

CITY OF ST. FRANCIS
ST. FRANCIS MN
ANOKA COUNTY

CITY COUNCIL MINUTES
JANUARY 16, 2018

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

The regular City Council meeting was called to order at 6:00 pm by Mayor Pro-Tem Joe Muehlbauer.

2. **ROLL CALL**

Members present: Mayor Pro-Tem Joe Muehlbauer, Councilmembers Jerry Tveit, Robert Bauer and Rich Skordahl. Mayor Steve Feldman excused.

Also present; Assistant City Attorney Dave Schaps (Barna, Guzy & Steffen), City Engineer Craig Jochum (Hakanson Anderson), City Administrator Joe Kohlmann, Police Chief Todd Schwieger, Assistant Fire Chief Joe Lawrence, Public Works Director Paul Teicher, Finance Director Darcy Mulvihill and City Clerk Barb Held.

3. **APPROVAL OF AGENDA**

MOTION BY BAUER SECOND TVEIT APPROVING THE REGULAR CITY COUNCIL AGENDA. Motion carried 4-0.

4. **CONSENT AGENDA**

MOTION BY SKORDAHL SECOND BAUER TO APPROVE THE CONSENT AGENDA ITEMS A-E AS FOLLOWS:

- A. City Council Minutes – January 2, 2018
 - B. St. Francis Lions – Application for MN Lawful Gambling Permit/Bingo March 17th @ Am. Legion
 - C. Annual City Charter Report to Chief Judge Tenth Judicial District
 - D. St. Francis Transitional Care Facility-Assisted Living/Planned Unit Development - Continuance
 - E. Payment of Claims \$1,270,368.58 (ACH #217-219 \$1,099,165.27 and Check #'s 73637-73702 \$171203.31)
- Motion carried 4-0.

5. **MEETING OPEN TO THE PUBLIC**

None

6. **SPECIAL BUSINESS**

None

7. **PUBLIC HEARING**

None

8. **OLD BUSINESS**

None

9. **NEW BUSINESS**

- A. Appointments of Fire Department Captains: Carl Johnson, Chad Schroeder and Evan Sturzl and Lieutenant; Sam Strassburg (Terms expiring 12/31/19)

Bauer said he has a little concerned why for a small department we need three captains. Assistant Fire Chief Lawrence stated there will be a Captain of Operations, Training, and Inspections/Public Education. The lieutenant is a backup to the captains along with helping out with the technology system. There will be some changes to the Relief Association. On-call departments is hard to work well with just one or two captains.

Tveit and Skordahl agreed.

Muehlbauer asked about budgeting. Lawrence said this was included under our current budget.

MOTION BY TVEIT SECOND SKORDAHL TO APPOINT CARL JOHNSON, CHAD SCHROEDER AND EVAN STURZL AS ST. FRANCIS FIRE DEPARTMENT CAPTAINS AND SAM STRASSBURG AS LIEUTENANT WITH TERMS EXPIRING 12/31/19.

Motion carried 4-0.

10. **MEETING OPEN TO THE PUBLIC**

None

11. **REPORTS**

- A. Public Works – Monthly and Annual Reports
Teicher gave an overview of the monthly and annual reports. Noted the Water - gallons per day and Wastewater- 99% removal rate for 2017. Teicher stated with the 99% removal, this shows us the performance of the new wastewater facility is doing really well and not affected by the recent cold weather. Unfortunately, we had 20-lift station plugged because people are flushing non-disposable items down their toilets. Completed 23,000 feet of jetting the sanitary sewer for preventative maintenance. The Asset Inventory is completed.

Streets/Parks used 92,000 gallons of water for the year to flood the rinks. Also Snowplowed 423 miles of roadways in 2017.

Tveit liked the 99% removal rate for the wastewater even in the cold weather.

Bauer said maybe we should put a page on our website that list flushable/non-flushable items. Tveit said unfortunately some products say flushable and they are not.

Skordahl said I think Teicher should put up a video on the website showing a lift station when they are unplugging it and what they find.

Muehlbauer agrees just because it says “flushable” does not mean it is good for the lift stations. Did have complaints about the ice conditions at the rinks. Spoke to staff about it and have not hear back from the residents so it must have been taken care of.

B. Police Department – Annual Report

Police Chief Todd Schwieger reported this year we expanded on the community outreach programs. Hoping to expand that even further in 2018. Also includes all the photos of the officers and office staff. Calls for service increase about 17%. Violent and property calls decreased so that was good. Busy year and thanked the council for their continued support.

Bauer asked about agency assist went up over 100%. Schwieger said we have mutual aid assisting other agencies. We help each other out especially in the evenings. Bauer stated when we take our officers out of our city, our residents may suffer.

Skordahl liked the report, good job.

Muehlbauer encourage the residents to check out the report on line. Also concerned about the percentage increase on assisting other agencies. Thank you for the community outreach. Need more positive interaction.

C. Councilmember Reports-

Tveit reported the last watershed meeting was January 2nd so I wasn't able to attend. There have been some fraudulent emails that have been hitting some watershed districts websites so they are in the process of updating theirs.

Commend public works in the street clearing this winter and applying the chemicals/granites chips in the different temperatures.

Bauer stated it is a new year. Last year I was learning the position. My goal this year is to cut the budget by 5%.

Skordahl first item is Hwy 47, is there any merit to have a work session on that dangerous stretch of road, dangerous corridor. Maybe there is nothing we can do. Kohlmann stated staff is in the process of meeting with MnDOT regarding this topic. Skordahl asked how the Sunday sales (liquor store) are going, would like to have a small report on that topic. Schmidt said football does help with Sunday sales. I will come back with a report for the council at a future meeting. Planning and Zoning commission meeting for this month was cancelled. Hoping to celebrate a Vikings win in the Superbowl.

Muehlbauer reported the date of the St. Francis Area of Commerce annual dinner, January 26th at the Refuge Golf Course starting at 6:00 pm.

D. Upcoming Events -

~~Jan 17 Planning Comm. Meeting @ ISD #15 Central Services Center 7:00 pm~~
CANCELLED

Jan 26 SFACOC Annual Dinner @ the Refuge Golf Course 6:00 pm

Feb 5 City Council Meeting @ ISD #15 Central Services Center 6:00 pm

12. **ADJOURNMENT**

MOTION BY TVEIT SECOND BAUER TO ADJOURN THE REGULAR CITY
COUNCIL MEETING AT 6:30 pm.

Motion carried 4-0.

Barbara I. Held, City Clerk