIES			\$62.15
Invoice	24105	8/20/2018			
Cash Payment	E 101-43100-217 Other Operating Supplie	SUPPLIES			\$31.07
Invoice	24105	8/20/2018			
Cash Payment	E 101-45200-217 Other Operating Supplie	SUPPLIES			\$31.07
Invoice	24105	8/20/2018			
Cash Payment	E 601-49440-217 Other Operating Supplie	SUPPLIES			\$31.07
Invoice	24105	8/20/2018			
Cash Payment	E 602-49490-217 Other Operating Supplie	SUPPLIES			\$31.11
Invoice	24105	8/20/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$202.00
Refer	119922	DELTA DENTAL	-		
Cash Payment	G 101-21711 Dental Insurance	INSURANCE			\$1,156.95
Invoice	7382678	8/15/2018			

## CITY OF ST FRANCIS

08/30/18 10:59 AM

Page 3

## Payments

Current Period: September 2018

Transaction Date	8/23/2018	CASH	10100	Total	\$1,156.95
Refer	119923	ASPEN MILLS	-		
Cash Payment	E 101-42110-437	Uniform Allowance	UNIFORMS		\$94.25
Invoice	221756	8/16/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$94.25
Refer	119924	BGS (BARNA GUZY)	-		
Cash Payment	E 101-41600-304	Civil Legal Fees	TURTLE RIDGE TOWNHOMES		\$210.00
Invoice	190934	7/31/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$210.00
Refer	119925	RUSSELL SECURITY RESOURCE I	-		
Cash Payment	E 101-42210-401	Repairs/Maint Buildings	MASTER KEY SYSTEM		\$4,894.40
Invoice	A32250	5/23/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$4,894.40
Refer	119926	RUSSELL SECURITY RESOURCE I	-		
Cash Payment	E 101-42210-401	Repairs/Maint Buildings	CABINET LOCKS/AMB SVC DOOR LOCK		\$763.20
Invoice	A32907	8/23/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$763.20
Refer	119927	PACE ANALYTICAL SERVICES	-		
Cash Payment	E 602-49490-313	Sample Testing	SAMPLE TESTING		\$151.00
Invoice	181296044	7/23/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$151.00
Refer	119928	PACE ANALYTICAL SERVICES	-		
Cash Payment	E 602-49490-313	Sample Testing	SAMPLE TESTING		\$138.00
Invoice	181296115	7/24/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$138.00
Refer	119929	TITAN ENERGY SYSTEMS	-		
Cash Payment	E 101-42110-221	Vehicle Repair & Mainten	GEN LOAD BANK		\$211.00
Invoice	180718-041	8/7/2018			
Cash Payment	E 601-49440-221	Vehicle Repair & Mainten	GEN LOAD BANK		\$211.00
Invoice	180718-041	8/7/2018			
Cash Payment	E 602-49490-221	Vehicle Repair & Mainten	GEN LOAD BANK		\$211.00
Invoice	180718-041	8/7/2018			
Cash Payment	E 101-43100-221	Vehicle Repair & Mainten	GEN LOAD BANK		\$211.00
Invoice	180718-041	8/7/2018			
Cash Payment	E 101-43210-221	Vehicle Repair & Mainten	GEN LOAD BANK		\$211.00
Invoice	180718-041	8/7/2018			
Cash Payment	E 101-45200-221	Vehicle Repair & Mainten	GEN LOAD BANK		\$211.00
Invoice	180718-041	8/7/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$1,266.00
Refer	119930	ISD #15	-		
Cash Payment	E 101-42110-221	Vehicle Repair & Mainten	2016 DODGE CHARGER		\$44.03
Invoice	3917	8/16/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$44.03
Refer	119931	ISD #15	-		
Cash Payment	E 101-42110-221	Vehicle Repair & Mainten	2017 DODGE CHARGER		\$44.03
Invoice	3920	8/16/2018			



## CITY OF ST FRANCIS

08/30/18 10:59 AM

Page 4

## Payments

Current Period: September 2018

Transaction Date	8/23/2018	CASH	10100	Total	\$44.03
Refer	119932	VESSCO, INC.	-		
Cash Payment	E 601-49440-229 Project Repair & Mainten	SUPPLIES			\$674.32
Invoice	73970	8/14/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$674.32
Refer	119933	THE AMERICAN BOTTLING COMP	-		
Cash Payment	E 609-49751-254 Miscellaneous Merchandi	MISC			\$188.78
Invoice	3562805082	8/16/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$188.78
Refer	119934	JJ TAYLOR DISTRIBUTING	-		
Cash Payment	E 609-49751-206 Freight and Fuel Charge	FREIGHT			\$3.00
Invoice	2877116	8/15/2018			
Cash Payment	E 609-49751-252 Beer For Resale	BEER			\$1,137.60
Invoice	2877116	8/15/2018			
Cash Payment	E 609-49751-255 N/A Products	BEER			\$21.50
Invoice	2877116	8/15/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$1,162.10
Refer	119935	CRYSTAL SPRINGS ICE	-		
Cash Payment	E 609-49751-254 Miscellaneous Merchandi	MISC			\$142.56
Invoice	002.B004581	8/11/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$142.56
Refer	119936	CRYSTAL SPRINGS ICE	-		
Cash Payment	E 609-49751-254 Miscellaneous Merchandi	MISC			\$81.00
Invoice	002.B004637	8/14/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$81.00
Refer	119937	MCDONALD DIST CO.	-		
Cash Payment	E 609-49751-252 Beer For Resale	BEER			\$5,285.50
Invoice	457457	8/14/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$5,285.50
Refer	119938	DAHLHEIMER DIST. CO. INC.	-		
Cash Payment	E 609-49751-252 Beer For Resale	BEER			\$7,912.18
Invoice	185426	8/15/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$7,912.18
Refer	119939	BREAKTHRU BEVERAGE	-		
Cash Payment	E 609-49751-206 Freight and Fuel Charge	LIQUOR			\$97.85
Invoice	1080844874	8/16/2018			
Cash Payment	E 609-49751-251 Liquor For Resale	LIQUOR			\$5,791.83
Invoice	1080844874	8/16/2018			
Cash Payment	E 609-49751-253 Wine For Resale	LIQUOR			\$449.99
Invoice	1080844874	8/16/2018			
Cash Payment	E 609-49751-254 Miscellaneous Merchandi	LIQUOR			\$108.00
Invoice	1080844874	8/16/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$6,447.67
Refer	119940	BREAKTHRU BEVERAGE	-		
Cash Payment	E 609-49751-252 Beer For Resale	BEER			\$264.45
Invoice	1080844875	8/16/2018			

## CITY OF ST FRANCIS

08/30/18 10:59 AM

Page 5

## Payments

Current Period: September 2018

Transaction Date	8/23/2018	CASH	10100	Total	\$264.45
Refer	119941	<u>SOUTHERN GLAZERS OF MN</u>	-		
Cash Payment	E 609-49751-206 Freight and Fuel Charge	LIQUOR			\$36.27
Invoice	1718634	8/16/2018			
Cash Payment	E 609-49751-251 Liquor For Resale	LIQUOR			\$2,676.10
Invoice	1718634	8/16/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$2,712.37
Refer	119942	<u>JOHNSON BROS WHLSE LIQUOR</u>	-		
Cash Payment	E 609-49751-206 Freight and Fuel Charge	FREIGHT			\$50.24
Invoice	1081302	8/15/2018			
Cash Payment	E 609-49751-251 Liquor For Resale	LIQUOR			\$3,806.15
Invoice	1081302	8/15/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$3,856.39
Refer	119943	<u>JOHNSON BROS WHLSE LIQUOR</u>	-		
Cash Payment	E 609-49751-206 Freight and Fuel Charge	FREIGHT			\$54.95
Invoice	1081303	8/15/2018			
Cash Payment	E 609-49751-253 Wine For Resale	WINE			\$1,665.05
Invoice	1081303	8/15/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$1,720.00
Refer	119944	<u>PHILLIPS WINE &amp; SPIRITS CO.</u>	-		
Cash Payment	E 609-49751-206 Freight and Fuel Charge	FREIGHT			\$59.66
Invoice	2407042	8/15/2018			
Cash Payment	E 609-49751-251 Liquor For Resale	LIQUOR			\$4,208.81
Invoice	2407042	8/15/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$4,268.47
Refer	119945	<u>PHILLIPS WINE &amp; SPIRITS CO.</u>	-		
Cash Payment	E 609-49751-206 Freight and Fuel Charge	FREIGHT			\$23.55
Invoice	2407043	8/15/2018			
Cash Payment	E 609-49751-253 Wine For Resale	WINE			\$956.75
Invoice	2407043	8/15/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$980.30
Refer	119946	<u>PHILLIPS WINE &amp; SPIRITS CO.</u>	-		
Cash Payment	E 609-49751-206 Freight and Fuel Charge	FREIGHT			\$3.14
Invoice	2407044	8/15/2018			
Cash Payment	E 609-49751-254 Miscellaneous Merchandi	MISC			\$42.50
Invoice	2407044	8/15/2018			
Cash Payment	E 609-49751-255 N/A Products	NA			\$64.00
Invoice	2407044	8/15/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$109.64
Refer	119947	<u>PAUSTIS WINE COMPANY</u>	-		
Cash Payment	E 609-49751-206 Freight and Fuel Charge	FREIGHT			\$7.00
Invoice	20197	8/9/2018			
Cash Payment	E 609-49751-253 Wine For Resale	WINE			\$470.50
Invoice	20197	8/9/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$477.50
Refer	119948	<u>VINOCOPIA, INC.</u>	-		



## CITY OF ST FRANCIS

08/30/18 10:59 AM

Page 6

## Payments

Current Period: September 2018

Cash Payment	E 609-49751-206 Freight and Fuel Charge	FREIGHT			\$14.00
Invoice	0212970-IN	8/10/2018			
Cash Payment	E 609-49751-251 Liquor For Resale	LIQUOR			\$723.00
Invoice	0212970-IN	8/10/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$737.00
Refer	119949 LUPULIN BREWING	-			
Cash Payment	E 609-49751-252 Beer For Resale	BEER			\$234.00
Invoice	14027	8/6/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$234.00
Refer	119950 BELLBOY CORPORATION	-			
Cash Payment	E 609-49751-206 Freight and Fuel Charge	FREIGHT			\$4.99
Invoice	0098087800	8/14/2018			
Cash Payment	E 609-49751-254 Miscellaneous Merchand	MISC			\$87.00
Invoice	0098087800	8/14/2018			
Cash Payment	E 609-49750-210 Operating Supplies	OPERATING EXP			\$124.12
Invoice	0098087800	8/14/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$216.11
Refer	119951 BELLBOY CORPORATION	-			
Cash Payment	E 609-49751-206 Freight and Fuel Charge	FREIGHT			\$37.20
Invoice	0065517200	8/14/2018			
Cash Payment	E 609-49751-251 Liquor For Resale	LIQUOR			\$3,822.55
Invoice	0065517200	8/14/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$3,859.75
Refer	119952 CITY EMPLOYEES UNION, LOCAL	-			
Cash Payment	G 101-21707 Union Dues	MAINT UNION DUES			\$135.00
Invoice	082318	8/15/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$135.00
Refer	119953 LAW ENFORCEMENT LABOR SVC	-			
Cash Payment	G 101-21707 Union Dues	POLICE UNION DUES			\$49.00
Invoice	082318	8/15/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$49.00
Refer	119954 LAW ENFORCEMENT LABOR SVC	-			
Cash Payment	G 101-21707 Union Dues	POLICE UNION DUES			\$392.00
Invoice	08232018	8/15/2018			
Transaction Date	8/23/2018	CASH	10100	Total	\$392.00
Refer	119955 ANOKA COUNTY TREASURY DEPT	-			
Cash Payment	E 101-42110-321 Telephone	BROADBAND			\$37.50
Invoice	B180820P	8/20/2018			
Cash Payment	E 101-42210-321 Telephone	BROADBAND			\$37.50
Invoice	B180820P	8/20/2018			
Cash Payment	E 101-43100-321 Telephone	BROADBAND			\$37.50
Invoice	B180820P	8/20/2018			
Cash Payment	E 101-45200-321 Telephone	BROADBAND			\$37.50
Invoice	B180820P	8/20/2018			
Cash Payment	E 601-49440-321 Telephone	BROADBAND			\$37.50
Invoice	B180820P	8/20/2018			

## CITY OF ST FRANCIS

08/30/18 10:59 AM

Page 7

## Payments

Current Period: September 2018

Cash Payment	E 602-49490-321 Telephone	BROADBAND			\$37.50
Invoice	B180820P	8/20/2018			
Transaction Date	8/27/2018	CASH	10100	Total	\$225.00
Refer	119956	ANOKA COUNTY TREASURY DEPT			
Cash Payment	E 101-42110-311 Contract	VOTING EQUIPMENT JPA			\$1,500.10
Invoice	ELEC04161821	8/21/2018			
Transaction Date	8/27/2018	CASH	10100	Total	\$1,500.10
Refer	119957	ROSEVILLE, CITY OF			
Cash Payment	E 101-41110-310 Computer Consulting Fe	IT SERVICES			\$28.49
Invoice	0224908	8/24/2018			
Cash Payment	E 101-41400-310 Computer Consulting Fe	IT SERVICES			\$92.60
Invoice	0224908	8/24/2018			
Cash Payment	E 101-42110-310 Computer Consulting Fe	IT SERVICES			\$327.69
Invoice	0224908	8/24/2018			
Cash Payment	E 101-42210-310 Computer Consulting Fe	IT SERVICES			\$52.71
Invoice	0224908	8/24/2018			
Cash Payment	E 101-43100-310 Computer Consulting Fe	IT SERVICES			\$28.49
Invoice	0224908	8/24/2018			
Cash Payment	E 101-45200-310 Computer Consulting Fe	IT SERVICES			\$28.49
Invoice	0224908	8/24/2018			
Cash Payment	E 601-49440-310 Computer Consulting Fe	IT SERVICES			\$28.49
Invoice	0224908	8/24/2018			
Cash Payment	E 602-49490-310 Computer Consulting Fe	IT SERVICES			\$28.49
Invoice	0224908	8/24/2018			
Cash Payment	E 609-49750-310 Computer Consulting Fe	IT SERVICES			\$14.24
Invoice	0224908	8/24/2018			
Cash Payment	E 101-42400-310 Computer Consulting Fe	IT SERVICES			\$26.35
Invoice	0224908	8/24/2018			
Cash Payment	E 101-41910-310 Computer Consulting Fe	IT SERVICES			\$14.31
Invoice	0224908	8/24/2018			
Transaction Date	8/27/2018	CASH	10100	Total	\$670.35
Refer	119958	ROSEVILLE, CITY OF			
Cash Payment	E 101-41110-310 Computer Consulting Fe	IT SERVICES			\$291.98
Invoice	0224867	8/24/2018			
Cash Payment	E 101-41400-310 Computer Consulting Fe	IT SERVICES			\$948.95
Invoice	0224867	8/24/2018			
Cash Payment	E 101-42110-310 Computer Consulting Fe	IT SERVICES			\$3,357.85
Invoice	0224867	8/24/2018			
Cash Payment	E 101-42210-310 Computer Consulting Fe	IT SERVICES			\$540.17
Invoice	0224867	8/24/2018			
Cash Payment	E 101-43100-310 Computer Consulting Fe	IT SERVICES			\$291.98
Invoice	0224867	8/24/2018			
Cash Payment	E 101-45200-310 Computer Consulting Fe	IT SERVICES			\$291.98
Invoice	0224867	8/24/2018			
Cash Payment	E 601-49440-310 Computer Consulting Fe	IT SERVICES			\$291.98
Invoice	0224867	8/24/2018			
Cash Payment	E 602-49490-310 Computer Consulting Fe	IT SERVICES			\$291.98
Invoice	0224867	8/24/2018			



## CITY OF ST FRANCIS

08/30/18 10:59 AM

Page 8

## Payments

Current Period: September 2018

Cash Payment	E 609-49750-310 Computer Consulting Fe	IT SERVICES			\$145.99
Invoice	0224867	8/24/2018			
Cash Payment	E 101-42400-310 Computer Consulting Fe	IT SERVICES			\$270.08
Invoice	0224867	8/24/2018			
Cash Payment	E 101-41910-310 Computer Consulting Fe	IT SERVICES			\$146.06
Invoice	0224867	8/24/2018			
Transaction Date	8/27/2018	CASH	10100	Total	\$6,869.00
Refer	119959	MN NCPERS LIFE INSURANCE	-		
Cash Payment	G 101-21713 MN Life	LIFE INSURANCE			\$32.00
Invoice	7334918	8/23/2018			
Transaction Date	8/27/2018	CASH	10100	Total	\$32.00
Refer	119960	INNOVATIVE OFFICE SOLUTIONS,	-		
Cash Payment	E 101-42110-200 Office Supplies	OFFICE SUPPLIES			\$185.42
Invoice	IN2169017	8/22/2018			
Transaction Date	8/27/2018	CASH	10100	Total	\$185.42
Refer	119961	PACE ANALYTICAL SERVICES	-		
Cash Payment	E 602-49490-313 Sample Testing	SAMPLE TESTING			\$138.00
Invoice	181297417	8/23/2018			
Transaction Date	8/27/2018	CASH	10100	Total	\$138.00
Refer	119962	PACE ANALYTICAL SERVICES	-		
Cash Payment	E 602-49490-313 Sample Testing	SAMPLE TESTING			\$108.00
Invoice	181297327	8/21/2018			
Transaction Date	8/27/2018	CASH	10100	Total	\$108.00
Refer	119963	PACE ANALYTICAL SERVICES	-		
Cash Payment	E 602-49490-313 Sample Testing	SAMPLE TESTING			\$108.00
Invoice	181297275	8/20/2018			
Transaction Date	8/27/2018	CASH	10100	Total	\$108.00
Refer	119964	ELITE SANITATION	-		
Cash Payment	E 101-45200-402 Janitorial Service	PORTABLE TOILET RENTAL			\$678.00
Invoice	25098	8/13/2018			
Transaction Date	8/27/2018	CASH	10100	Total	\$678.00
Refer	119966	CORE & MAIN	-		
Cash Payment	E 601-49440-229 Project Repair & Mainten	RUBBER DROP IN			\$25.74
Invoice	J301900	8/8/2018			
Transaction Date	8/27/2018	CASH	10100	Total	\$25.74
Refer	119967	MINE SAFETY APPLIANCES CO, LL	-		
Cash Payment	E 101-42210-237 Small Equipment	KIT REPLACEMENT			\$296.69
Invoice	99813019	8/15/2018			
Transaction Date	8/27/2018	CASH	10100	Total	\$296.69
Refer	119968	ISD #15	-		
Cash Payment	E 101-42210-218 Equipment Repair & Mai	2004 GM			\$138.49
Invoice	3902	8/16/2018			
Transaction Date	8/27/2018	CASH	10100	Total	\$138.49
Refer	119969	ISD #15	-		

