

CITY OF ST. FRANCIS
ST. FRANCIS, MN

CITY COUNCIL MINUTES

September 21, 2009

6:00 pm

1. **Call to Order:** The regular City Council Meeting was called to order by Mayor Jerry Tveit at 6:03 pm at the ISD #15 District Offices.
2. **Roll Call:** Present were Mayor Jerry Tveit, Council members LeRoy Schaffer, Jeff Sandoval, and Tim Brown. Steve Kane excused. Also present was City Attorney Scott Lepak (Barna, Guzy & Steffen), Assistant City Engineer Jared Voge, Public Works Director Paul Teicher, Police Chief Jeff Harapat, Finance Director Gayle Bauman, City Administrator Matt Hylen and City Clerk Barb Held
3. **Adopt Agenda:** MOTION BY BROWN SECOND SANDOVAL TO ADOPT THE SEPTEMBER 21 2009 CITY COUNCIL AGENDA. Motion carried 4-0.
4. **Consent Agenda:** MOTION BY BROWN SECOND SANDOVAL TO APPROVE THE SEPTEMBER 21, CITY COUNCIL CONSENT AGENDA A-F AS FOLLOWS:
 - a. Approve the City Council Minutes of September 8, 2009.
 - b. Receive and File the St. Francis Fire and Rescue General Meeting Minutes of September 13, 2009.
 - c. Accept the Performance Review of Assistant Liquor Store Manager Crystal Buskey and move her to Step 4 of Grade 8.
 - d. Hire Aaron Schroeder as a Public Works-Streets/Parks Worker at Grade 7, Step 1 Conditional offer pending waiting for additional pre-employment information.
 - e. Accept the Performance Review of Public Works Operator Parish Barten and move him to Step 5 of Grade 8.
 - f. Approve the Payment of Claims for \$168,057.40Motion carried 4-0.
5. **Petitions, Requests, Applications:**
 - a. **State Senator Rick Olseen and State Representative Rob Eastlund: 2009 Legislative Re-Cap:** State Representative Rob Eastlund stated that Rick Olseen was caught in traffic and will be arriving later. Thanked the City Council for the opportunity. Mr. Eastlund gave a re-cap of the 2009 Legislative Session. After his presentation, he thanked the City Council for all their hard work. Mr. Eastlund said I have a great amount of respect for local government.
 - b. **Minnetonka Game & Fish Club-Conditional Use Permit Amendment:** The Minnetonka Game & Fish Club has made a CUP Amendment application to modify the existing site plan. The modifications include two additional trap/skeet fields, extending the silhouette range to

200 meters, extension of the bullseye range to 60 meters, and the demolition of three buildings and replacing it with one 50x100 structure. The site is located at 8310 Hill and Dale Road and the site is 139 acres. The Planning Commission held a public hearing on September 16, 2009 and found that the applicant is meeting the standards required for a CUP approval, and recommended approval with the conditions listed in Resolution 2009-24. MOTION BY SCHAFFER SECOND BROWN TO ADOPT RESOLUTION 2009-24 A RESOLUTION APPROVING A CONDITIONAL USE PERMIT AMENDMENT FOR THE MINNETONKA GAME AND FISH CLUB AT 8301 HILL AND DALE DRIVE WITH CONDITIONS NOTED IN THE RESOLUTION. Motion carried 4-0.

State Senator Rick Olseen arrived at 6:21 pm. Mr. Olseen apologized for being late. He stated he worked this weekend cleaning up the Rum River from Sunrise Resort to St. Francis and removed a lot of debris from the Rum River. Spoke about the last Legislative Session. Mr. Olseen stated he appreciates being able to speak to the City Council.

6. **Ordinances & Resolution:**

7. **Meeting Open to the Public:** None.

8. **Reports of Consultants & Staff Members:**

a. Engineer: URRWMO: The URRWMO reviewed the submission of the St. Francis Draft Local Surface Water Management Plan and found the revisions to the plan satisfactorily addressed all of the comments submitted by the URRWMO. They found the plan, in combination with our Storm Water Pollution Plan (SWPPP), consistent with the Upper Rum River WMO Water Management Plan and will serve to protect water resources.

