

CITY OF ST. FRANCIS
ST. FRANCIS, MN

CITY COUNCIL MINUTES

June 21, 2010

1. **Call to Order:** The regular City Council Meeting was called to order by Mayor Jerry Tveit at 6:00 pm at the ISD #15 District Offices.
2. **Roll Call:** Present were Mayor Jerry Tveit, Council members Jeff Sandoval, LeRoy Schaffer, and Steve Kane. Tim Brown excused. Also present was City Attorney Scott Lepak (Barna, Guzy & Steffen), City Engineer Jared Voge (Bolton & Menk), Police Chief Jeff Harapat, Public Works Director Paul Teicher, City Administrator Matt Hysten and City Clerk Barb Held.
3. **Adopt Agenda:** MOTION BY SANDOVAL SECOND KANE TO ADOPT THE JUNE 21, 2010 CITY COUNCIL AGENDA. Motion carried 4-0.
4. **Consent Agenda:** Schaffer would like to pull g. and place it under 6d. MOTION BY KANE SECOND SANDOVAL TO APPROVE THE JUNE 21, 2010 CITY COUNCIL CONSENT AGENDA A –F and H-I AS FOLLOWS:
 - a. Approve the City Council Minutes of June 7, 2010.
 - b. Receive and File the Planning Commission Minutes of May 19, 2010.
 - c. Receive and File the St. Francis Fire and Rescue General Meeting Minutes of June 6, 2010.
 - d. Approve Pay Estimate No. 2 and Change Order No. 2 for \$130,977.40 to Kuechle Underground for the 230th Lane and Ivywood Street Improvements which includes the 5% retainage being withheld.
 - e. Approving the two quotes received per policy and awarding the low quote to Bjorklund Companies to haul and deliver approximately 4,000 ton of Modified Class 5 at \$8.00 a ton, tax included.
 - f. Approving the Upper Rum River Management Organization Joint Powers Agreement amendment dated May 2010.
 - g. ~~Appoint Greg Zutz to the Rum River Watershed Management Organization as the residential representative for the City of St. Francis.~~
 - h. Authorize the Fire Chief to add three daytime fire fighters.
 - i. Approve the Payment of Claims for \$279,261.94.

Motion carried 4-0.

5. **Meeting Open to the Public:**

6. **Petitions, Requests, Applications:**

a. **Presentation of the Government Finance Officer Association (GFOA) Budget Award to Former Finance Director Gayle Bauman and the City of St. Francis:** Mayor Jerry Tveit presented Gayle Bauman the distinguished award from the GFOA. This award is one of the highest honors in governmental budgeting and reporting. Kane stated he found out that this award is especially special for the City of St. Francis and Ms. Bauman since it is extremely rare this award is received on the first attempt applying. Congratulations Gayle.

b. Recognition of Dennis Ruprecht for his 22+ years on the St. Francis Fire Department: Mayor Jerry Tveit will table this recognition until he is in attendance.

c. Coon Rapid National Little League Gambling Request for the Patriot Lane: Leo Zacher owner of Patriot Lanes is asking for a formal authorization from the City Council to allow Coon Rapids National Little League Gambling Request to manage gambling in his establishment. Zacher stated in his letter to the Mayor and Council, that he has spoken with the St. Francis Lions Club and they do not have a problem giving up this site because of the extra tax burden it causes them. Zacher also asked the Isanti Lions and they too are not interested. Kane said I have a problem granting organization that is not from the area. Kane asked Mr. Zacher if he asked the St. Francis Youth Hockey Association. Mr. Zacher said he has not. Schaffer stated try to keep it as local as possible. Sandoval said he cannot vote on this but I do not feel we should restrict this to just local gambling organizations. St. Francis Lions Club is not opposed to the Coon Rapids National Little League. Kane said I am not opposed to them either; I just want to see if our local organizations would like to go in there first. Also, I would like to see what donations they would give come back to the community. I do not need a dollar amount just a percentage. Tveit said he too would like to see it local but I understand the gambling revenues are not there. Schaffer would like to talk to some Lions members too. This will be brought back at the next meeting.

d. Greg Zutz's Application to the Rum River Watershed Management Organization as the residential representative for the City of St. Francis: Currently Greg is a Planning Commission member and is very interested in being the residential representative for the City. Schaffer said we should get more information on these people in the future. Kane said we are lucky to have Mr. Zutz who is willing to serve on this commission. MOTION BY KANE SECOND SANDOVAL TO APPOINT GREG ZUTZ TO THE RUM RIVER WATERSHED MANAGEMENT ORGANIZATION AS THE RESIDENTIAL REPRESENTATIVE FOR THE CITY OF ST. FRANCIS. Motion carried 4-0.

7. **Ordinances & Resolution:**

a. Resolution 2010-20: A Resolution Denying a Home Occupation Permit for Lance Jensen at 23902 Ute Street NW: At the last City Council meeting there was some concern on the potential noise levels therefore the Home Occupation Permit it was denied. This item was brought back to adopt the findings on the denial. MOTION BY KANE SECOND SCHAFFER TO ADOPT RESOLUTION 2010-20 A RESOLUTION DENYING A HOME OCCUPATION PERMIT FOR LANCE JENSEN AT 23902 UTE STREET NW. Tveit feels he has enough property and would work on the equipment in his building. Motion carried 3-1. Tveit voting nay.