## CITY OF ST FRANCIS

08/30/18 10:59 AM

Page 9

## Payments

Current Period: September 2018

Cash Payment	E 602-49490-228 Equipment Maintenance	2011 FORD			\$134.25
Invoice	3903	8/16/2018			
Transaction Date	8/27/2018	CASH	10100	Total	\$134.25
Refer	119970	PACE ANALYTICAL SERVICES	-		
Cash Payment	E 602-49490-313 Sample Testing	SAMPLE TESTING			\$396.50
Invoice	181297124	8/16/2018			
Transaction Date	8/27/2018	CASH	10100	Total	\$396.50
Refer	119971	PACE ANALYTICAL SERVICES	-		
Cash Payment	E 602-49490-313 Sample Testing	SAMPLE TESTING			\$415.25
Invoice	181297125	8/16/2018			
Transaction Date	8/27/2018	CASH	10100	Total	\$415.25
Refer	119972	PACE ANALYTICAL SERVICES	-		
Cash Payment	E 602-49490-313 Sample Testing	SAMPLE TESTING			\$151.00
Invoice	181297027	8/14/2018			
Transaction Date	8/27/2018	CASH	10100	Total	\$151.00
Refer	119973	SYNOVIA SOLUTIONS	-		
Cash Payment	E 101-43100-311 Contract	LEASE ON GPS			\$45.79
Invoice	112592	8/23/2018			
Cash Payment	E 101-45200-311 Contract	LEASE ON GPS			\$45.79
Invoice	112592	8/23/2018			
Cash Payment	E 601-49440-311 Contract	LEASE ON GPS			\$45.79
Invoice	112592	8/23/2018			
Cash Payment	E 602-49490-311 Contract	LEASE ON GPS			\$45.82
Invoice	112592	8/23/2018			
Transaction Date	8/27/2018	CASH	10100	Total	\$183.19
Refer	119974	CINTAS	-		
Cash Payment	E 101-42110-402 Janitorial Service	JANITORIAL SUPPLIES			\$48.08
Invoice	4009092788	8/28/2018			
Transaction Date	8/29/2018	CASH	10100	Total	\$48.08
Refer	119975	CINTAS	-		
Cash Payment	E 602-49490-419 Turf/Fertilizer/Weed Cont	UNIFORMS			\$9.31
Invoice	4009092854	8/28/2018			
Transaction Date	8/29/2018	CASH	10100	Total	\$9.31
Refer	119976	NORTH METRO TREE SERVICE IN	-		
Cash Payment	E 101-45200-311 Contract	TREE REMOVAL			\$2,125.00
Invoice	082818	8/24/2018			
Transaction Date	8/29/2018	CASH	10100	Total	\$2,125.00
Refer	119977	CORE & MAIN	-		
Cash Payment	E 101-43100-410 Sidewalk Repair & Maint	50# BAG UPM COLD PATCH			\$912.00
Invoice	J341373	8/17/2018			
Transaction Date	8/29/2018	CASH	10100	Total	\$912.00
Refer	119978	CINTAS	-		
Cash Payment	E 601-49440-417 Uniform Clothing & PPE	UNIFORMS			\$1.86
Invoice	4008852823	8/21/2018			
Cash Payment	E 602-49490-417 Uniform Clothing & PPE	UNIFORMS			\$1.86
Invoice	4008852823	8/21/2018			



## CITY OF ST FRANCIS

08/30/18 10:59 AM

Page 10

## Payments

Current Period: September 2018

Cash Payment	E 101-43100-417 Uniform Clothing & PPE	UNIFORMS			\$1.86
Invoice	4008852823	8/21/2018			
Cash Payment	E 101-43210-417 Uniform Clothing & PPE	UNIFORMS			\$1.86
Invoice	4008852823	8/21/2018			
Cash Payment	E 101-45200-417 Uniform Clothing & PPE	UNIFORMS			\$1.87
Invoice	4008852823	8/21/2018			
Transaction Date	8/29/2018	CASH	10100	Total	\$9.31
Refer	119979 INNOVATIVE OFFICE SOLUTIONS,	-			
Cash Payment	E 101-42110-200 Office Supplies	OFFICE SUPPLIES			\$78.48
Invoice	IN2171495	8/23/2018			
Transaction Date	8/29/2018	CASH	10100	Total	\$78.48
Refer	119980 ARK TOWING AND RECOVERY	-			
Cash Payment	E 101-42110-441 Miscellaneous	FORFEITURE			\$293.00
Invoice	89555	8/22/2018			
Transaction Date	8/29/2018	CASH	10100	Total	\$293.00
Refer	119981 ASPEN MILLS	-			
Cash Payment	E 101-42110-437 Uniform Allowance	UNIFORMS			\$69.98
Invoice	222219	8/23/2018			
Transaction Date	8/29/2018	CASH	10100	Total	\$69.98
Refer	119982 ASPEN MILLS	-			
Cash Payment	E 101-42110-437 Uniform Allowance	UNIFORMS			\$126.40
Invoice	222220	8/23/2018			
Transaction Date	8/29/2018	CASH	10100	Total	\$126.40
Refer	119983 INNOVATIVE OFFICE SOLUTIONS,	-			
Cash Payment	E 101-42110-200 Office Supplies	OFFICE SUPPLIES			\$36.71
Invoice	IN2162437	8/16/2018			
Transaction Date	8/29/2018	CASH	10100	Total	\$36.71
Refer	119984 ISD #15	-			
Cash Payment	E 101-42210-221 Vehicle Repair & Mainten	2004 FORD PICKUP F250			\$208.94
Invoice	3860	7/20/2018			
Transaction Date	8/29/2018	CASH	10100	Total	\$208.94
Refer	119985 ISD #15	-			
Cash Payment	E 101-42210-221 Vehicle Repair & Mainten	2008 FORD PICKUP F350			\$239.98
Invoice	3911	8/9/2018			
Transaction Date	8/29/2018	CASH	10100	Total	\$239.98
Refer	119986 ISD #15	-			
Cash Payment	E 101-42210-221 Vehicle Repair & Mainten	2005 POLARIS RANGER			\$81.94
Invoice	3912	8/9/2018			
Transaction Date	8/29/2018	CASH	10100	Total	\$81.94
Refer	119987 ISD #15	-			
Cash Payment	E 101-42210-221 Vehicle Repair & Mainten	1998 CHEVROLET TANKER			\$398.56
Invoice	3919	8/16/2018			
Transaction Date	8/29/2018	CASH	10100	Total	\$398.56
Refer	119988 ISD #15	-			

## CITY OF ST FRANCIS

08/30/18 10:59 AM

Page 11

## Payments

Current Period: September 2018

Cash Payment	E 101-42210-221 Vehicle Repair & Mainten	2016 FREIGHTLINER-TANKER 1				\$474.42
Invoice 3921	8/17/2018					
Transaction Date	8/29/2018	CASH	10100	Total		\$474.42
Refer	119989	ISD #15				
Cash Payment	E 101-42210-221 Vehicle Repair & Mainten	2002 FORD PICKUP F250				\$667.49
Invoice 3918	8/16/2018					
Transaction Date	8/29/2018	CASH	10100	Total		\$667.49

## Fund Summary

	10100 CASH	
101 GENERAL FUND	\$24,368.71	
601 WATER FUND	\$1,667.75	
602 SEWER FUND	\$2,402.07	
609 MUNICIPAL LIQUOR FUND	\$70,203.39	
	<u>\$98,641.92</u>	

Pre-Written Checks	\$0.00	
Checks to be Generated by the Computer	\$98,641.92	
Total	<u>\$98,641.92</u>	

**TO:** Mayor & City Council  
**FROM:** Joe Kohlmann, City Administrator  
**SUBJECT:** **Certificates of Appreciation**  
**DATE:** September 4<sup>th</sup>, 2018

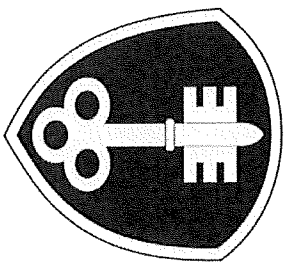
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**OVERVIEW:**

Richard Sieber from the St. Francis Reserves would like to present Certificates of appreciate to members of the St. Francis Police Department.

**ACTION TO BE CONSIDERED:**

NO ACTION. ALLOW RICHARD SIEBER TO PRESENT THE AWARDS.



# 79<sup>th</sup> Military Police Co. (CS) Certificate of Appreciation

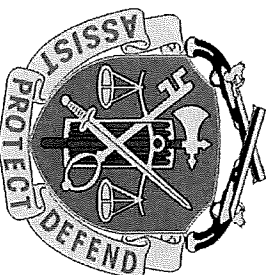
is hereby presented to

***Captain Richard Johnson***

The 79<sup>th</sup> Military Police Co. (CS) presents this Certificate of Appreciation for your selfless support, tutelage, mentorship, and leadership that you provided to one of its Soldiers. By assisting the Soldier's transition back to his duties as a Police Reserve Officer following his recent deployment for 15 months, you have assured his success and professional development. Your hard work brings great credit upon you, your department, the United States Army Military Police Corps, and the United States Army Reserve.

Date Signed

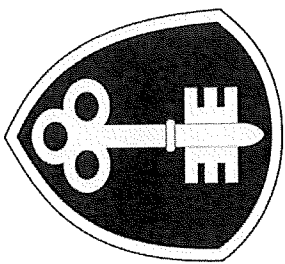
20180813



*Andrew Brooks*

Andrew Brooks  
CPT, MP  
Commanding





**79<sup>th</sup> Military Police Co. (CS)**



# *Certificate of Appreciation*

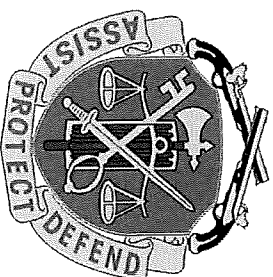
*is hereby presented to the*

## ***Saint Francis Police Department***

*The 79<sup>th</sup> Military Police Co. (CS) presents this Certificate of Appreciation for your support, tutelage, mentorship, and leadership that you provided to one of its Soldiers. By assisting the Soldier's transition back to his duties as a Police Reserve Officer following his recent deployment for 15 months, you have assured his success and professional development. Your hard work brings great credit upon you, your department, the United States Army Military Police Corps, and the United States Army Reserve.*

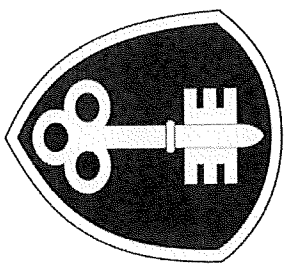
*Date Signed*

***20180813***



***Andrew Brooks***

***Andrew Brooks***  
***CPT, MP***  
***Commanding***



**79<sup>th</sup> Military Police Co. (CS)**



# *Certificate of Appreciation*

*is hereby presented to*

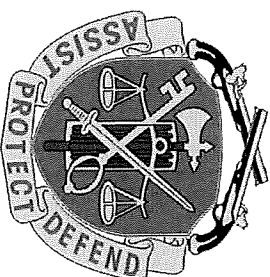
***Officer Chris Bulera***

*The 79<sup>th</sup> Military Police Co. (CS) presents this Certificate of Appreciation for your selfless support, tutelage, mentorship, and leadership that you provided to one of its Soldiers. By assisting the Soldier's transition back to his duties as a Police Reserve Officer following his recent deployment for 15 months, you have assured his success and professional development.*

*Your hard work brings great credit upon you, your department, the United States Army Military Police Corps, and the United States Army Reserve.*

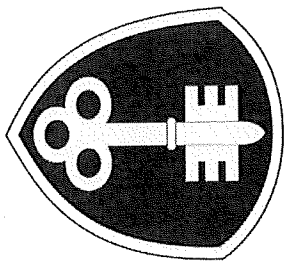
20180813

*Date Signed*



*Andrew Brooks*

**Andrew Brooks**  
CPT, MP  
Commanding



**79<sup>th</sup> Military Police Co. (CS)**



# *Certificate of Appreciation*

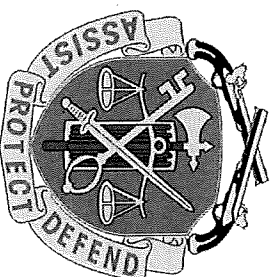
*is hereby presented to*

***Officer Amanda Dzuris***

*The 79<sup>th</sup> Military Police Co. (CS) presents this Certificate of Appreciation for your selfless support, tutelage, mentorship, and leadership that you provided to one of its Soldiers. By assisting the Soldier's transition back to his duties as a Police Reserve Officer following his recent deployment for 15 months, you have assured his success and professional development. Your hard work brings great credit upon you, your department, the United States Army Military Police Corps, and the United States Army Reserve.*

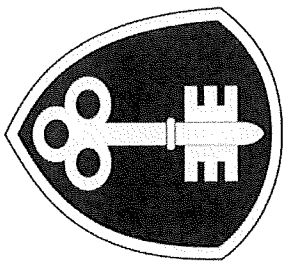
*Date Signed*

***20180813***



***Andrew Brooks***

**Andrew Brooks  
CPT, MP  
Commanding**



**79<sup>th</sup> Military Police Co. (CS)**

# *Certificate of Appreciation*

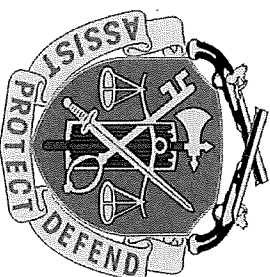
*is hereby presented to the*

***Saint Francis Police Reserve Unit***

The 79<sup>th</sup> Military Police Co. (CS) presents this Certificate of Appreciation for selfless support, tutelage, mentorship, and leadership that you provided to one of its Soldiers. By assisting the Soldier's transition back to his duties as a Police Reserve Officer following his recent deployment for 15 months, you have assured his success and professional development. Your hard work brings great credit upon you, your department, the United States Army Military Police Corps, and the United States Army Reserve.

***20180813***

*Date Signed*



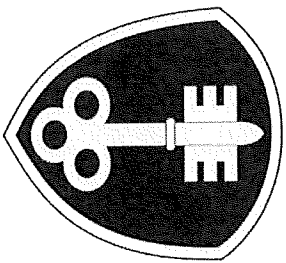
***Andrew Brooks***

***Andrew Brooks***

***CPT, MP***

***Commanding***





**79<sup>th</sup> Military Police Co. (CS)**



# *Certificate of Appreciation*

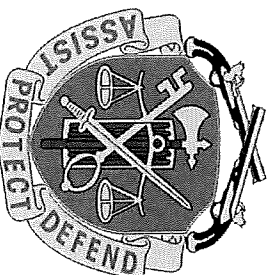
*is hereby presented to*

***Sergeant Ryan Larson***

*The 79<sup>th</sup> Military Police Co. (CS) presents this Certificate of Appreciation for your selfless support, tutelage, mentorship, and leadership that you provided to one of its Soldiers. By assisting the Soldier's transition back to his duties as a Police Reserve Officer following his recent deployment for 15 months, you have assured his success and professional development. Your hard work brings great credit upon you, your department, the United States Army Military Police Corps, and the United States Army Reserve.*

***20180813***

*Date Signed*

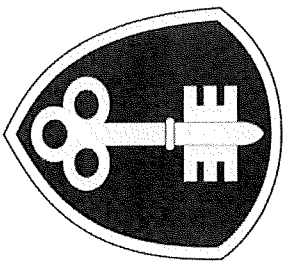


***Andrew Brooks***

***Andrew Brooks***

***CPT, MP***

***Commanding***



**79<sup>th</sup> Military Police Co. (CS)**



# *Certificate of Appreciation*

*is hereby presented to*

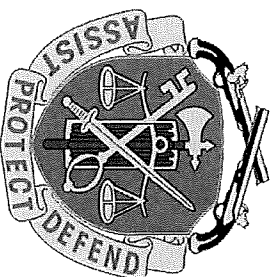
***Officer Dan Allen***

*The 79<sup>th</sup> Military Police Co. (CS) presents this Certificate of Appreciation for your selfless support, tutelage, mentorship, and leadership that you provided to one of its Soldiers. By assisting the Soldier's transition back to his duties as a Police Reserve Officer following his recent deployment for 15 months, you have assured his success and professional development.*

*Your hard work brings great credit upon you, your department, the United States Army Military Police Corps, and the United States Army Reserve.*

*Date Signed*

***20180813***



***Andrew Brooks***

***Andrew Brooks***

***CPT, MP***

***Commanding***



**CITY COUNCIL  
AGENDA REPORT**  
Agenda Item #:  
7 A

**TO:** Joe Kohlmann, City Administrator  
**FROM:** Craig Jochum, City Engineer

**SUBJECT:** Kings Highway and Riverbank Lane Project - Improvement Hearing  
**DATE:** September 4, 2018

---

**OVERVIEW:**

Per Minnesota Statutes 429 an Improvement Hearing is required to assess a portion of the project costs. At the hearing, interested persons may voice their comments and concerns regarding the improvements or proposed assessments.

Project costs would be assessed on a per unit basis with one-unit assessment for each lot. There are 29 lots within St. Francis that abut Kings Highway and Riverbank Lane. Based on a total assessment amount of \$241,300 the per unit assessment would be \$8,320. A copy of the proposed assessment roll is included as Exhibit B in the feasibility report.

**ACTION TO BE CONSIDERED:**

Consider conducting the Improvement Hearing for the Kings Highway and Riverbank Lane Project.

**BUDGET IMPLICATION:**

This project is proposed to be financed by the Stormwater Utility Fund and assessments. The total estimated project cost is \$482,600. The proposed fund split is \$241,300 from the Stormwater Utility Fund and \$241,300 from assessments. The assessments are proposed to be over a 15 year period at a rate of 3.68%.