2009 Watermain Looping Project: City staff is currently preparing the Public Facilities Authority (PFA) Loan Documents for the project as authorized by the City Council at the September 8, 2009 City Council Meeting. Since the schedule associated with closing the PFA Loan is unknown and because it has been the Council's intent to complete the construction associated with the project during 2009, a PFA Reimbursement Resolution is required. A resolution was prepared for the Council's review and adoption. Resolution 2009-25 identifies the City's intent to obtain a PFA Loan from the Drinking Water Revolving Loan Fund in the approximate amount of \$363,750.00. Resolution 2009-25 indicates the City's intent to repay the loan as well as the City's intent to use loan proceeds to reimburse construction expenditures made prior to the issuance of the General Obligation Bond to the Public Facilities Authority. There is also an option the City's Water Enterprise Fund will finance the PFA debt obligation until the properties benefiting from the improvements are developed and the City of St. Francis is reimbursed. MOTION BY BROWN SECOND SCHAFFER TO ADOPT RESOLUTION 2009-25 A RESOLUTION APPROVING MINNESOTA PUBLIC FACILITIES AUTHORITY APPLICATION DRINKING WATER REVOLVING FUND 2009 WATERMAIN LOOPING. Motion carried 4-0.

Tveit asked about the Wetland Delineation for the Pederson Path. Voge stated the report has been completed, forwarded and is under review. Once we hear back from the agency we will bring the information to the City Council.

b. Attorney: No report.

c. Staff: Fire Dept: No report.

Public Works: No report.

Liquor Store: No report.

Police Dept: No report.

City Administrator Report: 2010 Budget Discussion: Finance Director Gayle Bauman gave a power point presentation on the 2010 Proposed Budget.

Tveit asked would it be at all possible for departments to minimize their expenditures and possibly cut some services. Hylen stated maybe one example and it is just an example, is we don't plow until Monday morning if we get up to 6-8" of snow. That is a service cut option, very visible. This type of example would have to be up to the council. In regards mowing the grass we are not mowing as often, it is frustrating for staff when you take pride, but we do need to cut some where. Schaffer said has anybody look at contracting out the snow plowing. I know it would be cutting some union jobs. Tveit said we have not but I don't think that is a way we want to go. Tveit said the guys in the winter are also the ones we need in the summer. I do not know what we would gain to contract it out. Schaffer said I see. Salaries are our biggest expense. Tveit said there are things that we as a council need to look at. Tveit said I get calls from both sides. Brown stated as far as reducing overtime for snow plowing, I learnt long time ago that overtime is the cheapest labor. You are already paying benefits to these employees. You wait to plow for 6-8" and you get a fire truck stuck, how much is that going to cost you to get it out. Our employees have been good, loyal and reliable employees lets keep them.

Schaffer said we have some high administrative positions that have not been here very long. The detective and the finance director. I believe Matt (Hylen) can do the finance job. I am feeling this has to be said. I want everything looked at. Olseen just said we are probably loosing Local Government Aid (LGA). Tveit said what, then we will have to have CPA's doing the books? You have a 3 million dollar budget; there are laws that need to be followed. Tveit said I don't believe that Matt (Hylen) is qualified to do the job. Schaffer said just look into it. Tveit said what Ms. Bauman does is a very difficult job. She is very sharp. I do not believe anyone in this room is qualified to do that job. Tveit said I have a four-year accounting degree and I could not do that job.

Brown said there was a time when Gayle and Matt were not needed. Times have changed; we are a lot bigger than we used to be. You go down to the public works and fine an old grader. That grader use to be sufficient, it is not any more. Times change, not as simple as it was 10 to 20 years ago. Schaffer said there is some validity that Council Brown said.

