

CITY OF ST. FRANCIS
ST. FRANCIS, MN

CITY COUNCIL MINUTES

May 19, 2008

6:00 pm

1. **Call to Order:** The regular City Council Meeting was called to order by Mayor Randy Dressen at 6:00 pm at the ISD #15 District Offices.
2. **Roll Call:** Present were Mayor Randy Dressen, Council members LeRoy Schaffer, Steve Kane, Ray Jones, and Tim Brown. Also present was Assistant City Engineer Jared Voge (Bolton & Menk, Inc.), City Attorney Scott Lepak (Barna, Guzy & Steffen), Public Works Director Paul Teicher, Finance Director Gayle Bauman, City Administrator Matt Hysten and City Clerk Barb Held
3. **Adopt Agenda:** MOTION BY KANE SECOND BROWN TO ADOPT THE MAY 19, 2008 CITY COUNCIL AGENDA. MOTION CARRIED 5-0.
4. **Consent Agenda:** MOTION BY BROWN SECOND JONES TO APPROVE THE MAY 19, 2008, CITY COUNCIL CONSENT AGENDA A-F:
 - a. Approve the City Council Minutes – May 5, 2008.
 - b. Receive and File the Park Commission Minutes of April 8, 2008.
 - c. Receive and File the Fire Commission Minutes of May 4, 2008.
 - d. Approve the Movies in the Park and authorize the Park Commission to solicit donations for the cost of the events scheduled for June 20, July 18 and August 15th in the Community Park.
 - e. Approve the Dance Permit for The Ponds Golf Course – June 20, 2008
 - f. Approve the Payment of Claims for \$224,813.79. Motion carried 5-0.
5. **Petitions, Requests, Applications:**
 - a.
6. **Ordinances & Resolution:**
 - a. **Ordinance 121, Second Series: Creating Chapter 10, Section 10.38:** Schaffer asked what about the small windmills. Lepak said they too would be regulated by this ordinance. Hysten said Schaffer had asked him about the small decorative type windmill, they are not included in this ordinance, only if they generate electricity. Jones stated under Section 10, it addresses ornamental wind devises. MOTION BY JONES SECOND BROWN TO APPROVE THE SECOND READING OF ORDINANCE 121, SECOND SERIES AN ORDINANCE CREATING CHAPTER 10, SECTION 10.38 ENTITLED “WIND ENERGY CONVERSION SYSTEMS”. Roll Call Brown, Jones Kane, Schaffer and Dressen voting aye. Motion carried 5-0.
7. **Meeting Open to the Public:** None

8. **Reports of Consultants & Staff Members:**

a. Engineer: Construction continues on the Water Treatment Plant along with the other projects in town.

b. Attorney: City Charter Revisions: The Charter Commission approved amendments to the St. Francis City Charter and were presented at the last City Council Meeting. A question was raised at the last meeting was about the mayor's term changing it from two-year to a four-year term. The change could be done in the same manner as the other amendments the Charter Commission made. Schaffer asked does this need to have a referendum. Lepak said no it would not need to go out for a vote with the changes that are being made. The City Council will need to hold a public hearing on the amendments pursuant to Minn. Stat. §410.12, Subd.7. In order for the Charter Commission to change the mayor's term from a two-year to a four-year the Charter Commission would need to hold another meeting to see if they wanted to include this change. Hysten said the Charter Commission did not mention the two versus the four-year term at their last meeting. Direction is to contact the Charter Commission chair to see if they want the change included in the amendments.

c. Staff: Fire Dept:

Public Works: Comprehensive Street Plan: A proposal was provided from our city engineer, Jared Voge regarding a comprehensive street improvement plan. The Comprehensive Street Plan would provide the City with a base line inventory of all our city streets, any records of when maintenance, repairs or improvement were made and a priority list of potential street improvements projects and their cost. This would help guide us with our budget and the management of our streets. The proposal from Bolton & Menk, Inc. is an estimated \$8,000. Money is available in the engineering fee line item of the streets department. Brown thought it would be a useful tool and Kane agreed that this would be proactive. Dressen agreed to go forward and have a plan. Dressen stated that way when residents come in asking about their road, we would have a plan showing what maintenance and repair has been done to the road and the year it was done. Jones asked to go back as far as we can. MOTION BY BROWN SECOND KANE AUTHORIZING THE COMPLETION OF A COMPREHENSIVE STREET INVENTORY PLAN NOT TO EXCEED \$8,000. Motion carried 5-0.