**ATTACHMENTS:**

1. Feasibility Report dated July 31, 2018.



Feasibility Report for

## Street and Drainage Improvements on Kings Highway and Riverbank Lane

City of St. Francis, MN

July 31, 2018



Prepared by:



3601 Thurston Avenue

Anoka, MN

Phone: 763-427-5860

Fax: 763-427-0520



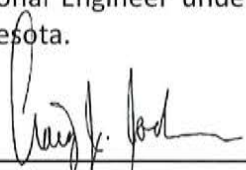
## CERTIFICATION

Feasibility Report  
For

Street and Drainage Improvements on  
Kings highway and Riverbank Lane



I hereby certify that this plan, specification or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

By:   
Craig J. Jochum, P.E.  
License No. 23461

Date: July 31, 2018

## TABLE OF CONTENTS

TITLE SHEET	i
CERTIFICATION	ii
TABLE OF CONTENTS	TC-1
INTRODUCTION.....	1
EXISTING CONDITIONS.....	1
PROPOSED IMPROVEMENTS .....	1
ESTIMATED COSTS .....	2
PROPOSED ASSESSMENTS .....	2
FUNDING.....	2
CONCLUSIONS AND RECOMMENDATIONS .....	2
<b>ATTACHMENTS</b>	
<b>EXHIBITS</b>	
EXHIBIT A – Project Area	
EXHIBIT B – Proposed Assessment Roll	
<b>TABLES</b>	
A-1 – Preliminary Engineers Estimate – Kings Highway	
A-2 – Preliminary Engineers Estimate – Riverbank Lane	
<b>APPENDIX</b>	
A STORMWATER CALCULATIONS	
B PRELIMINARY CONSTRUCTION PLANS	

## **INTRODUCTION**

The City Council authorized Hakanson Anderson to prepare a feasibility study for the improvement of Kings Highway and Riverbank Lane. The area considered in this report is shown on Exhibit A. Provided herein are recommendations for construction, preliminary cost estimates, estimated assessment costs, and preliminary construction plans.

## **EXISTING CONDITIONS**

Kings Highway is approximately 1,420 feet long from 245<sup>th</sup> Avenue to Riverbank Lane. The other street, Riverbank Lane, is approximately 2,230 feet long from the westerly cul-de-sac to the City limits. The total length of both streets is approximately 3,650 feet. Both of these roads currently have a gravel surface.

There has been a number of reviews and discussions regarding this area over the past 20 years. Many of the issues are related to stormwater runoff and erosion. In the last 18 months the City Council has held a number of workshops to discuss and further define the scope and financing of this project. This report includes the Council's consensus for the proposed improvement and the recommended financing rates and terms.

## **PROPOSED IMPROVEMENTS**

The proposed project includes completing drainage improvements along with paving the roads. A preliminary set of construction plans were prepared as part of this study. The plans are included in Appendix B.

In general, the proposed improvements would include:

1. Reconstruct the existing ditches;
2. Remove and replace existing culverts and install flared end sections;
3. Construct ditch backslopes where needed;
4. Lower the road profile where necessary to accommodate ditching;
5. Construct concrete curb and gutter where needed to control runoff and traffic; and
6. Construct the bituminous pavement surface.

A preliminary review of the project drainage was also completed. The drainage areas and flow directions are shown on Figure 1 in Appendix A. Stormwater calculations for the 10-year storm event are also included in Appendix A. With the exception of the culvert that drains directly to the Rum River, culverts would be sized to accommodate flows from the 10-year event. 15-inch culverts are adequate for all drainage areas.

The Culvert that drains directly to the Rum River is the outlet for subwatershed 13. This culvert should be sized for the 100-year event or as an alternative the overflow berm could be adequately protected from erosion and the pipe sized for the 10-year event. This culvert would be a 15-inch or 21-inch for the 10-year or 100-year storm event, respectively.



It is also proposed to construct a catch basin and storm sewer and stormwater pond on the west end of Riverbank Lane as shown on Sheet 3 of the plans.

## **ESTIMATED COSTS**

The estimated cost of the improvements for Riverbank Lane and Kings Highway are \$323,700 and \$158,900, respectively. The costs are shown in detail on attached Tables A-1 and A-2. The total estimated project cost is \$482,600.

## **PROPOSED ASSESSMENTS**

A portion of the project costs would be assessed to abutting property owners which are shown on Exhibit A. There are 29 benefitting lots within St. Francis. Each lot would be considered one unit assessment. There are also 2 parcels in Standford Township that access Kings Highway through existing St. Francis parcels. The City Council could consider working with the Stanford Town Board to assess these two parcels. The assessments are based on the City's current assessment policy and discussions from the workshops. It is proposed that the assessment, to the benefitting properties, would be 100% for the road improvements and 26% for the stormwater improvements.

The total cost split between the benefitting properties and the City is \$241,300 each. Table 1 summarizes the total assessment per unit along with the estimated annual and monthly payments with a term of 15 years and an interest rate of 3.68%.

**TABLE 1**  
**Summary of the Proposed Assessment**

Assessment Units	Total Assessments	15 years at 3.68%	
		Annual	Monthly
29	\$8,320	\$732	\$61

The proposed assessment roll is included as Exhibit B.

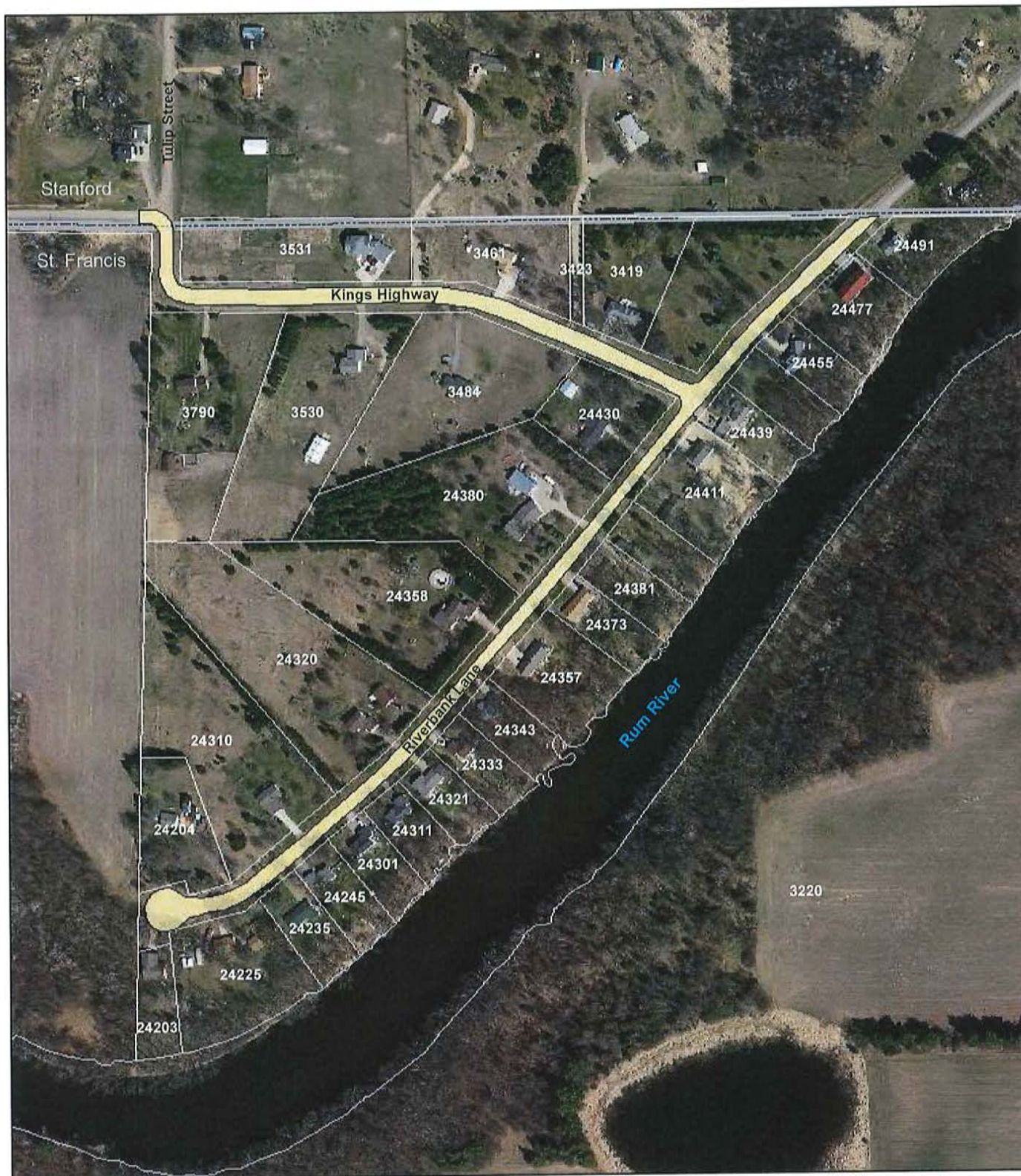
## **FUNDING**

This project would be funded by the Stormwater Utility Fund and assessments as discussed above.

## **CONCLUSIONS AND RECOMMENDATIONS**

We find that this project is necessary, cost effective and feasible from a technical and engineering standpoint, and benefits the properties proposed to be assessed. This project should be made as proposed and it is not necessary to combine it with any other project. We would recommend that the City Council accept this report.

# EXHIBITS



0 105 210 420  
Feet



**Hakanson  
Anderson**

### Legend

- Gravel Surface
- Parcels
- City Boundary

## Exhibit A Project Area

## EXHIBIT B

### PROPOSED ASSESSMENT ROLL

Property Owner	Assessment Units	Total Proposed Assessment
Kaunzner Michelle 24439 Riverbank Ln Nw St. Francis, Mn 55040	1	\$8,320
Neumann Brandon 24491 River Bank Ln Nw St. Francis, Mn 55040	1	\$8,320
Orttel Daniel <sup>1</sup> 428 Constance Blvd Nw Andover, Mn 55304	1	\$8,320
Jones David G & Michelle M 24455 Riverbank Ln Nw St. Francis, Mn 55040	1	\$8,320
Simonson Aaron 24430 Riverbank Ln Nw St. Francis, Mn 55040	1	\$8,320
Kromrey Heidi 3531 Kings Hwy Nw St. Francis, Mn 55040	1	\$8,320
Boyum Robert 3461 Kings Hwy Nw St. Francis, Mn 55040	1	\$8,320
Cain Brian & Elisa 24321 Riverbank Ln Nw St. Francis, Mn 55040	1	\$8,320
Kycia Paul 24333 Riverbank Ln Nw St. Francis, Mn 55040	1	\$8,320
Warner David L 24343 Riverbank Ln Nw St. Francis, Mn 55040	1	\$8,320
Skarsten Jennifer 24373 Riverbank Ln Nw St Francis, Mn 55040	1	\$8,320
Kelly James B & Maureen M 3790 Kings Hwy Nw St. Francis, Mn 55040	1	\$8,320
Davidson Jaclyn 3530 Kings Hwy Nw St Francis, Mn 55040	1	\$8,320
Nelson Jeffrey 3484 Kings Hwy Nw St. Francis, Mn 55040	1	\$8,320
Sunderland Tony & Kay 24380 Riverbank Ln Nw St. Francis, Mn 55040	1	\$8,320
Brockwitz Wendy 24358 Riverbank Ln Nw St. Francis, Mn 55040	1	\$8,320

<sup>1</sup> Property address for assessment is 24477 Riverbank Ln Nw, St. Francis, Mn 55040.



## EXHIBIT B

### PROPOSED ASSESSMENT ROLL (Continued)

Fields Randall & Nancy K 24320 Nw Riverbank Ln St. Francis, Mn 55040	1	\$8,320
Leines Grace 24310 Riverbank Ln Nw St. Francis, Mn 55040	1	\$8,320
Blood Michael D & Nancy R 24411 Riverbank Ln Nw St. Francis, Mn 55040	1	\$8,320
Giancola Mario 24357 Riverbank Ln Nw St. Francis, Mn 55040	1	\$8,320
Jahnke Barbara A 24381 Riverbank Ln Nw St Francis, Mn 55040	1	\$8,320
Wright Blaine P & Christine L 3419 Kings Hwy Nw St. Francis, Mn 55040	1	\$8,320
Hickman Terry F 24204 Riverbank Ln Nw St. Francis, Mn 55040	1	\$8,320
Peterson Bryan 24203 Riverbank Ln Nw St. Francis, Mn 55040	1	\$8,320
Roppe James A & Sundeen Jodi A 24235 Riverbank Ln Nw St. Francis, Mn 55040	1	\$8,320
McLaughlin Alexander 24245 Riverbank Ln Nw St. Francis, Mn 55040	1	\$8,320
Grimm Jennifer 24301 Riverbank Ln Nw St. Francis, Mn 55040	1	\$8,320
Minkler Michael S & Kathleen A 24311 Riverbank Ln Nw St. Francis, Mn 55040	1	\$8,320
Wirtz Ralph W 24225 Riverbank Ln Nw St. Francis, Mn 55040	1	\$8,320

# **TABLES**

**(A1 – A2)**

Table A-1

Preliminary Engineers Estimate  
City of St. Francis  
Kings Highway - Street and Stormwater Improvements

## Stormwater Improvements

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY		UNIT PRICE	EXTENSION
1	MOBILIZATION	1	LUMP SUM	\$6,500.00	\$6,500
2	MILL BITUMINOUS SURFACE	5	SQ YD	\$9.50	\$48
3	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	24	LIN FT	\$4.30	\$103
4	SALVAGE MAILBOX	7	EACH	\$41.20	\$288
5	SUBGRADE PREPARATION	14	ROAD STA	\$150.00	\$2,100
6	AGGREGATE BASE CLASS 5	908	TON	\$16.00	\$14,528
7	SHOULDER BASE AGGREGATE CLASS 2	68	TON	\$45.65	\$3,104
8	6" CONCRETE DRIVEWAY PAVEMENT	60	SQ YD	\$59.51	\$3,571
9	FURNISH & INSTALL MAILBOX SUPPORT	7	EACH	\$150.00	\$1,050
10	SIGN PANELS TYPE C	10	SQ FT	\$41.20	\$412
11	CLEARING & GRUBBING	1	LUMP SUM	\$2,500.00	\$2,500
12	REMOVE CULVERTS	180	LIN FT	\$5.00	\$900
13	COMMON EXCAVATION (EV)	750	CU YD	\$12.30	\$9,225
14	HAUL AND DISPOSE EXCESS MATERIAL	975	CU YD	\$5.80	\$5,655
15	SALVAGE TOPSOIL	667	CU YD	\$5.00	\$3,335
16	SALVAGED AGGREGATE (CV)	50	CU YD	\$25.75	\$1,288
17	15" CP PIPE CULVERT (SMOOTH)	300	LIN FT	\$41.05	\$12,315
18	15" CS PIPE APRON	18	EACH	\$225.00	\$4,050
19	15" RC PIPE APRON	2	EACH	\$950.00	\$1,900
20	15" RC PIPE CULVERT DESIGN 3006 CLASS III	32	LIN FT	\$80.00	\$2,560
21	CONCRETE CURB & GUTTER	320	LIN FT	\$10.70	\$3,424
22	SILT FENCE, TYPE MACHINE SLICED	1000	LIN FT	\$1.60	\$1,600
23	TRAFFIC CONTROL	1	LUMP SUM	\$500.00	\$500
24	SEDIMENT CONTROL LOG TYPE WOOD CHIP	100	LIN FT	\$3.15	\$315
25	FERTILIZER TYPE 1	360	POUND	\$0.80	\$288
26	HYDROSEEDING	1.2	ACRE	\$3,210.00	\$3,852
27	SEED MIXTURE 25-121	73	POUND	\$4.55	\$332
28	EROSION CONTROL BLANKETS	100	SQ YD	\$2.80	\$280
29	HYDRAULIC NATURAL TACKIFIER	5808	SQ YD	\$0.35	\$2,033
30	CULVERT END CONTROLS	1	EACH	\$150.00	\$150

\$88,206

Construction Contingency &amp; Overhead (18%) \$15,877

Subtotal \$104,083

## Pavement

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY		UNIT PRICE	EXTENSION
31	BITUMINOUS MATERIAL FOR TACK COAT	216	GALLON	\$1.75	\$378
32	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	327	TON	\$59.00	\$19,293
33	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,B)	436	TON	\$58.00	\$25,288
34	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B) 3" THICK	30	SQ YD	\$50.00	\$1,500

\$46,459.00

Construction Contingency &amp; Overhead (18%) \$8,363

Subtotal \$54,822

Total Estimated Cost \$158,900.00

Table A-2

Preliminary Engineers Estimate  
City of St. Francis  
Riverbank Lane - Street and Stormwater Improvements