8. **Reports of Consultants & Staff Members:**

a. Engineer: Pederson Path Improvements: The City has successfully pursued funding for the construction of a bituminous trial along Pederson Drive. The Anoka County Board of Commissioners pass a resolution in May turning back County Road 81/Pederson Drive to the City of St. Francis making Pederson Drive a city street. The Minnesota Department of Transportation Metro District is currently accepting applications for their Fiscal Year 2012 Municipal Agreement Program. The funding is only construction-based cost not for applications fees. Voge stated if the Council desires to proceed with pedestrian safety improvements at the intersection of Trunk Highway 47 and Pederson Drive, the engineer recommends that the City Council authorize the City Engineer to prepare an application for the Fiscal Year 2012 Mn/DOT Municipal Agreement

Program. The application will be submitted for a traffic signal and intersection lighting. The cost of a pedestrian bridge would far exceed the funds available through the Municipal Agreement Program. The council asked about the cost to the City. Voge stated the initial application cost is approximately \$5,000 and the other cost associated would be for plans and specifications that would need to be drawn up if we are granted any funding. If we were fortunate to get any funding, we would then come back to the council to see how to proceed. MOTION BY TVEIT SECOND KANE TO PRECEDE WITH THE APPLICATION FOR THE FISCAL YEAR 2012 MnDOT MUNICIPAL AGREEMENT PROGRAM. Sandoval asked what is the timeline is for this project. This is for 2012, which is when the funding would be available. I think the safety for our kids should be number one. Schaffer said I will have to see the numbers first. Motion carried 4-0.

Pederson Trail Update: We should know more on the funding sometime in November for the trail.

b. Attorney: Closed Meeting to discuss the Consideration of the Purchase of Real Property that is subject of the closed meeting is described as 06-33-24-14-0003. The Closed Session is Pursuant to Minn. Stat. Sec. 13D 05, Subd. (c)(3) and 13.44 Subd. 3(a).

The Council went into Closed Session at 6:34 pm.

The Council was back in Session at 6:46 pm. Lepak stated the property of 06-33-24-14-0003 had a brief discussion. The Council felt Council member Brown's participation would be valuable in this; therefore this will be back on the next City Council agenda.

c. Staff: Fire Dept:

Public Works:

Liquor Store:

Police Dept:

City Administrator Report: We are still proceeding with the signs in Community Park and at the Liquor Store.

9. **Reports from Council Members:** Sandoval asked if we are going to have signage for "No Coolers brought into the Park" during Pioneer Days, can we get this enforced or take them down.

Kane said he filled in for Council member Brown at the last meeting and they are going to be working on reviewing the sign ordinance. The planning commission's concern is if we are going to amend the sign ordinance, how many of our existing sign with not be in compliance.

10. **Report from Mayor:** Good job to all with Pioneer Days and sorry, that it rained. In addition, I want to thank the St. Francis Ambassadors on all they do. Unfortunately, I was not able to be around more during the weekend. I had prior commitments.

11. **Old Business:**

a. **Discussion on Assessments for the 230th Lane and Ivywood Street Improvement:** The City Engineer provided another spreadsheet on what the assessments would be for a 20%-40% assessment. Tveit stated I believe the general direction from the Council is not to do the full 40% on

this project. Sandoval said I really do not want to set precedence but I understand the road was not put in properly from the start. Schaffer said I won't go less than 35%. Tveit said the street was built substandard and the City allowed the heavy truck traffic on this road during the construction of the development behind them. Sandoval said I would be ok with 30%. Kane said the precedence was set by the street being built as a substandard road. I was thinking 25%. Tveit said what about 30%? Schaffer said he would go with 30% but nothing lower. Kane said I would compromise 30%. The direction from the council was to go with the 30% assessment for the resident's portion of the project instead of the standard 40%.

b. Park Commission Applicants: Tveit said we need more applicants. Hylen said we did advertise in the Anoka County Union, the Courier and the recent newsletters. Maybe we need to ask people in person. Tveit said I think we need to be active. Sandoval asked that we contact the current members asking them if they are still interested in being on the commission so that way we know exactly how many vacancies we have.

Kane asked what the plan/time frame is regarding the paper packets. Now that we have the laptops are we going to be going paperless? Hylen stated we need to know from you/the council what you want. Kane said I thought part of the reason going paperless is to save paper. Tveit believes we need to save the paper and the officer's time delivering the packets to our homes. Tveit said after last meeting Council member Brown's wife mentioned Community Education classes would be a perfect training tool. I would be supportive in authorizing the training for anyone that would want to take a computer class. Hylen said please stop by city hall once and a while to pick up your mail. Kane suggested when your comfortable to go paperless tell Matt.

12. **New Business:** The City Administrator's car was scraped recently. Lepak stated as of 4:39 pm this afternoon we found out the value of the City Administrator's current car. The car has a fair amount of rust and is not in the best condition. Elk River Ford dealership said it is worth about \$250.00. We cannot find another car for that amount. The City Administrator said he is willing to drive the car as is. Direction is to let the City Administrator keep driving the car as is.

13. **Adjournment:** The Regular City Council meeting adjourned at 7:15 pm.