Woodbury Park Bituminous/Concrete Path: The current plan for the widening of the existing concrete path on the eastern edge of Woodbury Park is to add an additional 2-foot. This does preserve some of our current sidewalk but it may not be as cost effective as we first thought. It may also prove to be more difficult to maintain as the sidewalk continues to age and an 8-foot bituminous path would provide uniformity to the entire project along Rum River Blvd. The issues of cracking could create tripping hazards, which could pose liability risks. The cost based on Contract bid prices are as follows: Construct 2-foot concrete walk, estimated cost of \$6,800; Construct 8-foot bituminous walk, estimated cost \$3,200; Construct 8-foot concrete walk, estimated cost \$8,500.00. Jones asked why not get the life out of the concrete first. Hysten explained the reasoning of the 8-foot path, which included maintenance. Dressen said we have this Master Park Plan and the standard is 8-feet, now we have the opportunity to finish this small part of the trail system. Schaffer said he does not seem we have to add on to at all just keep it 6 feet. Kane said it is a safety factor. Voge said the state trail/path requirement is currently 8-foot and it will go to 10-foot. Jones said he

would rather not add on the two-foot concrete even though the price is not out of line, but again stated I would rather use the life of the concrete first. Brown said he would go with the 8-foot bituminous to make it uniform. **MOTION BY BROWN SECOND JONES TO GO WITH THE 8-FOOT BITUMINOUS PATH.** Motion carried 4-1. Schaffer voting nay.

Liquor Store: No report.

Police Dept: No report.

City Administrator Report: Earlier on the agenda, you approved the Park Commission's recommendation for movies in the park (Community Park). The school will provide the use of a projector for the movies in the park. A point of clarification, a park commission member found out that the school needs a \$500.00 damage deposit. Hylen stated the Park Commission as a whole is probably not aware of the \$500.00 damage deposit. Kane said he has been attending the Park Commission meetings and the entire commission is very much behind this. Schaffer asked shouldn't the park commission vote on this. Lepak said the City Council has the authority to vote on this matter. **MOTION BY KANE SECOND BROWN FOR THE CITY TO PAY THE DAMAGE DEPOSIT FOR THE MOVIE PROJECTOR BORROWED FROM THE SCHOOL FOR THE MOVIES IN THE PARK.** Motion carried 5-0.

Capital Improvement Plan: Just for the record, a draft copy of the 5-Year Capital Improvement Plan was provided to the City Council as per City Charter.

Comprehensive Plan: A Public Hearing on the Comprehensive Plan Update is scheduled for this Wednesday, May 21st at 7:00 pm. At the Planning Commission.

9. **Reports from Council Members:** Schaffer contacted two businesses. Kane said the park commission has been discussing the development of a sports complex.

Brown said he would be absent at the June 16th City Council meeting.

10. **Report from Mayor:** Dressen attended the Ribbon Cutting Ceremony for the Anoka Hennepin Credit Union today, nice addition to the Community.

Dressen stated this weekend he heard of a lot of interest in a sports complex. Jones and Dressen attended the Ambassador Program breakfast this past weekend.

11. **Old Business:** Schaffer asked about approaching Anoka County about putting camp sites at the county park in town. Dressen said this was brought up to them past summers and it was not feasible for Anoka County as this time. Dressen said we could bring it up again.

12. **New Business:** Jim Godfrey introduced himself to the City Council; Jim is the DFL candidate for State Representative.

Schaffer said in all fairness we should let all parties attend the council meeting. The City Council stated we have never turned anyone away.

The Park Commission asked about getting the City Council and Planning Commission minutes mailed out to them. Hylan said these minutes are available on-line and there is a cost factor.

13. **Adjournment:** The Regular City Council meeting adjourned at 6:52 pm.

Barbara I. Held, City Clerk