## Stormwater Improvements

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY		UNIT PRICE	EXTENSION
1	MOBILIZATION	1	LUMP SUM	\$7,500.00	\$7,500
2	MILL BITUMINOUS SURFACE	5	SQ YD	\$9.50	\$48
3	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	24	LIN FT	\$4.30	\$103
4	SALVAGE MAILBOX	23	EACH	\$41.20	\$948
5	SUBGRADE PREPARATION	23	ROAD STA	\$150.00	\$3,450
6	AGGREGATE BASE CLASS 5	864	TON	\$16.00	\$13,824
7	SHOULDER BASE AGGREGATE CLASS 2	97	TON	\$45.65	\$4,428
8	6" CONCRETE DRIVEWAY PAVEMENT	185	SQ YD	\$59.51	\$11,009
9	FURNISH & INSTALL MAILBOX SUPPORT	23	EACH	\$150.00	\$3,450
10	SIGN PANELS TYPE C	18	SQ FT	\$41.20	\$742
11	CLEARING & GRUBBING	1	LUMP SUM	\$2,500.00	\$2,500
12	REMOVE CULVERTS	250	LIN FT	\$5.00	\$1,250
13	COMMON EXCAVATION (EV)	2100	CU YD	\$12.30	\$25,830
14	HAUL AND DISPOSE EXCESS MATERIAL	2730	CU YD	\$5.80	\$15,834
15	SALVAGE TOPSOIL	1116	CU YD	\$5.00	\$5,580
16	SALVAGED AGGREGATE (CV)	225	CU YD	\$25.75	\$5,794
17	CONCRETE FLUME	2	EACH	\$721.00	\$1,442
18	15" CP PIPE CULVERT (SMOOTH)	510	LIN FT	\$41.05	\$20,936
19	15" CS PIPE APRON	36	EACH	\$225.00	\$8,100
20	15" RC PIPE APRON	5	EACH	\$950.00	\$4,750
21	15" RC PIPE CULVERT DESIGN 3006 CLASS III	236	LIN FT	\$80.00	\$18,880
22	27" DIAMETER CATCH BASIN	1	EACH	\$1,200.00	\$1,200
23	CASTING ASSEMBLY	1	EACH	\$600.00	\$600
24	OUTLET TO RIVER	1	LUMP SUM	\$5,750.00	\$5,750
25	CONCRETE CURB & GUTTER	680	LIN FT	\$10.70	\$7,276
26	SILT FENCE, TYPE MACHINE SLICED	1000	LIN FT	\$1.60	\$1,600
27	TRAFFIC CONTROL	1	LUMP SUM	\$500.00	\$500
28	SEDIMENT CONTROL LOG TYPE WOOD CHIP	100	LIN FT	\$3.15	\$315
29	FERTILIZER TYPE 1	630	POUND	\$0.80	\$504
30	HYDROSEEDING	2.1	ACRE	\$3,210.00	\$6,741
31	SEED MIXTURE 25-121	130	POUND	\$4.55	\$592
32	EROSION CONTROL BLANKETS	1000	SQ YD	\$2.80	\$2,800
33	HYDRAULIC NATURAL TACKIFIER	10164	SQ YD	\$0.35	\$3,557
34	CULVERT END CONTROLS	2	EACH	\$150.00	\$300

\$188,133

Construction Contingency &amp; Overhead (18%) \$33,864

Subtotal \$221,997

## Pavement

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY		UNIT PRICE	EXTENSION
35	BITUMINOUS MATERIAL FOR TACK COAT	362	GALLON	\$1.75	\$634
36	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	547	TON	\$59.00	\$32,273
37	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,B)	729	TON	\$58.00	\$42,282
38	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B) 3" THICK	220	SQ YD	\$50.00	\$11,000

\$86,189

Construction Contingency &amp; Overhead (18%) \$15,514

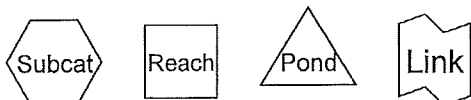
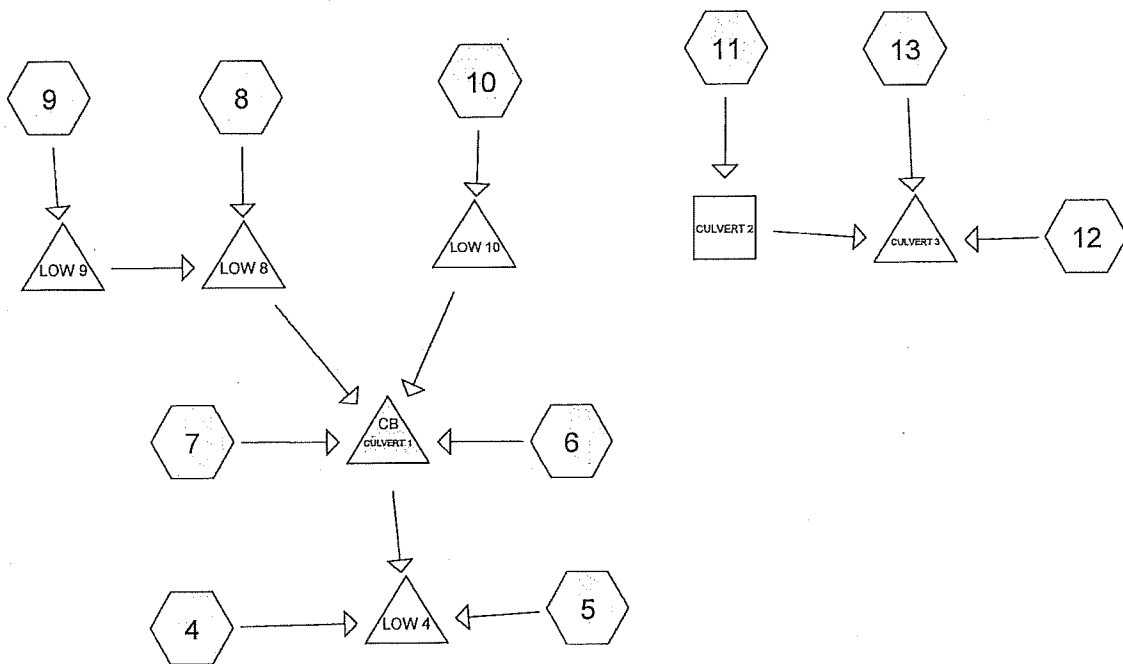
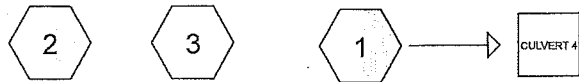
Subtotal \$101,703

Total Estimated Cost \$323,700.00



# **APPENDIX A**

## **Stormwater Calculations**



Routing Diagram for sf315Proposed Conditions (8-22-17)  
 Prepared by Hakanson Anderson  
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## sf315Proposed Conditions (8-22-17)

Type II 24-hr 10-Year Rainfall=4.22"

Prepared by Hakanson Anderson

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Page 2

Time span=0.00-48.00 hrs, dt=0.05 hrs, 961 points

Runoff by SCS TR-20 method, UH=SCS, Weighted-CN

Reach routing by Stor-Ind+Trans method - Pond routing by Stor-Ind method

Subcatchment 1:	Runoff Area=0.670 ac 34.33% Impervious Runoff Depth=0.98" Tc=10.0 min CN=62 Runoff=0.91 cfs 0.055 af
Subcatchment 2:	Runoff Area=0.920 ac 25.00% Impervious Runoff Depth=0.67" Tc=10.0 min CN=56 Runoff=0.74 cfs 0.051 af
Subcatchment 3:	Runoff Area=6.080 ac 4.11% Impervious Runoff Depth=0.11" Tc=20.0 min CN=41 Runoff=0.08 cfs 0.058 af
Subcatchment 4:	Runoff Area=11.020 ac 3.63% Impervious Runoff Depth=0.14" Tc=20.0 min CN=42 Runoff=0.20 cfs 0.128 af
Subcatchment 5:	Runoff Area=3.340 ac 11.98% Impervious Runoff Depth=0.33" Tc=15.0 min CN=48 Runoff=0.54 cfs 0.091 af
Subcatchment 6:	Runoff Area=1.410 ac 34.75% Impervious Runoff Depth=0.98" Tc=10.0 min CN=62 Runoff=1.92 cfs 0.115 af
Subcatchment 7:	Runoff Area=2.110 ac 3.32% Impervious Runoff Depth=0.11" Tc=10.0 min CN=41 Runoff=0.03 cfs 0.020 af
Subcatchment 8:	Runoff Area=4.140 ac 1.21% Impervious Runoff Depth=0.14" Tc=15.0 min CN=42 Runoff=0.08 cfs 0.048 af
Subcatchment 9:	Runoff Area=0.640 ac 0.00% Impervious Runoff Depth=0.26" Tc=10.0 min CN=46 Runoff=0.07 cfs 0.014 af
Subcatchment 10:	Runoff Area=3.870 ac 2.58% Impervious Runoff Depth=0.17" Tc=10.0 min CN=43 Runoff=0.11 cfs 0.054 af
Subcatchment 11:	Runoff Area=1.870 ac 22.99% Impervious Runoff Depth=0.57" Tc=10.0 min CN=54 Runoff=1.19 cfs 0.089 af
Subcatchment 12:	Runoff Area=0.820 ac 52.44% Impervious Runoff Depth=1.69" Tc=10.0 min CN=73 Runoff=2.08 cfs 0.115 af
Subcatchment 13:	Runoff Area=0.640 ac 10.94% Impervious Runoff Depth=0.23" Tc=10.0 min CN=45 Runoff=0.04 cfs 0.012 af
Reach CULVERT 2:	Avg. Flow Depth=0.24' Max Vel=7.17 fps Inflow=1.19 cfs 0.089 af 15.0" Round Pipe n=0.012 L=41.0' S=0.0437 '/ Capacity=14.62 cfs Outflow=1.18 cfs 0.089 af
Reach CULVERT 4:	Avg. Flow Depth=0.28' Max Vel=4.51 fps Inflow=0.91 cfs 0.055 af 15.0" Round Pipe n=0.012 L=178.0' S=0.0146 '/ Capacity=8.46 cfs Outflow=0.89 cfs 0.055 af
Pond CULVERT 1:	Peak Elev=919.47' Inflow=1.92 cfs 0.136 af 15.0" Round Culvert n=0.012 L=45.0' S=0.0036 '/ Outflow=1.92 cfs 0.136 af
Pond CULVERT 3:	Peak Elev=905.80' Storage=13 cf Inflow=3.25 cfs 0.217 af Outflow=3.25 cfs 0.217 af
Pond LOW 10:	Peak Elev=918.31' Storage=2,330 cf Inflow=0.11 cfs 0.054 af Outflow=0.00 cfs 0.000 af
Pond LOW 4:	Peak Elev=919.89' Storage=15,427 cf Inflow=2.22 cfs 0.355 af Outflow=0.00 cfs 0.000 af
Pond LOW 8:	Peak Elev=922.23' Storage=2,091 cf Inflow=0.08 cfs 0.048 af Outflow=0.00 cfs 0.000 af
Pond LOW 9:	Peak Elev=928.14' Storage=598 cf Inflow=0.07 cfs 0.014 af Outflow=0.00 cfs 0.000 af

Total Runoff Area = 37.530 ac Runoff Volume = 0.851 af Average Runoff Depth = 0.27"  
91.61% Pervious = 34.380 ac 8.39% Impervious = 3.150 ac

**sf315Proposed Conditions (8-22-17)**

Type II 24-hr 10-Year Rainfall=4.22"

Prepared by Hakanson Anderson

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Page 3

**Summary for Subcatchment 1:**

Runoff = 0.91 cfs @ 12.03 hrs, Volume= 0.055 af, Depth= 0.98"

Runoff by SCS TR-20 method, UH=SCS, Weighted-CN, Time Span= 0.00-48.00 hrs, dt= 0.05 hrs  
Type II 24-hr 10-Year Rainfall=4.22"

Area (ac)	CN	Description
* 0.230	98	Impervious
0.030	96	Gravel surface, HSG A
0.410	39	>75% Grass cover, Good, HSG A
0.670	62	Weighted Average
0.440	43	65.67% Pervious Area
0.230	98	34.33% Impervious Area

Tc (min)	Length (feet)	Slope (ft/ft)	Velocity (ft/sec)	Capacity (cfs)	Description
10.0					Direct Entry,

**Summary for Subcatchment 2:**

Runoff = 0.74 cfs @ 12.04 hrs, Volume= 0.051 af, Depth= 0.67"

Runoff by SCS TR-20 method, UH=SCS, Weighted-CN, Time Span= 0.00-48.00 hrs, dt= 0.05 hrs  
Type II 24-hr 10-Year Rainfall=4.22"

Area (ac)	CN	Description
* 0.230	98	Impervious
0.030	96	Gravel surface, HSG A
0.660	39	>75% Grass cover, Good, HSG A
0.920	56	Weighted Average
0.690	41	75.00% Pervious Area
0.230	98	25.00% Impervious Area

Tc (min)	Length (feet)	Slope (ft/ft)	Velocity (ft/sec)	Capacity (cfs)	Description
10.0					Direct Entry,

**Summary for Subcatchment 3:**

Runoff = 0.08 cfs @ 13.50 hrs, Volume= 0.058 af, Depth= 0.11"

Runoff by SCS TR-20 method, UH=SCS, Weighted-CN, Time Span= 0.00-48.00 hrs, dt= 0.05 hrs  
Type II 24-hr 10-Year Rainfall=4.22"

Area (ac)	CN	Description
* 0.250	98	Impervious
5.830	39	>75% Grass cover, Good, HSG A
6.080	41	Weighted Average
5.830	39	95.89% Pervious Area
0.250	98	4.11% Impervious Area

Tc (min)	Length (feet)	Slope (ft/ft)	Velocity (ft/sec)	Capacity (cfs)	Description
20.0					Direct Entry,

**Summary for Subcatchment 4:**

Runoff = 0.20 cfs @ 13.02 hrs, Volume= 0.128 af, Depth= 0.14"

Runoff by SCS TR-20 method, UH=SCS, Weighted-CN, Time Span= 0.00-48.00 hrs, dt= 0.05 hrs  
Type II 24-hr 10-Year Rainfall=4.22"

Area (ac)	CN	Description
* 0.400	98	Impervious
0.100	96	Gravel surface, HSG A
10.520	39	>75% Grass cover, Good, HSG A
11.020	42	Weighted Average
10.620	40	96.37% Pervious Area
0.400	98	3.63% Impervious Area

Tc (min)	Length (feet)	Slope (ft/ft)	Velocity (ft/sec)	Capacity (cfs)	Description
20.0					Direct Entry,



## sf315Proposed Conditions (8-22-17)

Type II 24-hr 10-Year Rainfall=4.22"

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Page 4

## Summary for Subcatchment 5:

Runoff = 0.54 cfs @ 12.15 hrs, Volume= 0.091 af, Depth= 0.33"

Runoff by SCS TR-20 method, UH=SCS, Weighted-CN, Time Span= 0.00-48.00 hrs, dt= 0.05 hrs  
Type II 24-hr 10-Year Rainfall=4.22"

Area (ac)	CN	Description
* 0.400	98	Impervious
0.100	96	Gravel surface, HSG A
2.840	39	>75% Grass cover, Good, HSG A
3.340	48	Weighted Average
2.940	41	88.02% Pervious Area
0.400	98	11.98% Impervious Area

Tc (min)	Length (feet)	Slope (ft/ft)	Velocity (ft/sec)	Capacity (cfs)	Description
15.0					Direct Entry,

## Summary for Subcatchment 6:

Runoff = 1.92 cfs @ 12.03 hrs, Volume= 0.115 af, Depth= 0.98"

Runoff by SCS TR-20 method, UH=SCS, Weighted-CN, Time Span= 0.00-48.00 hrs, dt= 0.05 hrs  
Type II 24-hr 10-Year Rainfall=4.22"

Area (ac)	CN	Description
* 0.490	98	Impervious
0.070	96	Gravel surface, HSG A
0.850	39	>75% Grass cover, Good, HSG A
1.410	62	Weighted Average
0.920	43	65.25% Pervious Area
0.490	98	34.75% Impervious Area

Tc (min)	Length (feet)	Slope (ft/ft)	Velocity (ft/sec)	Capacity (cfs)	Description
10.0					Direct Entry,

## Summary for Subcatchment 7:

Runoff = 0.03 cfs @ 13.37 hrs, Volume= 0.020 af, Depth= 0.11"

Runoff by SCS TR-20 method, UH=SCS, Weighted-CN, Time Span= 0.00-48.00 hrs, dt= 0.05 hrs  
Type II 24-hr 10-Year Rainfall=4.22"

Area (ac)	CN	Description
* 0.070	98	Impervious
2.040	39	>75% Grass cover, Good, HSG A
2.110	41	Weighted Average
2.040	39	96.68% Pervious Area
0.070	98	3.32% Impervious Area

Tc (min)	Length (feet)	Slope (ft/ft)	Velocity (ft/sec)	Capacity (cfs)	Description
10.0					Direct Entry,

## Summary for Subcatchment 8:

Runoff = 0.08 cfs @ 12.60 hrs, Volume= 0.048 af, Depth= 0.14"

Runoff by SCS TR-20 method, UH=SCS, Weighted-CN, Time Span= 0.00-48.00 hrs, dt= 0.05 hrs  
Type II 24-hr 10-Year Rainfall=4.22"

Area (ac)	CN	Description
* 0.050	98	Impervious
0.180	96	Gravel surface, HSG A
3.910	39	>75% Grass cover, Good, HSG A
4.140	42	Weighted Average
4.090	42	98.79% Pervious Area
0.050	98	1.21% Impervious Area

Tc (min)	Length (feet)	Slope (ft/ft)	Velocity (ft/sec)	Capacity (cfs)	Description
15.0					Direct Entry,

**sf315Proposed Conditions (8-22-17)**

Type II 24-hr 10-Year Rainfall=4.22"

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Page 5

**Summary for Subcatchment 9:**

Runoff = 0.07 cfs @ 12.10 hrs, Volume= 0.014 af, Depth= 0.26"

Runoff by SCS TR-20 method, UH=SCS, Weighted-CN, Time Span= 0.00-48.00 hrs, dt= 0.05 hrs  
Type II 24-hr 10-Year Rainfall=4.22"

Area (ac)	CN	Description
0.080	96	Gravel surface, HSG A
0.560	39	>75% Grass cover, Good, HSG A
0.640	46	Weighted Average
0.640	46	100.00% Pervious Area

Tc (min)	Length (feet)	Slope (ft/ft)	Velocity (ft/sec)	Capacity (cfs)	Description
10.0					Direct Entry,

**Summary for Subcatchment 10:**

Runoff = 0.11 cfs @ 12.43 hrs, Volume= 0.054 af, Depth= 0.17"

Runoff by SCS TR-20 method, UH=SCS, Weighted-CN, Time Span= 0.00-48.00 hrs, dt= 0.05 hrs  
Type II 24-hr 10-Year Rainfall=4.22"

Area (ac)	CN	Description
* 0.100	98	Impervious
0.140	96	Gravel surface, HSG A
3.630	39	>75% Grass cover, Good, HSG A
3.870	43	Weighted Average
3.770	41	97.42% Pervious Area
0.100	98	2.58% Impervious Area

Tc (min)	Length (feet)	Slope (ft/ft)	Velocity (ft/sec)	Capacity (cfs)	Description
10.0					Direct Entry,

**Summary for Subcatchment 11:**

Runoff = 1.19 cfs @ 12.05 hrs, Volume= 0.089 af, Depth= 0.57"