Sandoval to put this to rest. Give us a detail on a weekly basis what you do. Lets look at the benefits of these positions. Also, get a detail of what the investigator does.

Tveit said we will be scheduling budget workshops to discuss this further.

Hylen said as we move the City forward in the openness in government we would like to hold a town hall meeting on October 27th from 6-8 pm. We will have some equipment in the parking lot for the residents to look at. We will have different department areas to answer the questions citizens have. Possibly, toward the end of the town hall meeting we will have a question and answer period. This is our first one; we probably will make some mistakes but I think it is a good idea. Some people live their lives under gossip. Tveit lets go to the public and what are some of the frequently asked questions at city hall. Hylen stated that probably will be the focus of each department. If there are any questions, please forward them on to City Staff. It is a great chance for our residents to ask questions.

A representative from the school was here to tape the meeting this evening. We ran out of tape but we will keep working on getting it ready to be viewed.

Hylen reported the school district did order the hearing devices.

Update on the Rum River Blvd. Project: Previously, we sent out letters to all the residents along Rum River Blvd. with the dollar amount the City was to reimburse them for grass seed and a release form for them to sign off. To date, we have not received any response from the residents. Tveit said we are not only talking of \$600 for grass seed, we have engineering and staff time invested in this. I believe we have tried to work with the residents. **MOTION BY TVEIT SECOND BROWN TO COMPLETE DISCUSSION WITH RESIDENTS BY OCTOBER 5, 2009 OR HAVE ALL CITY'S OFFER WITHDRAWN.** Hylen said we will send out one more letter indicating after October 5, 2009 we will not have any more discussion on the seed/restoration matter. Motion carried 4-0.

9. **Reports from Council Members:** Brown said last week there was a joint session with the planning commission and the city code is moving along very well.

Schaffer reported I have two appointments with Oak Grove, the mayor and some of the council members. I will go door to door in Oak Grove. Tveit asked what are you going to them for. Schaffer stated for joint law enforcement. Tveit said for the record, I disagree with you doing that on your own.

Schaffer also stated I have seen reports from the police departments before, I have heard things from the coffee shop but I would like to see reports about the drug calls.

Schaffer stated I never see the gross profit and the numbers for the liquor store. Hylen said you get that report every month in your off week memorandums.

Chief Harapat said Mr. Schaffer has asked me for this information, reports on the number of drug calls before. Trying to explain the different classes of these cases, it is hard to explain in a simple report. I have tried to explained that to Mr. Schaffer before. Schaffer asked about the meth (methamphetamines) problem. Harapat said meth has died.

Tveit said I don't want to put you in a position to explain us case by case. Harapat indicated he will try to see what kind of numbers he maybe able to get. Lepak stated even if the data is gathered, it is still hard to deceive. You could have a stop for a DUI and find drugs in the car. There are so many different case scenarios.

Brown stated the way I put the numbers down I can make you look like a hero or a zero. Don't put the numbers down for me, we just talked about wasting personnel time.

Schaffer was wondering about convictions, the end result, can I get that?

Tveit asked what useful information is this anyway. If we are going to collect data let's collect for a purpose.

10. **Report from Mayor:** Want to get the word out about our open house/town hall meeting. I do not want residents to wait for town hall meetings to ask questions, they can call anytime.

11. **Old Business:** Brown said it is kind of upsetting to me, when we are having a council meeting and council members talk out of order, please call me out of order, if I do that.

Schaffer started talking, Mayor Tveit call Schaffer out of order. What Council member Brown is saying when you have something to say, raise your hand and ask to address the council. At the January meeting, I gave a little speech at the beginning of the meeting on how I was going to handle the meetings. I have not been as good as I should be in controlling the meetings.

Quite some time ago, we talked about handing out pamphlets and we came to a truce that we would not hand out pamphlets anymore. At that time Schaffer, you said you had some left and we said ok but that was going to be it. There are pamphlets being handed out, again.

12. **New Business:** None.

13. **Adjournment:** The Regular City Council meeting adjourned at 7:58 pm