Runoff by SCS TR-20 method, UH=SCS, Weighted-CN, Time Span= 0.00-48.00 hrs, dt= 0.05 hrs  
Type II 24-hr 10-Year Rainfall=4.22"

Area (ac)	CN	Description
* 0.430	98	Impervious
0.050	96	Gravel surface, HSG A
1.390	39	>75% Grass cover, Good, HSG A
1.870	54	Weighted Average
1.440	41	77.01% Pervious Area
0.430	98	22.99% Impervious Area

Tc (min)	Length (feet)	Slope (ft/ft)	Velocity (ft/sec)	Capacity (cfs)	Description
10.0					Direct Entry,

**Summary for Subcatchment 12:**

Runoff = 2.08 cfs @ 12.02 hrs, Volume= 0.115 af, Depth= 1.69"

Runoff by SCS TR-20 method, UH=SCS, Weighted-CN, Time Span= 0.00-48.00 hrs, dt= 0.05 hrs  
Type II 24-hr 10-Year Rainfall=4.22"

Area (ac)	CN	Description
* 0.430	98	Impervious
0.050	96	Gravel surface, HSG A
0.340	39	>75% Grass cover, Good, HSG A
0.820	73	Weighted Average
0.390	46	47.56% Pervious Area
0.430	98	52.44% Impervious Area

Tc (min)	Length (feet)	Slope (ft/ft)	Velocity (ft/sec)	Capacity (cfs)	Description
10.0					Direct Entry,

**sf315Proposed Conditions (8-22-17)**

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Type II 24-hr 10-Year Rainfall=4.22"

Page 6

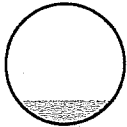
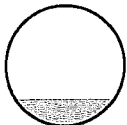
**Summary for Subcatchment 13:**

Runoff = 0.04 cfs @ 12.11 hrs, Volume= 0.012 af, Depth= 0.23"

Runoff by SCS TR-20 method, UH=SCS, Weighted-CN, Time Span= 0.00-48.00 hrs, dt= 0.05 hrs  
Type II 24-hr 10-Year Rainfall=4.22"

Area (ac)	CN	Description
* 0.070	98	Impervious
0.570	39	>75% Grass cover, Good, HSG A
0.640	45	Weighted Average
0.570	39	89.06% Pervious Area
0.070	98	10.94% Impervious Area

Tc (min)	Length (feet)	Slope (ft/ft)	Velocity (ft/sec)	Capacity (cfs)	Description
10.0					Direct Entry,

**Summary for Reach CULVERT 2:**Inflow Area = 1.870 ac, 22.99% Impervious, Inflow Depth = 0.57" for 10-Year event  
Inflow = 1.19 cfs @ 12.05 hrs, Volume= 0.089 af  
Outflow = 1.18 cfs @ 12.05 hrs, Volume= 0.089 af, Atten= 0%, Lag= 0.1 minRouting by Stor-Ind+Trans method, Time Span= 0.00-48.00 hrs, dt= 0.05 hrs  
Max. Velocity= 7.17 fps, Min. Travel Time= 0.1 min  
Avg. Velocity = 2.98 fps, Avg. Travel Time= 0.2 minPeak Storage= 7 cf @ 12.05 hrs  
Average Depth at Peak Storage= 0.24'  
Bank-Full Depth= 1.25' Flow Area= 1.2 sf, Capacity= 14.62 cfs15.0" Round Pipe  
n= 0.012  
Length= 41.0' Slope= 0.0437 '/  
Inlet Invert= 923.42', Outlet Invert= 921.63'**Summary for Reach CULVERT 4:**Inflow Area = 0.670 ac, 34.33% Impervious, Inflow Depth = 0.98" for 10-Year event  
Inflow = 0.91 cfs @ 12.03 hrs, Volume= 0.055 af  
Outflow = 0.89 cfs @ 12.05 hrs, Volume= 0.055 af, Atten= 2%, Lag= 1.1 minRouting by Stor-Ind+Trans method, Time Span= 0.00-48.00 hrs, dt= 0.05 hrs  
Max. Velocity= 4.51 fps, Min. Travel Time= 0.7 min  
Avg. Velocity = 1.68 fps, Avg. Travel Time= 1.8 minPeak Storage= 36 cf @ 12.04 hrs  
Average Depth at Peak Storage= 0.28'  
Bank-Full Depth= 1.25' Flow Area= 1.2 sf, Capacity= 8.46 cfs15.0" Round Pipe  
n= 0.012  
Length= 178.0' Slope= 0.0146 '/  
Inlet Invert= 917.60', Outlet Invert= 915.00'**Summary for Pond CULVERT 1:**Inflow Area = 12.170 ac, 5.83% Impervious, Inflow Depth = 0.13" for 10-Year event  
Inflow = 1.92 cfs @ 12.03 hrs, Volume= 0.136 af  
Outflow = 1.92 cfs @ 12.03 hrs, Volume= 0.136 af, Atten= 0%, Lag= 0.0 min  
Primary = 1.92 cfs @ 12.03 hrs, Volume= 0.136 af

Routing by Stor-Ind method, Time Span= 0.00-48.00 hrs, dt= 0.05 hrs

**sf315Proposed Conditions (8-22-17)**

Type II 24-hr 10-Year Rainfall=4.22"

Prepared by Hakanson Anderson

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Page 7

Peak Elev= 919.47' @ 12.03 hrs

Device	Routing	Invert	Outlet Devices
#1	Primary	918.64'	15.0" Round Culvert L= 45.0' Square-edged headwall, Ke= 0.500 Inlet / Outlet Invert= 918.64' / 918.48' S= 0.0036 ' S= 0.0036 ' Cc= 0.900 n= 0.012, Flow Area= 1.23 sf

Primary OutFlow Max=1.87 cfs @ 12.03 hrs HW=919.46' (Free Discharge)

1=Culvert (Barrel Controls 1.87 cfs @ 3.12 fps)

**Summary for Pond CULVERT 3:**

Inflow Area = 3.330 ac, 27.93% Impervious, Inflow Depth = 0.78" for 10-Year event  
 Inflow = 3.25 cfs @ 12.04 hrs, Volume= 0.217 af  
 Outflow = 3.25 cfs @ 12.04 hrs, Volume= 0.217 af, Atten= 0%, Lag= 0.1 min  
 Primary = 3.25 cfs @ 12.04 hrs, Volume= 0.217 af

Routing by Stor-Ind method, Time Span= 0.00-48.00 hrs, dt= 0.05 hrs  
 Peak Elev= 905.80' @ 12.04 hrs Surf.Area= 34 sf Storage= 13 cf

Plug-Flow detention time= 0.1 min calculated for 0.216 af (100% of inflow)  
 Center-of-Mass det. time= 0.1 min ( 886.0 - 885.9 )

Volume	Invert	Avail.Storage	Storage Description
#1	905.00'	341 cf	Custom Stage Data (Prismatic) Listed below (Recalc)

Elevation (feet)	Surf.Area (sq-ft)	Inc.Store (cubic-feet)	Cum.Store (cubic-feet)
905.00	0	0	0
906.00	42	21	21
907.00	149	96	117
908.00	300	225	341

Device	Routing	Invert	Outlet Devices
#1	Primary	905.00'	21.0" Round Culvert L= 43.0' Ke= 0.500 Inlet / Outlet Invert= 905.00' / 895.09' S= 0.2305 ' S= 0.2305 ' Cc= 0.900 n= 0.012, Flow Area= 2.41 sf
#2	Primary	907.00'	15.0' long x 0.5' breadth Broad-Crested Rectangular Weir Head (feet) 0.20 0.40 0.60 0.80 1.00 Coef. (English) 2.80 2.92 3.08 3.30 3.32

Primary OutFlow Max=3.17 cfs @ 12.04 hrs HW=905.79' (Free Discharge)

1=Culvert (Inlet Controls 3.17 cfs @ 3.02 fps)

2=Broad-Crested Rectangular Weir ( Controls 0.00 cfs)

**Summary for Pond LOW 10:**

Inflow Area = 3.870 ac, 2.58% Impervious, Inflow Depth = 0.17" for 10-Year event  
 Inflow = 0.11 cfs @ 12.43 hrs, Volume= 0.054 af  
 Outflow = 0.00 cfs @ 0.00 hrs, Volume= 0.000 af, Atten= 100%, Lag= 0.0 min

Routing by Stor-Ind method, Time Span= 0.00-48.00 hrs, dt= 0.05 hrs  
 Peak Elev= 918.31' @ 24.60 hrs Surf.Area= 8,452 sf Storage= 2,330 cf

Plug-Flow detention time= (not calculated: initial storage exceeds outflow)  
 Center-of-Mass det. time= (not calculated: no outflow)

Volume	Invert	Avail.Storage	Storage Description
#1	918.00'	188,395 cf	Custom Stage Data (Prismatic) Listed below (Recalc)

Elevation (feet)	Surf.Area (sq-ft)	Inc.Store (cubic-feet)	Cum.Store (cubic-feet)
918.00	6,465	0	0
920.00	19,184	25,649	25,649
922.00	37,434	56,618	82,267
924.00	68,694	106,128	188,395

**Summary for Pond LOW 4:**

Inflow Area = 26.530 ac, 5.69% Impervious, Inflow Depth = 0.16" for 10-Year event  
 Inflow = 2.22 cfs @ 12.05 hrs, Volume= 0.355 af  
 Outflow = 0.00 cfs @ 0.00 hrs, Volume= 0.000 af, Atten= 100%, Lag= 0.0 min  
 Primary = 0.00 cfs @ 0.00 hrs, Volume= 0.000 af

Routing by Stor-Ind method, Time Span= 0.00-48.00 hrs, dt= 0.05 hrs  
 Peak Elev= 919.89' @ 25.15 hrs Surf.Area= 79,633 sf Storage= 15,427 cf

Plug-Flow detention time= (not calculated: initial storage exceeds outflow)  
 Center-of-Mass det. time= (not calculated: no outflow)



## sf315Proposed Conditions (8-22-17)

Type II 24-hr 10-Year Rainfall=4.22"

Prepared by Hakanson Anderson

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Page 8

Volume	Invert	Avail.Storage	Storage Description
#1	919.50'	329,343 cf	Custom Stage Data (Prismatic) Listed below (Recalc)
Elevation (feet)	Surf.Area (sq-ft)	Inc.Store (cubic-feet)	Cum.Store (cubic-feet)
919.50	0	0	0
920.00	102,761	25,690	25,690
922.00	200,892	303,653	329,343
Device	Routing	Invert	Outlet Devices
#1	Primary	920.10'	10.0' long x 5.0' breadth Broad-Crested Rectangular Weir
Head (feet) 0.20 0.40 0.60 0.80 1.00 1.20 1.40 1.60 1.80 2.00 2.50 3.00 3.50 4.00 4.50 5.00 5.50			
Coef. (English) 2.34 2.50 2.70 2.68 2.66 2.65 2.65 2.65 2.65 2.67 2.66 2.68 2.70 2.74 2.79 2.88			

Primary OutFlow Max=0.00 cfs @ 0.00 hrs HW=919.50' (Free Discharge)

1=Broad-Crested Rectangular Weir ( Controls 0.00 cfs)

## Summary for Pond LOW 8:

Inflow Area = 4.780 ac, 1.05% Impervious, Inflow Depth = 0.12" for 10-Year event  
 Inflow = 0.08 cfs @ 12.60 hrs, Volume= 0.048 af  
 Outflow = 0.00 cfs @ 0.00 hrs, Volume= 0.000 af, Atten= 100%, Lag= 0.0 min  
 Primary = 0.00 cfs @ 0.00 hrs, Volume= 0.000 af

Routing by Stor-Ind method, Time Span= 0.00-48.00 hrs, dt= 0.05 hrs  
 Peak Elev= 922.23' @ 24.90 hrs Surf.Area= 12,431 sf Storage= 2,091 cf

Plug-Flow detention time= (not calculated: initial storage exceeds outflow)  
 Center-of-Mass det. time= (not calculated: no outflow)

Volume	Invert	Avail.Storage	Storage Description
#1	922.00'	68,919 cf	Custom Stage Data (Prismatic) Listed below (Recalc)
Elevation (feet)	Surf.Area (sq-ft)	Inc.Store (cubic-feet)	Cum.Store (cubic-feet)
922.00	5,934	0	0
924.00	62,985	68,919	68,919
Device	Routing	Invert	Outlet Devices
#1	Primary	922.50'	10.0' long x 5.0' breadth Broad-Crested Rectangular Weir
Head (feet) 0.20 0.40 0.60 0.80 1.00 1.20 1.40 1.60 1.80 2.00 2.50 3.00 3.50 4.00 4.50 5.00 5.50			
Coef. (English) 2.34 2.50 2.70 2.68 2.66 2.65 2.65 2.65 2.65 2.67 2.66 2.68 2.70 2.74 2.79 2.88			

Primary OutFlow Max=0.00 cfs @ 0.00 hrs HW=922.00' (Free Discharge)

1=Broad-Crested Rectangular Weir ( Controls 0.00 cfs)

## Summary for Pond LOW 9:

Inflow Area = 0.640 ac, 0.00% Impervious, Inflow Depth = 0.26" for 10-Year event  
 Inflow = 0.07 cfs @ 12.10 hrs, Volume= 0.014 af  
 Outflow = 0.00 cfs @ 0.00 hrs, Volume= 0.000 af, Atten= 100%, Lag= 0.0 min  
 Primary = 0.00 cfs @ 0.00 hrs, Volume= 0.000 af

Routing by Stor-Ind method, Time Span= 0.00-48.00 hrs, dt= 0.05 hrs  
 Peak Elev= 928.14' @ 24.60 hrs Surf.Area= 4,660 sf Storage= 598 cf

Plug-Flow detention time= (not calculated: initial storage exceeds outflow)  
 Center-of-Mass det. time= (not calculated: no outflow)

Volume	Invert	Avail.Storage	Storage Description
#1	928.00'	19,121 cf	Custom Stage Data (Prismatic) Listed below (Recalc)
Elevation (feet)	Surf.Area (sq-ft)	Inc.Store (cubic-feet)	Cum.Store (cubic-feet)
928.00	3,860	0	0
930.00	15,261	19,121	19,121
Device	Routing	Invert	Outlet Devices
#1	Primary	928.50'	10.0' long x 5.0' breadth Broad-Crested Rectangular Weir
Head (feet) 0.20 0.40 0.60 0.80 1.00 1.20 1.40 1.60 1.80 2.00 2.50 3.00 3.50 4.00 4.50 5.00 5.50			
Coef. (English) 2.34 2.50 2.70 2.68 2.66 2.65 2.65 2.65 2.65 2.67 2.66 2.68 2.70 2.74 2.79 2.88			

Primary OutFlow Max=0.00 cfs @ 0.00 hrs HW=928.00' (Free Discharge)

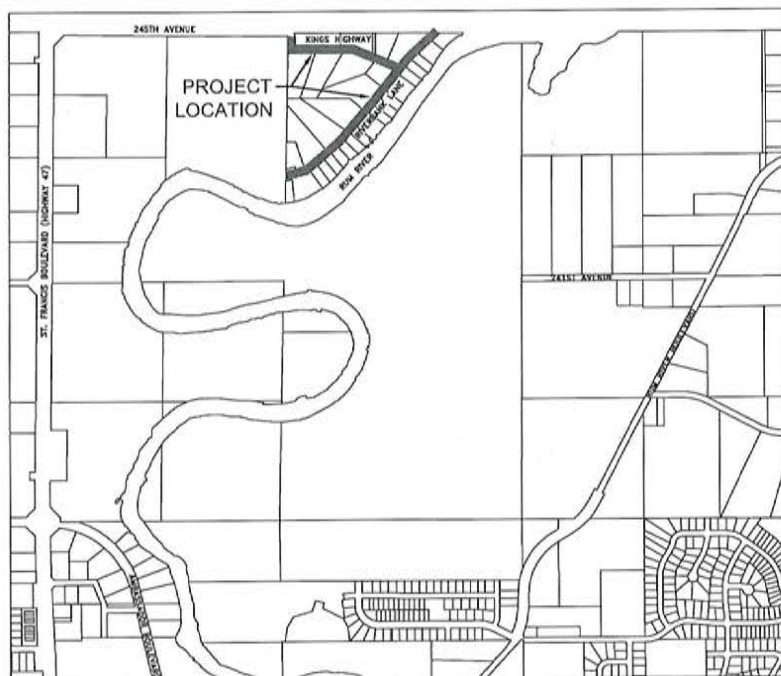
1=Broad-Crested Rectangular Weir ( Controls 0.00 cfs)



# **APPENDIX B**

## **Preliminary Construction Plans**

# KINGS HIGHWAY AND RIVERBANK LANE IMPROVEMENT PROJECT CONSTRUCTION PLANS FOR SUBGRADE PREPARATION, BITUMINOUS SURFACING, AGGREGATE SHOULDERING, STORM SEWER AND MISCELLANEOUS CONSTRUCTION CITY OF ST. FRANCIS



## GOVERNING SPECIFICATIONS

THE 2016 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN.  
ALL FEDERAL, STATE AND LOCAL LAWS, REGULATIONS, AND ORDINANCES SHALL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.  
ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO THE LATEST EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE LATEST FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

## SHEET INDEX

THIS PLAN CONTAINS 10 SHEETS

SHEET NO.	DESCRIPTION
1	TITLE SHEET
2	TYPICAL SECTIONS
3-7	CONSTRUCTION PLANS-RIVERBANK LANE
8-10	CONSTRUCTION PLANS-KINGS HIGHWAY

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.

**PRELIMINARY**

23481 DATE 8/18/17

CRAIG J. JOCHUM, P.E.  
HAKANSON ANDERSON  
DESIGN ENGINEER

LIC. NO.

DATE	REVISION

SHEET 1 OF 10 SHEETS

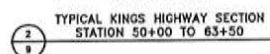
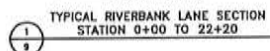
SF315

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL 5. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CLAUSE 36-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

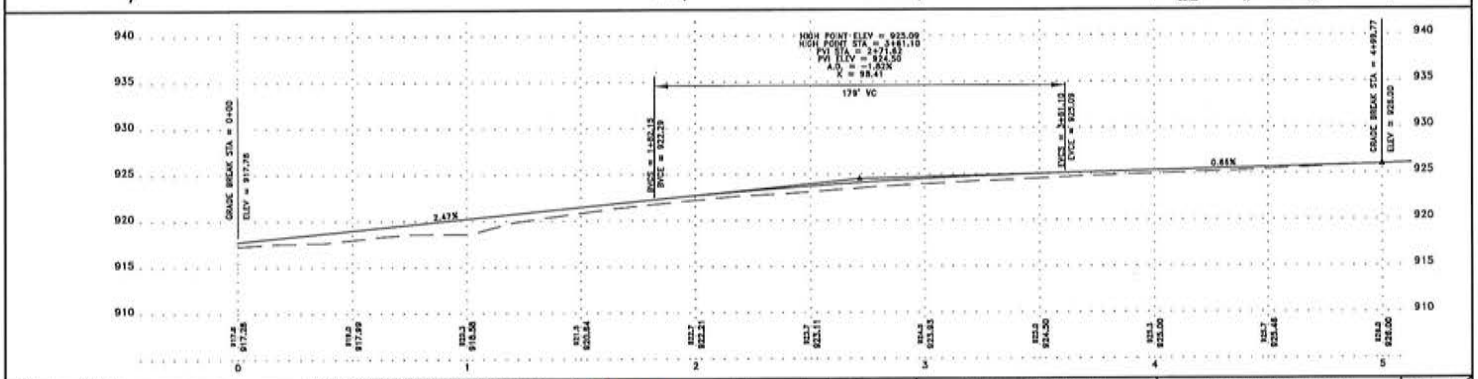
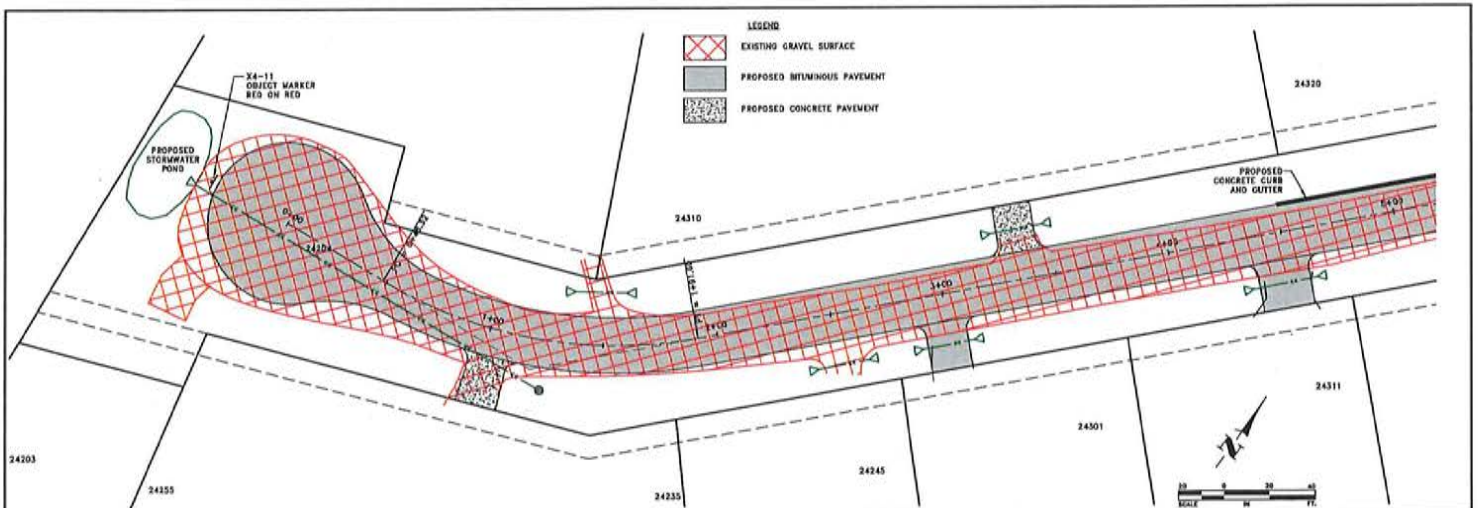
**Hakanson  
Anderson**

Civil Engineers and Land Surveyors  
3601 Thurston Ave., Anoka, Minnesota 55303  
763-427-5880 FAX 763-427-0520





10  
DAYS  
55319



DATE	REVISION	BY	CHKD	APP'D
8/18/10		AV	AV	CJ

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer in the State of Minnesota.

**PRELIMINARY**

Date: 8/18/10  
 License No.: 23461  
 Exp. Date: 8/18/11



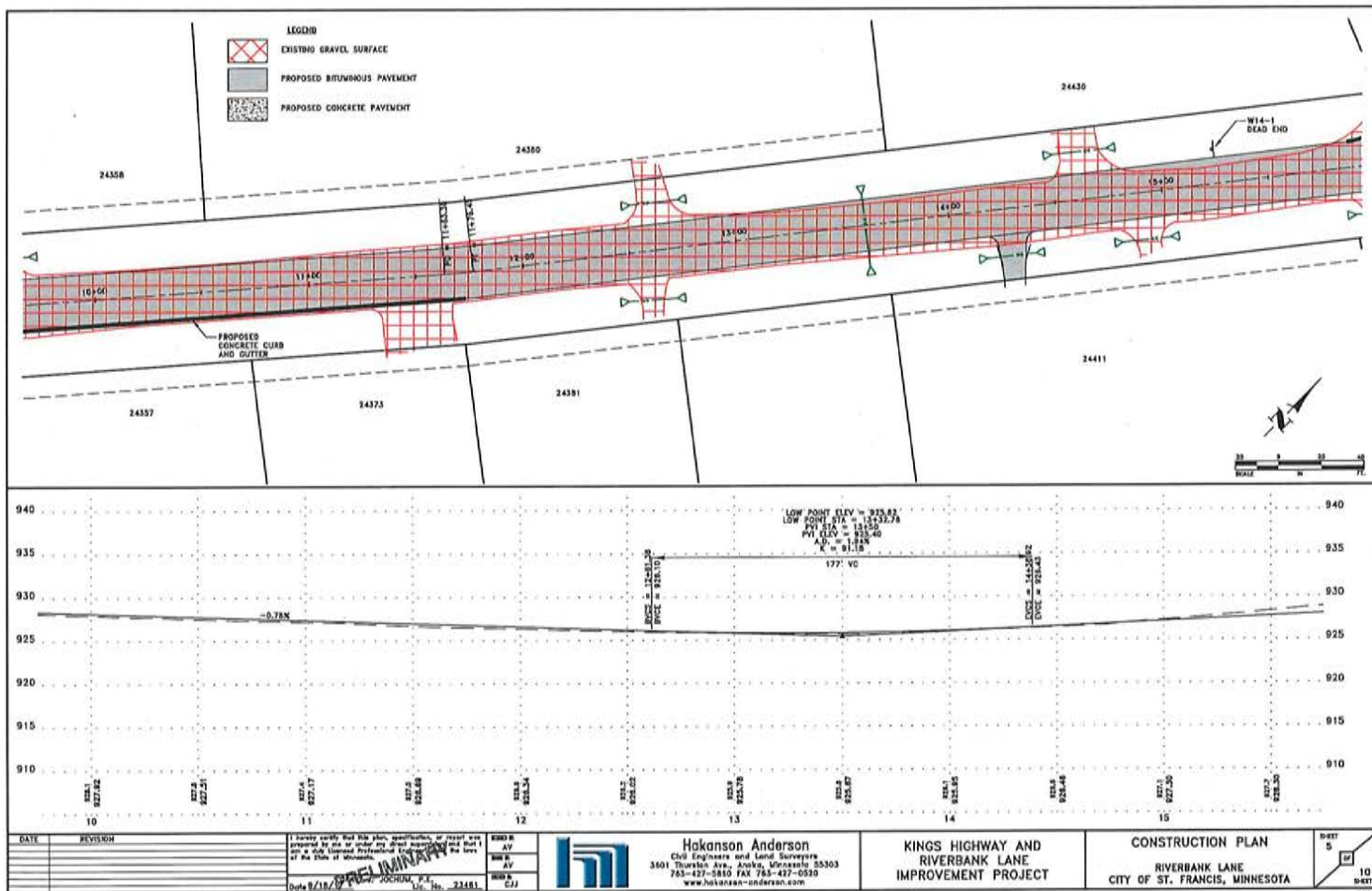
**Hakanson Anderson**  
 Civil Engineers and Land Surveyors  
 3501 Thurston Ave., Anoka, Minnesota 55303  
 763-437-5810 FAX 763-427-0520  
[www.hakanson-anderson.com](http://www.hakanson-anderson.com)

**KINGS HIGHWAY AND  
RIVERBANK LANE  
IMPROVEMENT PROJECT**

**CONSTRUCTION PLAN**  
 RIVERBANK LANE  
 CITY OF ST. FRANCIS, MINNESOTA

Sheet 3 of 10  
 57315

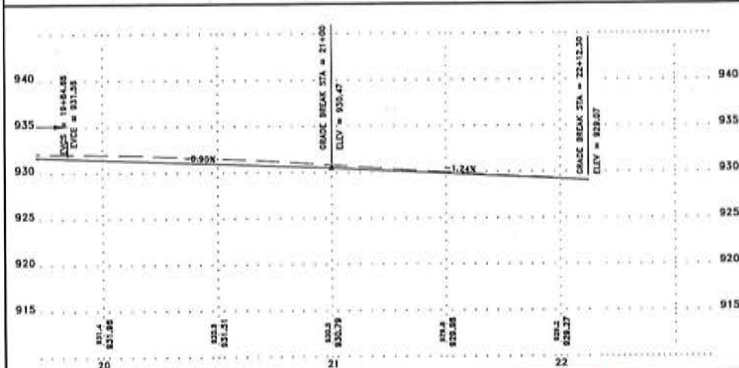
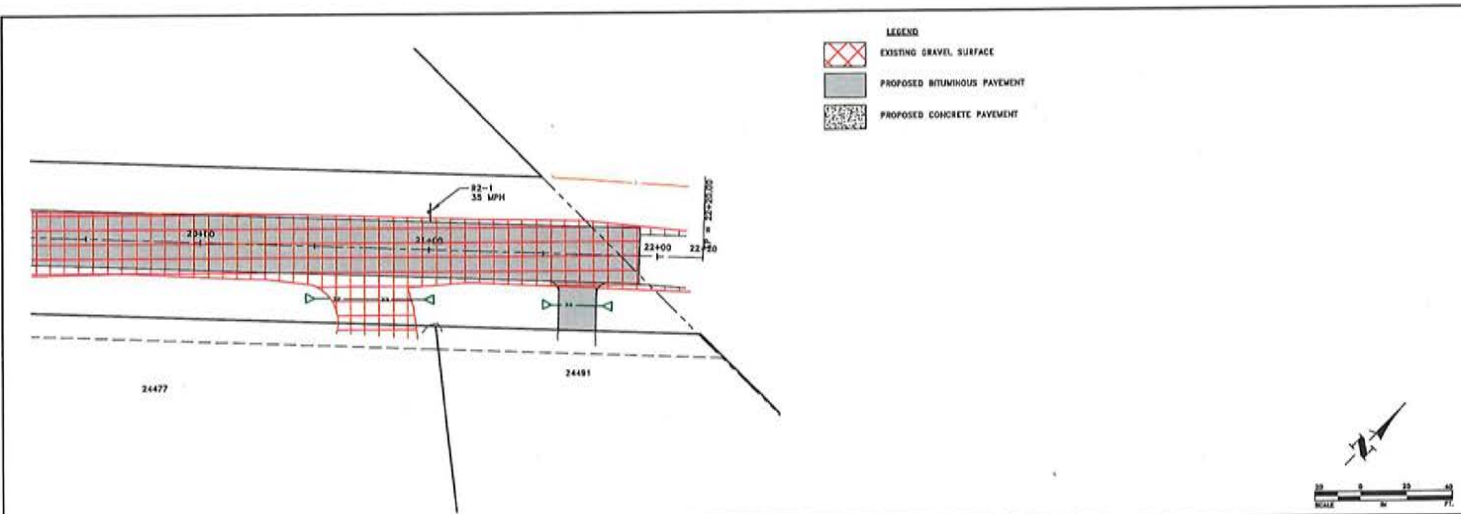




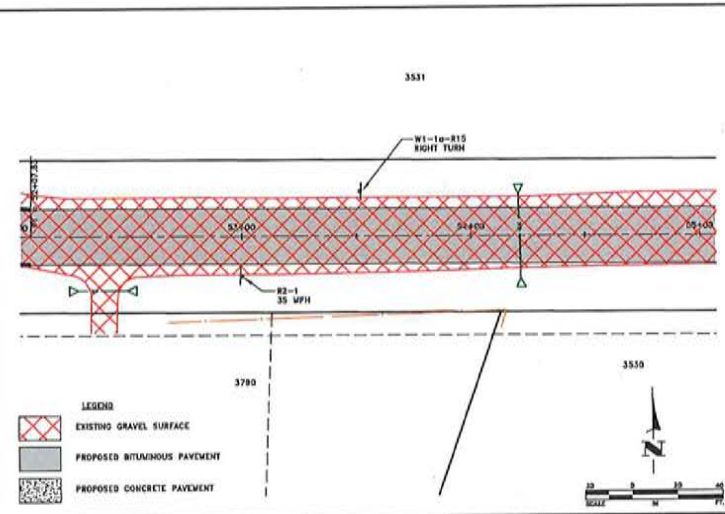


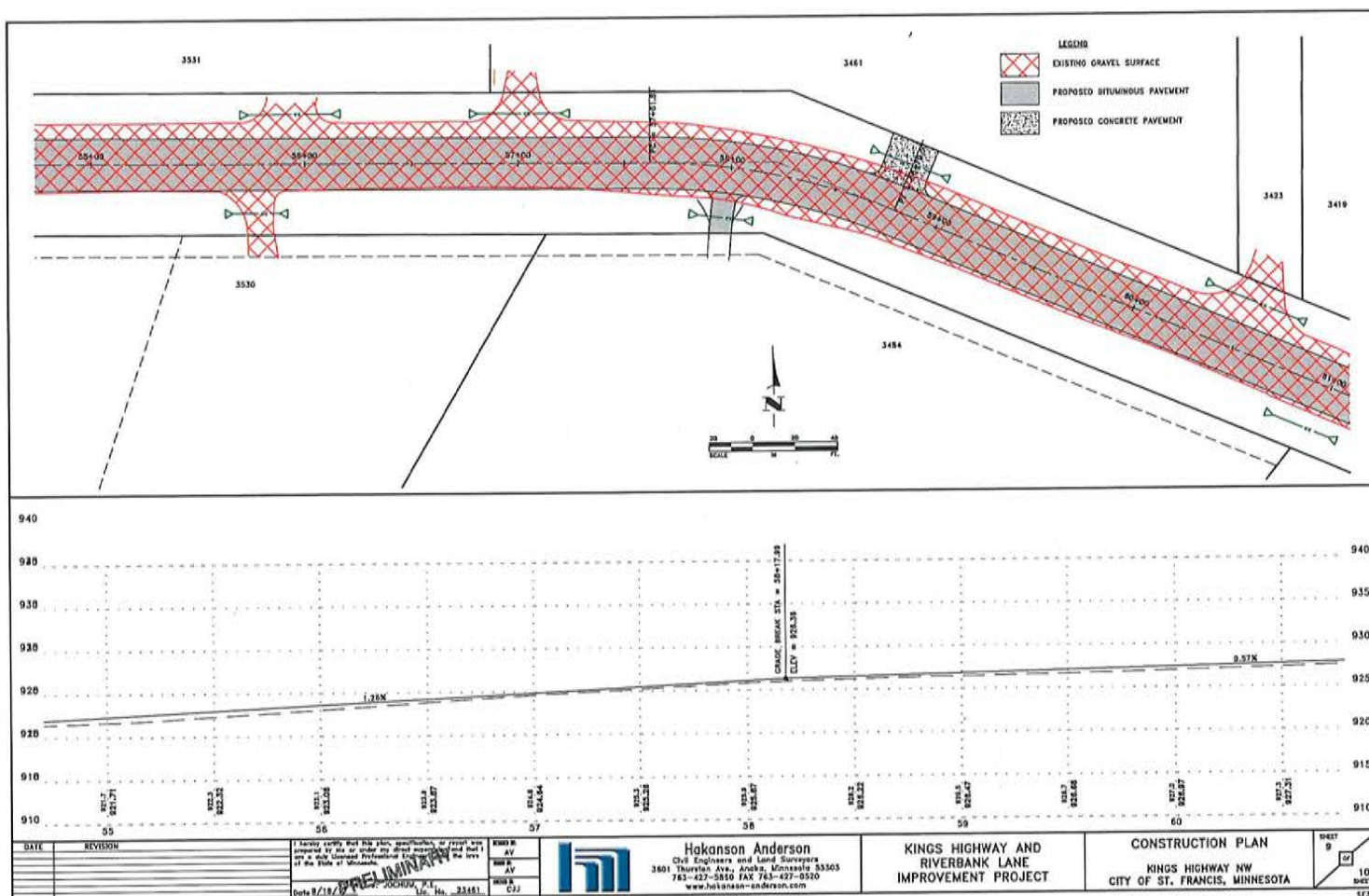






DATE	REVISION	<div>I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer in the State of Minnesota.</div> <div>PRELIMINARY</div> <div>Date: 8/18/2010 Title: 2008000_P.E. Lic. No.: 23161</div>	<div>KMB-R AV KMB-R AV KMB-R CJJ</div> <div></div> <div>Hokanson Anderson Civil Engineers and Land Surveyors 3501 Thurston Ave., Anoka, Minnesota 55303 763-437-0860 FAX 763-437-0528 www.hokanson-anderson.com</div>	KINGS HIGHWAY AND RIVERBANK LANE IMPROVEMENT PROJECT	CONSTRUCTION PLAN  RIVERBANK LANE CITY OF ST. FRANCIS, MINNESOTA	SHEET 7 10 SHEETS 57315
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**TO:** Joe Kohlmann, City Administrator  
**FROM:** Kate Thunstrom, Community Development Director  
**SUBJECT:** Building and Permit Fees – Woodhaven 6<sup>th</sup> Development  
**DATE:** 09/04/2018

---

### **OVERVIEW**

Each development is required to address various fees when being established. There are fees tied to the water, sewer, access, escrows and park dedication that are applied to each development as it comes forward. From that point, building permits are pulled for the individual structure upon a lot or property.

Woodhaven's process is different due to the type of housing, storm shelter requirements and the supplied garages. The owner/developer of the project has approached the city requesting a change from the City's standard fee schedule.

The Building fee process in place charges a permit based on the value of the project. This valuation is determined by applying a value of \$31.00 per square foot. This is a practice applied to all new construction and remodeling projects.

Woodhavens project includes:

31 Garages – Staff reviewed this permit in two ways. First as 31 individual permits, costing the developer \$15,910.81. The second idea was to charge this as one project, reducing the permit fee to \$6,931.07. Staff supports pulling this as a single permit to reduce administration time. Additionally the owner plans to install in groups which would allow the City to inspect multiple buildings at each visit.

The owner, as identified in the attached email, has expressed concern in the plan review portion of our permit costs. The plan review for this project is of 2 garage structure designs.

A breakdown of the permit is as follows:

Permit	\$4,040.65
Surcharge	242.00
Plan Review	2,626.42
Total	\$6,931.07





55 Housing units – manufactured homes are built off site and placed on piers. The City is responsible for inspecting the exterior components of the tie down and utility hook up. The current St. Francis fee for manufactured homes is based on the value of the hook up costs.

Examples pulled on past permits of \$120 puts the project installation value around \$1,600 per unit.

#### **ITEMS TO BE DISCUSSED:**

Council to discuss and consider the following

1. Reduce the one time plan review fee for the garages
2. Set a flat fee or reduce the cost of installation of the individual housing units in the expansion only.

#### **POTENTIAL BUDGET:**

Reduction in permit fee revenue

#### **ATTACHMENTS:**

Email from A.L.S Properties, Owner/Developer of Woodhaven 6<sup>th</sup> Addition

## Joe Kohlmann

---

**From:** Kate Thunstrom  
**Sent:** Thursday, August 30, 2018 2:35 PM  
**To:** Joe Kohlmann  
**Subject:** FW: fees

---

**From:** Michael S. Schrader [mailto:svc@bitstream.net]  
**Sent:** Thursday, August 30, 2018 9:44 AM  
**To:** Kate Thunstrom <KThunstrom@stfrancismn.org>  
**Cc:** 'Alvan Schrader' <hartcontact@yahoo.com>; 'lori leibold' <woodhavenmhc16@gmail.com>  
**Subject:** RE: fees

Thanks Kate:

As per our discussion our interest is to avoid duplication on plan review for the exact same structure. We will be building 24 – 24x24 garages and 7 - 19x24 garages. We have submitted plans and prints for these identical structures and request that City charge for one plan review. We understand that City Staff and building official will expend time for inspections, but there will be no need for repeated plan review of the same plan.

As for the home installations, we do acknowledge that the building official will be inspecting the foundation, anchoring and connections but the inside of the HUD homes are governed by the DAPIA and IPIA inspections at the factory. Accordingly we are simply asking that any consideration available on these permits will help to keep the housing costs down to the consumer. Additionally, the licensed installer must place a state seal on each installation so that it can be tracked by the dept of labor and industry and also to certify compliance with State installation codes. These seals are \$80.

Thank you for any consideration available.

MS

Michael S. Schrader | Executive Vice President

**A.L.S. PROPERTIES**

The Schrader Building | Suite 201

5501 Lakeland Ave. N.

Crystal, MN 55429

763-535-2840

**svc@bitstream.net**

**CITY COUNCIL  
AGENDA REPORT**

Agenda Item #:

**9B**

**TO:** Mayor & City Council  
**FROM:** Joe Kohlmann, City Administrator  
**SUBJECT:** **Worksession Scheduling**  
**DATE:** September 4<sup>th</sup>, 2018

---

**OVERVIEW:**

Staff would like to schedule a worksession to discuss the 2019 Budget. The preliminary levy will need to be set prior to September 30<sup>th</sup>. If no special meeting is called, the deadline for the Council to set the preliminary levy is at the September 17<sup>th</sup> Regular City Council Meeting.

Staff recommends considering September 10<sup>th</sup> for the worksession date. This will provide Staff to put finishing touches on the 2019 Budget Report.

**ACTION TO BE CONSIDERED:**

Provide Staff with some potential dates for a worksession.

**\*Check Detail Register©**

September 2018

Check Amt Invoice Comment

**10100 CASH**

Paid Chk#	074673	9/5/2018	<b>AMERICAN WATER WORKS ASSN.</b>		
E 601-49440-433	Dues and Subscriptions		\$315.00	700193754	AWWA MEMBERSHIP DUES
<b>Total AMERICAN WATER WORKS ASSN.</b>			\$315.00		

Paid Chk#	074674	9/5/2018	<b>ANOKA COUNTY TREASURY DEPT.</b>		
E 101-42110-321	Telephone		\$37.50	B180820P	BROADBAND
E 101-42210-321	Telephone		\$37.50	B180820P	BROADBAND
E 101-43100-321	Telephone		\$37.50	B180820P	BROADBAND
E 101-45200-321	Telephone		\$37.50	B180820P	BROADBAND
E 601-49440-321	Telephone		\$37.50	B180820P	BROADBAND
E 602-49490-321	Telephone		\$37.50	B180820P	BROADBAND
E 101-42110-311	Contract		\$1,500.10	ELEC0416182	VOTING EQUIPMENT JPA
E 101-42110-311	Contract		(\$1,500.10)	ELEC0416182	VOTING EQUIPMENT JPA
E 101-41410-580	C-O-L Other Equipment		\$1,500.10	ELEC0416182	VOTING EQUIPMENT JPA
<b>Total ANOKA COUNTY TREASURY DEPT.</b>			\$1,725.10		

Paid Chk#	074675	9/5/2018	<b>ARK TOWING AND RECOVERY</b>		
E 101-42110-441	Miscellaneous		\$293.00	89555	FORFEITURE
<b>Total ARK TOWING AND RECOVERY</b>			\$293.00		

Paid Chk#	074676	9/5/2018	<b>ASPEN MILLS</b>		
E 101-42110-437	Uniform Allowance		\$94.25	221756	UNIFORMS
E 101-42110-437	Uniform Allowance		(\$94.25)	221756	UNIFORMS
E 101-42210-437	Uniform Allowance		\$94.25	221756	UNIFORMS
E 101-42110-437	Uniform Allowance		\$69.98	222219	UNIFORMS-HEARN
E 101-42110-437	Uniform Allowance		\$126.40	222220	UNIFORMS-T SCHWIEGER
E 101-42110-437	Uniform Allowance		\$5.00	222601	UNIFORMS-GREENE
<b>Total ASPEN MILLS</b>			\$295.63		

Paid Chk#	074677	9/5/2018	<b>BELLBOY CORPORATION</b>		
E 609-49751-206	Freight and Fuel Charges		\$37.20	0065517200	FREIGHT
E 609-49751-251	Liquor For Resale		\$3,822.55	0065517200	LIQUOR
E 609-49751-206	Freight and Fuel Charges		\$4.99	0098087800	FREIGHT
E 609-49751-254	Miscellaneous Merchandise		\$87.00	0098087800	MISC
E 609-49750-210	Operating Supplies		\$124.12	0098087800	OPERATING EXP
<b>Total BELLBOY CORPORATION</b>			\$4,075.86		

Paid Chk#	074678	9/5/2018	<b>BERNICK COMPANIES, THE</b>		
E 609-49751-252	Beer For Resale		\$317.60	446332	BEER
<b>Total BERNICK COMPANIES, THE</b>			\$317.60		

Paid Chk#	074679	9/5/2018	<b>BGS (BARNA GUZY)</b>		
E 101-41600-304	Civil Legal Fees		\$210.00	190934	TURTLE RIDGE TOWNHOMES
<b>Total BGS (BARNA GUZY)</b>			\$210.00		

Paid Chk#	074680	9/5/2018	<b>BREAKTHRU BEVERAGE</b>		
E 609-49751-206	Freight and Fuel Charges		\$97.85	1080844874	FREIGHT
E 609-49751-251	Liquor For Resale		\$5,791.83	1080844874	LIQUOR
E 609-49751-253	Wine For Resale		\$449.99	1080844874	WINE
E 609-49751-254	Miscellaneous Merchandise		\$108.00	1080844874	MISC
E 609-49751-252	Beer For Resale		\$264.45	1080844875	BEER
<b>Total BREAKTHRU BEVERAGE</b>			\$6,712.12		

Paid Chk#	074681	9/5/2018	<b>CENTENNIAL FIRE DISTRICT</b>		
E 101-42210-208	Training and Instruction		\$5,980.00	10-196	EMT TRAINING

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September 2018

		Check Amt	Invoice	Comment
<b>Total CENTENNIAL FIRE DISTRICT</b>		\$5,980.00		
Paid Chk# 074682	9/5/2018	<b>CINTAS</b>		
E 609-49750-210	Operating Supplies	\$11.26	4008852819	SUPPLIES
E 601-49440-417	Uniform Clothing & PPE	\$1.86	4008852823	UNIFORMS
E 602-49490-417	Uniform Clothing & PPE	\$1.86	4008852823	UNIFORMS
E 101-43100-417	Uniform Clothing & PPE	\$1.86	4008852823	UNIFORMS
E 101-43210-417	Uniform Clothing & PPE	\$1.86	4008852823	UNIFORMS
E 101-45200-417	Uniform Clothing & PPE	\$1.87	4008852823	UNIFORMS
E 101-42110-402	Janitorial Service	\$48.08	4009092788	JANITORIAL SUPPLIES
E 602-49490-417	Uniform Clothing & PPE	\$9.31	4009092854	UNIFORMS
<b>Total CINTAS</b>		\$77.96		
Paid Chk# 074683	9/5/2018	<b>CITY EMPLOYEES UNION, LOCAL #3</b>		
G 101-21707	Union Dues	\$135.00	082318	MAINT UNION DUES
<b>Total CITY EMPLOYEES UNION, LOCAL #3</b>		\$135.00		
Paid Chk# 074684	9/5/2018	<b>COLONIAL INSURANCE</b>		
G 101-21712	Colonial Insurance	\$371.24	7129661-0905	LIFE INSURANCE
<b>Total COLONIAL INSURANCE</b>		\$371.24		
Paid Chk# 074685	9/5/2018	<b>CONNEXUS ENERGY</b>		
E 101-45230-217	Other Operating Supplies	(\$16.72)	080918	ELECTRIC
E 101-41940-381	Electric Utilities	\$97.96	0818	SIGN
E 101-41940-381	Electric Utilities	\$423.40	0818	CITY HALL
E 602-49490-381	Electric Utilities	\$840.26	0818	LIFT STATIONS
E 101-45200-381	Electric Utilities	\$322.87	0818	PARKS
E 601-49440-380	Electric-System	\$5,167.35	0818	WATER
E 101-43100-386	Street Lighting	\$2,492.71	0818	STREET LIGHTS
E 602-49490-381	Electric Utilities	\$9,242.91	0818	WWTP
E 609-49750-381	Electric Utilities	\$1,199.12	0818	LIQUOR STORE
E 101-42110-381	Electric Utilities	\$5.00	0818	SIREN
E 101-42110-381	Electric Utilities	\$5.00	0818	SIREN
E 101-42210-381	Electric Utilities	\$498.58	0818	FIRE
E 101-43100-381	Electric Utilities	\$227.63	0818	POLICE/PW
E 101-45200-381	Electric Utilities	\$227.63	0818	POLICE/PW
E 601-49440-381	Electric Utilities	\$227.63	0818	POLICE/PW
E 602-49490-381	Electric Utilities	\$227.62	0818	POLICE/PW
E 101-42110-381	Electric Utilities	\$910.51	0818	POLICE/PW
<b>Total CONNEXUS ENERGY</b>		\$22,099.46		
Paid Chk# 074686	9/5/2018	<b>CORE &amp; MAIN</b>		
E 601-49440-229	Project Repair & Maintenance	\$25.74	J301900	RUBBER DROP IN
E 101-43100-410	Sidewalk Repair & Maint	\$912.00	J341373	50# BAG UPM COLD PATCH
<b>Total CORE &amp; MAIN</b>		\$937.74		
Paid Chk# 074687	9/5/2018	<b>CRYSTAL SPRINGS ICE</b>		
E 609-49751-254	Miscellaneous Merchandise	\$142.56	002.B004581	MISC
E 609-49751-254	Miscellaneous Merchandise	\$81.00	002.B004637	MISC
E 609-49751-254	Miscellaneous Merchandise	\$126.36	002.B004710	MISC
E 609-49751-254	Miscellaneous Merchandise	\$91.80	002.B004761	MISC
<b>Total CRYSTAL SPRINGS ICE</b>		\$441.72		
Paid Chk# 074688	9/5/2018	<b>DAHLHEIMER DIST. CO. INC.</b>		
E 609-49751-252	Beer For Resale	\$7,912.18	185426	BEER
E 609-49751-252	Beer For Resale	\$15,299.45	185605	BEER



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September 2018

		Check Amt	Invoice	Comment
E 609-49751-255	N/A Products	\$43.65	185605	NA
<b>Total DAHLHEIMER DIST. CO. INC.</b>		<b>\$23,255.28</b>		
Paid Chk# 074689	9/5/2018	<b>DAVE PERKINS CONTRACTING</b>		
E 101-41910-441	Miscellaneous	\$5,149.00	26573	ACHRA REIMBURSEMENT
<b>Total DAVE PERKINS CONTRACTING</b>		<b>\$5,149.00</b>		
Paid Chk# 074690	9/5/2018	<b>DELTA DENTAL</b>		
G 101-21711	Dental Insurance	\$1,156.95	7382678	INSURANCE
<b>Total DELTA DENTAL</b>		<b>\$1,156.95</b>		
Paid Chk# 074691	9/5/2018	<b>DRIVER &amp; VEHICLE SERVICES</b>		
E 101-42110-221	Vehicle Repair & Maintenance	\$181.00	092018	2014 DODGE
<b>Total DRIVER &amp; VEHICLE SERVICES</b>		<b>\$181.00</b>		
Paid Chk# 074692	9/5/2018	<b>ELITE SANITATION</b>		
E 101-45200-402	Janitorial Service	\$678.00	25098	PORTABLE TOILET RENTAL
<b>Total ELITE SANITATION</b>		<b>\$678.00</b>		
Paid Chk# 074693	9/5/2018	<b>GRANITE CITY JOBBING CO.</b>		
E 609-49751-256	Tobacco Products For Resale	\$2,151.88	103807	TOBACCO
E 609-49751-254	Miscellaneous Merchandise	\$104.14	103807	MISC
<b>Total GRANITE CITY JOBBING CO.</b>		<b>\$2,256.02</b>		
Paid Chk# 074694	9/5/2018	<b>GREAT PLAINS FIRE</b>		
E 402-42210-582	Turnout Gear	\$2,117.48	4952	INNOTEX ENERGY GEAR
E 402-42210-582	Turnout Gear	\$2,117.48	4966	INNOTEX ENERGY GEAR
E 402-42210-582	Turnout Gear	\$2,117.48	4969	INNOTEX ENERGY GEAR
<b>Total GREAT PLAINS FIRE</b>		<b>\$6,352.44</b>		
Paid Chk# 074695	9/5/2018	<b>INNOVATIVE OFFICE SOLUTIONS, L</b>		
E 101-42110-200	Office Supplies	\$2.93	IN2162437	OFFICE SUPPLIES
E 101-43100-200	Office Supplies	\$33.78	IN2162437	OFFICE SUPPLIES
E 101-41400-200	Office Supplies	\$185.42	IN2169017	OFFICE SUPPLIES
E 101-42110-200	Office Supplies	\$78.48	IN2171495	OFFICE SUPPLIES
<b>Total INNOVATIVE OFFICE SOLUTIONS, L</b>		<b>\$300.61</b>		
Paid Chk# 074696	9/5/2018	<b>ISD #15</b>		
E 101-42210-221	Vehicle Repair & Maintenance	\$208.94	3860	2004 FORD PICKUP F250
E 101-42210-218	Equipment Repair & Maintenance	\$138.49	3902	2004 GM
E 602-49490-228	Equipment Maintenance	\$134.25	3903	2011 FORD
E 101-42210-221	Vehicle Repair & Maintenance	\$239.98	3911	2008 FORD PICKUP F350
E 101-42210-221	Vehicle Repair & Maintenance	\$81.94	3912	2005 POLARIS RANGER
E 101-42110-221	Vehicle Repair & Maintenance	\$44.03	3917	2016 DODGE CHARGER
E 101-42210-221	Vehicle Repair & Maintenance	\$667.49	3918	2002 FORD PICKUP F250
E 101-42210-221	Vehicle Repair & Maintenance	\$398.56	3919	1998 CHEVROLET TANKER
E 101-42110-221	Vehicle Repair & Maintenance	\$44.03	3920	2017 DODGE CHARGER
E 101-42210-221	Vehicle Repair & Maintenance	\$474.42	3921	2016 FREIGHTLINER-TANKER 1
E 101-42210-221	Vehicle Repair & Maintenance	\$362.60	3922	2004 FORD
E 101-42210-221	Vehicle Repair & Maintenance	\$407.99	3924	2000 SPARTAN
<b>Total ISD #15</b>		<b>\$3,202.72</b>		
Paid Chk# 074697	9/5/2018	<b>JJ TAYLOR DISTRIBUTING</b>		
E 609-49751-206	Freight and Fuel Charges	\$3.00	2877116	FREIGHT
E 609-49751-252	Beer For Resale	\$1,137.60	2877116	BEER
E 609-49751-255	N/A Products	\$21.50	2877116	N/A
E 609-49751-206	Freight and Fuel Charges	\$3.00	2877175	FREIGHT

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September 2018

		Check Amt	Invoice	Comment
E 609-49751-252	Beer For Resale	\$2,085.50	2877175	BEER
E 609-49751-255	N/A Products	\$49.15	2877175	NA
<b>Total JJ TAYLOR DISTRIBUTING</b>		<b>\$3,299.75</b>		
Paid Chk# 074698	9/5/2018	<b>JOHNSON BROS WHLSE LIQUOR</b>		
E 609-49751-206	Freight and Fuel Charges	\$50.24	1081302	FREIGHT
E 609-49751-251	Liquor For Resale	\$3,806.15	1081302	LIQUOR
E 609-49751-206	Freight and Fuel Charges	\$54.95	1081303	FREIGHT
E 609-49751-253	Wine For Resale	\$1,665.05	1081303	WINE
<b>Total JOHNSON BROS WHLSE LIQUOR</b>		<b>\$5,576.39</b>		
Paid Chk# 074699	9/5/2018	<b>KIMS KLEANING</b>		
E 101-41940-402	Janitorial Service	\$120.00	5315	CITY HALL
E 101-45000-402	Janitorial Service	\$80.00	5316	COMMUNITY CENTER
E 101-43100-402	Janitorial Service	\$181.25	5317	PUBLIC WORKS
E 101-45200-402	Janitorial Service	\$181.25	5317	PUBLIC WORKS
E 601-49440-402	Janitorial Service	\$181.25	5317	PUBLIC WORKS
E 602-49490-402	Janitorial Service	\$181.25	5317	PUBLIC WORKS
E 601-49440-402	Janitorial Service	\$160.00	5318	WATER PLANT
E 101-42110-402	Janitorial Service	\$900.00	5319	POLICE
E 602-49490-402	Janitorial Service	\$275.00	5320	WWTP
E 404-42210-401	Repairs/Maint Buildings	\$550.00	5321	CEILING TILE MERGE
E 404-42210-401	Repairs/Maint Buildings	\$1,200.00	5322	AMBULANCE GARAGE SHEETROCK REPAIR
E 404-42210-401	Repairs/Maint Buildings	\$3,700.00	5323	LAUNDRY/TOOL ROOM CEILING
<b>Total KIMS KLEANING</b>		<b>\$7,710.00</b>		
Paid Chk# 074700	9/5/2018	<b>KODIAK POWER SYSTEMS</b>		
G 601-16400	Equipment & Machinery	\$14,875.00	KPS0251	50% DOWN PYMT FOR EMERG GENERATOR
<b>Total KODIAK POWER SYSTEMS</b>		<b>\$14,875.00</b>		
Paid Chk# 074701	9/5/2018	<b>LAW ENFORCEMENT LABOR SVCS.</b>		
G 101-21707	Union Dues	\$49.00	082318	SARGENT UNION DUES
G 101-21707	Union Dues	\$392.00	08232018	POLICE UNION DUES
<b>Total LAW ENFORCEMENT LABOR SVCS.</b>		<b>\$441.00</b>		
Paid Chk# 074702	9/5/2018	<b>LUPULIN BREWING</b>		
E 609-49751-252	Beer For Resale	\$234.00	14027	BEER
<b>Total LUPULIN BREWING</b>		<b>\$234.00</b>		
Paid Chk# 074703	9/5/2018	<b>MCDONALD DIST CO.</b>		
E 609-49751-252	Beer For Resale	\$5,285.50	457457	BEER
E 609-49751-252	Beer For Resale	\$8,767.60	458353	BEER
E 609-49751-255	N/A Products	\$191.85	458353	NA
<b>Total MCDONALD DIST CO.</b>		<b>\$14,244.95</b>		
Paid Chk# 074704	9/5/2018	<b>METRO SALES, INC.</b>		
E 101-41400-200	Office Supplies	\$5.00	INV1143982	COPIES
E 101-42400-200	Office Supplies	\$5.00	INV1143982	COPIES
E 101-42110-200	Office Supplies	\$5.00	INV1143982	COPIES
E 101-43100-200	Office Supplies	\$5.00	INV1143982	COPIES
E 101-45200-200	Office Supplies	\$5.00	INV1143982	COPIES
E 601-49440-200	Office Supplies	\$5.00	INV1143982	COPIES
E 602-49490-200	Office Supplies	\$5.00	INV1143982	COPIES
E 609-49750-200	Office Supplies	\$5.00	INV1143982	COPIES
<b>Total METRO SALES, INC.</b>		<b>\$40.00</b>		

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September 2018

		Check Amt	Invoice	Comment
Paid Chk#	074705	9/5/2018	<b>MINE SAFETY APPLIANCES CO, LLC</b>	
E 101-42210-237	Small Equipment	(\$18.93)		REMOVE SALES TAX
E 101-42210-237	Small Equipment	\$296.69	99813019	KIT REPLACEMENT
<b>Total</b>	<b>MINE SAFETY APPLIANCES CO, LLC</b>	\$277.76		
Paid Chk#	074706	9/5/2018	<b>MN NCPERS LIFE INSURANCE</b>	
G 101-21713	MN Life	\$32.00	7334918	LIFE INSURANCE
<b>Total</b>	<b>MN NCPERS LIFE INSURANCE</b>	\$32.00		
Paid Chk#	074707	9/5/2018	<b>MY ALARM CENTER</b>	
E 609-49750-445	Security	\$39.15	11040396	LIQUOR STORE ALARM
<b>Total</b>	<b>MY ALARM CENTER</b>	\$39.15		
Paid Chk#	074708	9/5/2018	<b>NORTH METRO TREE SERVICE INC.</b>	
E 101-45200-311	Contract	\$2,125.00	082818	TREE REMOVAL
<b>Total</b>	<b>NORTH METRO TREE SERVICE INC.</b>	\$2,125.00		
Paid Chk#	074709	9/5/2018	<b>NORTHERN AIR CORPORATION</b>	
E 101-42210-401	Repairs/Maint Buildings	\$2,043.17	151849	CONDENSOR FAN MOTOR
<b>Total</b>	<b>NORTHERN AIR CORPORATION</b>	\$2,043.17		
Paid Chk#	074710	9/5/2018	<b>PACE ANALYTICAL SERVICES</b>	
E 602-49490-313	Sample Testing	\$151.00	181296044	SAMPLE TESTING
E 602-49490-313	Sample Testing	\$138.00	181296115	SAMPLE TESTING
E 602-49490-313	Sample Testing	\$151.00	181297027	SAMPLE TESTING
E 602-49490-313	Sample Testing	\$396.50	181297124	SAMPLE TESTING
E 602-49490-313	Sample Testing	\$415.25	181297125	SAMPLE TESTING
E 602-49490-313	Sample Testing	\$108.00	181297275	SAMPLE TESTING
E 602-49490-313	Sample Testing	\$108.00	181297327	SAMPLE TESTING
E 602-49490-313	Sample Testing	\$138.00	181297417	SAMPLE TESTING
<b>Total</b>	<b>PACE ANALYTICAL SERVICES</b>	\$1,605.75		
Paid Chk#	074711	9/5/2018	<b>PAUSTIS WINE COMPANY</b>	
E 609-49751-206	Freight and Fuel Charges	\$7.00	20197	FREIGHT
E 609-49751-253	Wine For Resale	\$470.50	20197	WINE
<b>Total</b>	<b>PAUSTIS WINE COMPANY</b>	\$477.50		
Paid Chk#	074712	9/5/2018	<b>PHILLIPS WINE &amp; SPIRITS CO.</b>	
E 609-49751-206	Freight and Fuel Charges	\$59.66	2407042	FREIGHT
E 609-49751-251	Liquor For Resale	\$4,208.81	2407042	LIQUOR
E 609-49751-206	Freight and Fuel Charges	\$23.55	2407043	FREIGHT
E 609-49751-253	Wine For Resale	\$956.75	2407043	WINE
E 609-49751-206	Freight and Fuel Charges	\$3.14	2407044	FREIGHT
E 609-49751-254	Miscellaneous Merchandise	\$42.50	2407044	MISC
E 609-49751-255	N/A Products	\$64.00	2407044	NA
<b>Total</b>	<b>PHILLIPS WINE &amp; SPIRITS CO.</b>	\$5,358.41		
Paid Chk#	074713	9/5/2018	<b>ROSEVILLE, CITY OF</b>	
E 101-41110-310	Computer Consulting Fees	\$291.98	0224867	IT SERVICES
E 101-41400-310	Computer Consulting Fees	\$948.95	0224867	IT SERVICES
E 101-42110-310	Computer Consulting Fees	\$3,357.85	0224867	IT SERVICES
E 101-42210-310	Computer Consulting Fees	\$540.17	0224867	IT SERVICES
E 101-43100-310	Computer Consulting Fees	\$291.98	0224867	IT SERVICES
E 101-45200-310	Computer Consulting Fees	\$291.98	0224867	IT SERVICES
E 601-49440-310	Computer Consulting Fees	\$291.98	0224867	IT SERVICES
E 602-49490-310	Computer Consulting Fees	\$291.98	0224867	IT SERVICES

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September 2018

			Check Amt	Invoice	Comment
E 609-49750-310	Computer Consulting Fees		\$145.99	0224867	IT SERVICES
E 101-42400-310	Computer Consulting Fees		\$270.08	0224867	IT SERVICES
E 101-41910-310	Computer Consulting Fees		\$146.06	0224867	IT SERVICES
E 101-41940-321	Telephone		\$83.79	0224908	PHONE
E 101-42110-321	Telephone		\$83.79	0224908	PHONE
E 101-43100-321	Telephone		\$83.79	0224908	PHONE
E 101-42210-321	Telephone		\$83.79	0224908	PHONE
E 101-45200-321	Telephone		\$83.79	0224908	PHONE
E 601-49440-321	Telephone		\$83.79	0224908	PHONE
E 602-49490-321	Telephone		\$83.79	0224908	PHONE
E 609-49750-321	Telephone		\$83.82	0224908	PHONE
<b>Total ROSEVILLE, CITY OF</b>			<b>\$7,539.35</b>		
Paid Chk# 074714	9/5/2018	<b>ROYAL SUPPLY</b>			
E 101-41940-210	Operating Supplies		\$15.53	24105	SUPPLIES
E 101-42110-217	Other Operating Supplies		\$62.15	24105	SUPPLIES
E 101-43100-217	Other Operating Supplies		\$31.07	24105	SUPPLIES
E 101-45200-217	Other Operating Supplies		\$31.07	24105	SUPPLIES
E 601-49440-217	Other Operating Supplies		\$31.07	24105	SUPPLIES
E 602-49490-217	Other Operating Supplies		\$31.11	24105	SUPPLIES
<b>Total ROYAL SUPPLY</b>			<b>\$202.00</b>		
Paid Chk# 074715	9/5/2018	<b>RUSSELL SECURITY RESOURCE INC.</b>			
E 101-42210-401	Repairs/Maint Buildings		\$4,894.40	A32250	MASTER KEY SYSTEM
E 101-42210-401	Repairs/Maint Buildings		\$763.20	A32907	CABINET LOCKS/AMB SVC DOOR LOCK
<b>Total RUSSELL SECURITY RESOURCE INC.</b>			<b>\$5,657.60</b>		
Paid Chk# 074716	9/5/2018	<b>SEMLER CONSTRUCTION</b>			
G 803-22000	Deposits		\$5,200.00	090418	ESCROW REF 23534 UNDERCLIFT
<b>Total SEMLER CONSTRUCTION</b>			<b>\$5,200.00</b>		
Paid Chk# 074717	9/5/2018	<b>SKOGQUIST, ERIK</b>			
E 101-41550-311	Contract		\$4,019.31	090418	3RD QUARTER ASSESSING
<b>Total SKOGQUIST, ERIK</b>			<b>\$4,019.31</b>		
Paid Chk# 074718	9/5/2018	<b>SOUTHERN GLAZERS OF MN</b>			
E 609-49751-206	Freight and Fuel Charges		\$36.27	1718634	FREIGHT
E 609-49751-251	Liquor For Resale		\$2,676.10	1718634	LIQUOR
<b>Total SOUTHERN GLAZERS OF MN</b>			<b>\$2,712.37</b>		
Paid Chk# 074719	9/5/2018	<b>ST. FRANCIS AREA CHAMBER OF</b>			
E 609-49750-340	Advertising		\$100.00	00969	ADVERTISING
<b>Total ST. FRANCIS AREA CHAMBER OF</b>			<b>\$100.00</b>		
Paid Chk# 074720	9/5/2018	<b>SUMMIT</b>			
E 101-41940-401	Repairs/Maint Buildings		\$276.25	1294802	ANNUAL FIRE EXT MAINT-CITY HALL
E 609-49750-401	Repairs/Maint Buildings		\$13.50	1294804	ANNUAL FIRE EXT MAINT-LIQUOR STORE
E 601-49440-401	Repairs/Maint Buildings		\$27.00	1294805	ANNUAL FIRE EXT MAINT-WATER PLANT
E 101-43100-401	Repairs/Maint Buildings		\$13.50	1294807	ANNUAL FIRE EXT MAINT-OLD PUBLIC WORKS
E 101-42210-401	Repairs/Maint Buildings		\$338.75	1294817	ANNUAL FIRE EXT MAINT-FIRE DEPT
E 101-43100-401	Repairs/Maint Buildings		\$159.75	1294823	ANNUAL FIRE EXTING MAINTENANCE-PUBLIC WORKS
E 101-45200-401	Repairs/Maint Buildings		\$110.50	1294827	ANNUAL FIRE EXT MAINT-COMMUNITY CENTER
E 602-49490-401	Repairs/Maint Buildings		\$130.50	1294829	ANNUAL FIRE EXT MAINT-WASTEWATER
<b>Total SUMMIT</b>			<b>\$1,069.75</b>		
Paid Chk# 074721	9/5/2018	<b>SUN LIFE FINANCIAL</b>			

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September 2018

			Check Amt	Invoice	Comment
E 101-41400-130	Employer Paid Insurance		\$212.02	090118	INSURANCE
E 101-41500-130	Employer Paid Insurance		\$139.43	090118	INSURANCE
E 101-41910-130	Employer Paid Insurance		\$142.34	090118	INSURANCE
E 101-42110-130	Employer Paid Insurance		\$912.50	090118	INSURANCE
E 101-42400-130	Employer Paid Insurance		\$71.34	090118	INSURANCE
E 101-43100-130	Employer Paid Insurance		\$197.96	090118	INSURANCE
E 101-43210-130	Employer Paid Insurance		\$43.98	090118	INSURANCE
E 101-45200-130	Employer Paid Insurance		\$197.96	090118	INSURANCE
E 601-49440-130	Employer Paid Insurance		\$62.86	090118	INSURANCE
E 602-49490-130	Employer Paid Insurance		\$62.85	090118	INSURANCE
E 609-49750-130	Employer Paid Insurance		\$134.11	090118	INSURANCE
<b>Total SUN LIFE FINANCIAL</b>			<b>\$2,177.35</b>		
Paid Chk# 074722	9/5/2018	<b>SYNOVIA SOLUTIONS</b>			
E 101-43100-311	Contract		\$45.79	112592	LEASE ON GPS
E 101-45200-311	Contract		\$45.79	112592	LEASE ON GPS
E 601-49440-311	Contract		\$45.79	112592	LEASE ON GPS
E 602-49490-311	Contract		\$45.82	112592	LEASE ON GPS
<b>Total SYNOVIA SOLUTIONS</b>			<b>\$183.19</b>		
Paid Chk# 074723	9/5/2018	<b>THE AMERICAN BOTTLING COMPANY</b>			
E 609-49751-254	Miscellaneous Merchandise		\$188.78	3562805082	MISC
<b>Total THE AMERICAN BOTTLING COMPANY</b>			<b>\$188.78</b>		
Paid Chk# 074724	9/5/2018	<b>TITAN ENERGY SYSTEMS</b>			
E 101-42110-221	Vehicle Repair & Maintenance		\$211.00	180718-041	GEN LOAD BANK
E 601-49440-221	Vehicle Repair & Maintenance		\$211.00	180718-041	GEN LOAD BANK
E 602-49490-221	Vehicle Repair & Maintenance		\$211.00	180718-041	GEN LOAD BANK
E 101-43100-221	Vehicle Repair & Maintenance		\$211.00	180718-041	GEN LOAD BANK
E 101-43210-221	Vehicle Repair & Maintenance		\$211.00	180718-041	GEN LOAD BANK
E 101-45200-221	Vehicle Repair & Maintenance		\$211.00	180718-041	GEN LOAD BANK
<b>Total TITAN ENERGY SYSTEMS</b>			<b>\$1,266.00</b>		
Paid Chk# 074725	9/5/2018	<b>TJ ASSOCIATES</b>			
E 101-43210-441	Miscellaneous		\$610.50	227864	LEPAGE POST CARD
E 101-43210-237	Small Equipment		\$22.50	227982	LAMINATED SHEETS
E 101-43210-200	Office Supplies		\$79.95	228036	#10 EMVELOPES
<b>Total TJ ASSOCIATES</b>			<b>\$712.95</b>		
Paid Chk# 074726	9/5/2018	<b>VERIZON WIRELESS</b>			
E 101-42110-321	Telephone		\$280.08	9813560399	PHONE
E 602-49490-321	Telephone		\$57.13	9813560399	PHONE
E 601-49440-321	Telephone		\$35.01	9813560399	PHONE
<b>Total VERIZON WIRELESS</b>			<b>\$372.22</b>		
Paid Chk# 074727	9/5/2018	<b>VESSCO, INC.</b>			
E 601-49440-229	Project Repair & Maintenance		\$674.32	73970	SUPPLIES
<b>Total VESSCO, INC.</b>			<b>\$674.32</b>		
Paid Chk# 074728	9/5/2018	<b>VINOCOPIA, INC.</b>			
E 609-49751-206	Freight and Fuel Charges		\$14.00	0212970-IN	FREIGHT
E 609-49751-251	Liquor For Resale		\$723.00	0212970-IN	LIQUOR
<b>Total VINOCOPIA, INC.</b>			<b>\$737.00</b>		
Paid Chk# 074729	9/5/2018	<b>WELLS, MARY</b>			
E 101-41550-311	Contract		\$4,019.31	090418	3RD QUARTER ASSESSING



**\*Check Detail Register©**

September 2018

		Check Amt	Invoice	Comment
Total	WELLS, MARY	\$4,019.31		
10100	CASH	\$181,730.78		

## Fund Summary

**10100 CASH**

101 GENERAL FUND	\$57,174.60
402 CAPITAL EQUIPMENT	\$6,352.44
404 Building Improvement Fund	\$5,450.00
601 WATER FUND	\$22,459.15
602 SEWER FUND	\$13,474.89
609 MUNICIPAL LIQUOR FUND	\$71,619.70
803 ESCROW	\$5,200.00
	\$181,730.78